

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER EXECUTIVE COMMITTEE MEETING

May 24, 2012

PRESENT: Keith Pamperin, Donajane Brasch, Libbie Miller

EXCUSED: Tom Diedrick

ALSO PRESENT: Devon Christianson, Christel Giesen, Arlene Westphal, Debra Bowers,
Sandy Groeschel

PLEDGE OF ALLEGIANCE.

Vice-Chairperson Pamperin called the Executive Committee to order at 7:30 a.m. on Thursday, May 24, 2012.

ADOPTION OF AGENDA: Ms. Miller moved and Ms. Brasch seconded to adopt the agenda.
MOTION CARRIED.

APPROVAL OF THE MINUTES OF THE MARCH 20, 2009 MEETING. Ms. Miller moved and Ms. Brasch seconded to approve the minutes of the regular meeting of March 20, 2009. **MOTION CARRIED.**

REVIEW AND RECOMMENDTION ARAMARK CONTRACT: Committee members had previously been sent copies of all correspondence, Aramark's Summary of Performance Log and the Comments/Issues Log covering the period of time between January 1 and May 15, 2012 prepared by Ms. Groeschel, the ADRC's Nutrition & Volunteer Coordinator, for their perusal.

Ms. Groeschel reported that on Friday, May 18, 2012, she had received a call from our Home Bound Meal Packaging Site that Aramark had delivered 200 cartons of milk with an expired date on them. On Monday, May 21, 2012 Aramark delivered moldy buns dated May 11, 2012. After working with Aramark to provide us with acceptable meals during a particular week, these types of things are still happening. Our concern is that they have no check and balance in place on the food leaving for delivery and that one of our clients will become ill. Ms. Groeschel stated that this is the third time we've addressed these concerns and we are only 6 months into a 3 year contract.

Ms. Christianson also sent a return/receipt letter inviting Aramark to attend the ADRC Board Meeting being held at 8:30 this morning; and, she received no response until 4:15 yesterday afternoon. She was informed that Aramark was putting some things in place and had come up with several options. Ms. Christianson encouraged them to come to the Board Meeting if they were going to make a proposal.

Ms. Christianson stated that she has been in touch with Barb West, Risk Manager at the county level, who has contacted Corp. Council. Board members reviewed contract language as well as Older Americans Act Regulations. After reviewing all of the information provided to the committee members in the board packet, it was the consensus of the committee that we have bent over backwards to try to make this work and the quality of the meals is still unacceptable. Not only has our staff had to scramble to attempt to fix some of these issues; but, our management hours to stay on top of things have been escalating.

Ms. Miller moved that the Executive Committee recommend that the ADRC Board of Directors authorizes ADRC's Director, Devon Christianson, to proceed with a minimum 30 day notice of termination of the contract in accordance with the terms of the contract following consultation and direction from Corporation Counsel. **MOTION CARRIED.**

SUCH OTHER MATTERS AS ARE ALLOWED BY LAW: None

ANNOUNCEMENTS: None

ADJOURN: Ms. Miller moved and Ms. Brasch seconded to adjourn the meeting. **MOTION CARRIED.**
The meeting adjourned at 8:23 a.m.

Respectfully submitted,

Arlene Westphal, Secretary