

## PROCEEDINGS OF THE BROWN COUNTY ADMINISTRATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Administration Committee** was held on Thursday, September 22, 2011 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin.

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**Present:** Tom Lund, Robert Miller, Mark Tumpach, Kris Schuller, Tony Theisen

**Also Present:** Troy Streckenbach, Ellen Sorensen, John Luetscher, Debbie Klarkowski, Bill Dowell, Kerry Blaney, Media

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I. **Call Meeting to Order:**

The meeting was called to order by Chairman Tom Lund at 5:30 p.m.

II. **Approve/Modify Agenda:**

**Motion made by Supervisor Tumpach, seconded by Supervisor Miller to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

III. **Approve/Modify Minutes of August 25, 2011:**

**Motion made by Supervisor Theisen, seconded by Supervisor Tumpach to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

### Communications

1. **Communication from Supervisor Miller re: That the County should supply County Supervisors a notice of the bills over \$5,000 that deviate by an amount greater than 15% of the historical 3-year average (allowing for seasonal adjustments for heating, cooling, etc.) Such bills would be starred in the submission to the County Supervisors and the public.**

Supervisor Miller stated that he had spoken with the Internal Auditor and learned that given the current software configuration, this would not be cost effective or time feasible.

**Motion made by Supervisor Miller, seconded by Supervisor Theisen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

2. **Communication from Supervisor Miller re: That the Administration Committee of the Brown County Board of Supervisors be expanded to include three Brown County High School students as non-voting members to participate in all non-closed session discussions. This would be done on an experimental basis for one year.**

Supervisor Miller stated that he had spoken with the County Executive's office and they had four schools that are interested in submitting students for this.

**Motion made by Supervisor Miller to approve the communication as written. No second. No action taken.**

Supervisor Tumpach recalled that what had previously been discussed was that this would not be for a whole year. Lund felt this was a good idea and Miller then reintroduced his communication that this would be for two students to participate for three months at a time.

**Motion made by Supervisor Miller, seconded by Supervisor Tumpach to approve communication as amended to provide for two students to participate for three months at a time. Vote taken. MOTION CARRIED UNANIMOUSLY**

Supervisor Theisen questioned what the process would be to let students know of this opportunity so that it would be available to any student who wished to participate. Miller and Lund both felt the students would be referred or recommended by their principals and/or teachers as it would be somewhat of an honor to be able to do this. Theisen was bothered by the elitist nature and felt that all students should be eligible. Miller agreed that it was somewhat elitist just as any internship would be. He did emphasize that he intended this to be experimental and those types of issues could be worked out depending on what happened with the initial participants. At this point he felt that the methodology that had been discussed would be workable to get the program started. He felt that under the circumstances of the lack of participation in government and in the interest of the populous, especially of the younger citizens, this would be a worthwhile experiment to engage in.

Supervisor Tumpach questioned if any other committees had interest in adding students and Miller stated that he thought the Education and Recreation Committee was also thinking about doing this. Tumpach proposed having students involved for a longer period such as six months and rotating from the Administration Committee to the Ed and Rec Committee. Lund also suggested that with the limited term of three months, more students could become involved.

**Treasurer**

**3. Budget Status Financial Report for July, 2011.**

**Motion made by Supervisor Miller, seconded by Supervisor Tumpach to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**4. Treasurer's Financial Report for the Months of June, July and August, 2011 (August Financials to be provided at the meeting).**

Treasurer Kerry Blaney distributed the August, 2011 Budget Performance Report (attached). He pointed out that currently they are running approximately \$423,000 above the revenue projections. He also pointed out that there will be expenses coming up in October incurred as a result of foreclosure proceedings. Blaney also stated that due to the current economy, there is a likelihood that foreclosures will increase next year. He also felt that any revenue on interest projects would be quite low for the foreseeable future due to the economy.

**Motion made by Supervisor Theisen, seconded by Supervisor Tumpach to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**5. Director's Report.**

Blaney stated that the items he wished to cover in his director's report had been covered in Item 4 above.

**Motion made by Supervisor Miller, seconded by Supervisor Tumpach to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Corporation Counsel**

**6. Ordinance re: Creating Section 3.31 of the Brown County Code of Ordinances to Prohibit Carrying of Firearms into County Buildings and to Special Events.**

Corporation Counsel John Luetscher updated the Committee on the Concealed Carry Law which will become effective November 1. He stated that if Brown County does nothing, as of November 1, licensed individuals would be able to carry a concealed weapon into all County buildings. However, by enacting this ordinance, people would not be allowed to enter County buildings while armed with a firearm, whether they are licensed or not. The proposed ordinance is directed exclusively at County buildings as the County does not have the authority to bar persons from bringing firearms onto County lands, such as parks and the golf course.

Luetscher distributed a revised copy of the ordinance, a copy of which is attached, wherein exceptions e and f had been added under Section 4.

