

**NEVILLE PUBLIC MUSEUM**  
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS  
NEVILLEPUBLICMUSEUM.ORG

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**PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD**

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, September 12, 2016 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

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PRESENT: Kevin Kuehn, Bernie Erickson, Tom Sieber, Erik Hoyer, Terri Trantow and Kramer Rock  
ALSO PRESENT: Kasha Huntowski, Kevin Cullen and Beth Lemke

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CALL MEETING TO ORDER

1. Chairman Kuehn called the meeting to order at 4:37PM.
2. APPROVE/MODIFY AGNEDA  
Motion made by Terri Trantow and seconded by Erik Hoyer to approve the agenda.  
Vote taken. MOTION APPROVED UNANIMOUSLY.
3. Museum Director Report. Museum Director Lemke described the partnership between the Neville Public Museum and the Green Bay/De Pere Antiquarians regarding hosting the Heritage Collection. Members were able to learn about six of the twenty-six oriental rugs that were jointly selected to be displayed in the Neville Auditorium. The display is now currently up and the Green Bay/De Pere Antiquarians will be hosting their October luncheon at the Neville with a program that highlights the history and importance of this community collection. Discussion ensued regarding the importance of Neville staff, volunteers, and stakeholders reminding the community that the collection housed and displayed are that of the community and that it is a resource to utilize.

Museum Director Lemke demonstrated the Adobe file sharing system that museum staff uses to share images and files with one another and with vendors. This was a workflow improvement request from staff and because it is a subscription service, there is now a dedication to staff and a yearly expense in the museum's budget. She shared that museum staff have accomplished assignment number one in listing and providing anchor artifacts including dimensions, weight and images to Triad Creative Group for their incorporation into Pre-Design Diagrams and Explanations of the Visitor Experience and Architectural Exhibition Master Plan. Discussion ensued; no specific feedback was provided, staff was commended on the process.

Museum Director Lemke informed the Board about a collaborative project with Public Works regarding the upcoming restoration of the Courthouse exterior dome and the connection to relevant content for the upcoming *Our Brown County 1818-2018* exhibition.

Lastly, Museum Director Lemke informed the Board that the Neville's Guest Services Coordinator had given notice and her last day was September 13, 2016. Director Lemke also shared that she had begun the process with the departments Human Resources Analyst to begin the recruitment for new hire. In the meantime, Director Lemke has assumed the critical roles of contract staff scheduling/evaluation and all room reservation requests to bookings. Deputy Director Cullen has taken on the weekly deposit verification, daily change runs and coordination of breaks/lunches. Research Technician Peth has taken on group sale entry and invoicing.

4. Museum Deputy Director Report. Deputy Director Cullen shared information about on-gong public archaeology program offerings and invited Board Members to participate in Parkaeology at Bay Shore County Park on

September 24, 2016. He also shared two new collaborations. The first is with St Norbert College and their Microbiology Department. Microbiology students under advisement of their professor assisted the Neville in extracting yeast from a seventy-five year old bottle of Rahr's Beer. The department will analyze the yeast and grow a new culture that will be used in the 2016 Cellar Series program series with local guest brewers alongside Deputy Director Cullen. 2016 celebrates the 150th anniversary of Green Bay's former Rahr's Brewery. Online registration can be processed at <http://www.nevillepublicmuseum.org/neville-cellar-series>

#### Old Imperial Pale Ale

Special Guest Brewer: Scott Kissman (Hinterland Brewing Co.)

Rahr's former flagship hoppy pale ale, fermented with actual Rahr's yeast.

Brewing: Tuesday, October 4, 6-8:00pm

Bottling: Tuesday, October 18, 6-8:00pm

#### Elk Head Beer

Special Guest Brewer: Dave Oldenberg (Titledown Brewing Co.)

A malt-forward beer with German roots, once brewed at the Rahr's brewery in Oshkosh.

Brewing: Tuesday, November 15, 6-8:00pm

Bottling: Tuesday, November 29, 6-8:00pm

#### All-star Lager

Special Guest Brewer: Jacob Sutrick (Leatherhead Brewing Co.)

An historic American lager originally brewed to honor of the Green Bay Packers early championships.

Brewing: Tuesday, December 6, 6-8:00pm

Bottling: Tuesday, December 27 6-8:00pm

Deputy Director Cullen also informed the Board about a collaborative project with Public Works, Planning and Land Services and the Wisconsin State Archaeologist. Deputy Director Cullen will be performing a GPR (ground penetrating radar) survey, analysis and report for a portion of Brown County owned land to attempt to assist in establishing boundaries of an unmarked, documented state archaeology cemetery site using noninvasive technology.

Much discussion ensued; staff was directed to update the Board on the process of both collaborative projects.

5. Such other matters as authorized by law:

Next meeting of the Neville Public Museum Governing Board will be Monday, October 10, 2016 at 4:30pm.

#### **2016 Governing Board Meeting Dates**

Monday, November 14, 2016

Monday, December 12, 2016

6. Adjournment. Chairman Kuehn called the meeting to an end at 5:25 PM. Motion made by Terri Trantow and seconded by Kramer Rock to approve. Vote taken. MOTION APPROVED UNANIMOUSLY.