Luetscher stated that the County can also prohibit persons from bringing firearms into special events such as the Fair or other festivals in which the Fairgrounds is leased by other organizations and this is also included in the proposed ordinance.

Luetscher stated that he had spoken with numerous department heads and employees regarding this and the strong majority favors the passage of the ordinance. Luetscher also stated that if the blanket approach outlined in the ordinance of prohibiting firearms in all County buildings was not enacted, the County would still need to look carefully at each building separately as he felt that compelling arguments could be made for not allowing firearms into the CTC or any mental health treatment facility in a County building.

Supervisor Miller asked for clarification as to "firearm" as used in the ordinance and asked if that meant that other weapons such as an air gun or taser would also be prohibited. Luetscher answered that the Statute is very clear that what local government units are allowed to prohibit is entry into a building with a firearm, not simply weapons in general. Luetscher's opinion was that the State had been very restrictive in what they will allow local government units to restrict and based on the Statutes, Brown County would not be permitted to prohibit people from entering County buildings with weapons other than firearms.

Luetscher reminded the Committee that employees in the Northern Building and Sophie Beaumont and some of the other facilities deal with people in very stressful situations. The Corporation Counsel office sometimes makes people unhappy with some of the cases they handle and often times people coming to the Child Support Agency are angry and unhappy. Sophie Beaumont has the same issues in that often people seeking assistance are denied and therefore disgruntled.

Supervisor Miller questioned if an exception had been considered to allow employees to enter a County building with a concealed weapon for protection if they may be fearful in doing their job such as in the Child Support Agency or at the courthouse. Luetscher felt that if you prohibit citizens from bringing a firearm into a County building, it would seem incongruous to allow an employee to do so.

Lund stated his understanding of the concealed carry law is for personal protection purposes and realistically, a government building should not be a place where you feel your personal safety is jeopardized. Miller did not feel it was unprecedented to have violence occur in a government workplace and felt if there is no exception for employees, we are restricting an individual from defending themselves. Miller suggested some procedure where perhaps if a neutral tribunal found that a person was actually at risk of severe bodily injury, that there be some method to grant an exception. Theisen suggested that perhaps the Sheriff could help determine what exceptions could or should be made for employees. Luetscher stated that an exception would be possible. Supervisor Schuller asked if allowing employees to bring a firearm into the building would put the County at risk of a lawsuit and Luetscher stated that the legislature had put immunity provisions in the law stating that if an employer allows employees to carry firearms while at work and there is a lawsuit that arise as a result of that, the employer is immune from liability.

Supervisor Tumpach asked if information was available as to mistaken discharge for misconceived threats in other states. Luetscher stated that he has not done any research on this, but would try to gather some information and he agreed that it would be interesting to know what the experiences in other states have been.

**Motion made by Supervisor Schuller to approve. No second. No action taken.**

**Motion made by Supervisor Miller seconded by Supervisor Lund to approve with the addition of a draft of exceptions for employees. No vote taken.**

Supervisor Tumpach stated that he would not support this motion and his preference would be to do a targeted based approach instead of a blanket approach. Supervisor Schuller stated that he also would not support this motion. He felt it should be "all or nothing" with this type of issue and that any rule put in place to keep guns out of County buildings should apply to employees as well as citizens.

Supervisor Miller stated that threatening behavior does not necessarily prove the presence or absence of danger. He felt that perhaps the employees should be polled as to their preference as they are the people who would be affected. He also felt there would be a certain deterrent in people not knowing if someone was armed.

**Motion made by Supervisor Theisen, seconded by Supervisor Schuller to refer to staff for further information. Vote taken. MOTION CARRIED UNANIMOUSLY**

Department of Administration7. **2011 Budget Adjustment Log.**

Motion made by Supervisor Theisen, seconded by Supervisor Miller to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

8. **Director's Report.**

Director of Administration Ellen Sorensen stated that they are doing the parallel testing for the HR payroll and that is going well and should roll out on January 1.

Motion made by Supervisor Theisen, seconded by Supervisor Tumpach to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Human Resources9. **Activity Report for August, 2011.**

Motion made by Supervisor Tumpach, seconded by Supervisor Schuller to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

10. **Budget Status Financial Report for July, 2011.**

Supervisor Theisen asked for clarification on an article he read recently regarding the governor's budget as it relates to WRS for police and firefighters. Klarkowski stated that she would attempt to obtain clarification and have it available at the next meeting.

Motion made by Supervisor Miller, seconded by Supervisor Schuller to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

~~11. **RFP – Review/Approval for Third Party Administrator – Workers Compensation (handouts to be provided at the meeting).**~~

This matter was addressed at a special Administration Committee meeting on September 21, 2011. No action was taken at this time.

12. **Health and Dental Insurance Key Findings: 2011 Benefit Compass Report.**

Human Resources Director Debbie Klarkowski stated that this was an informational report and showed how the overall healthcare costs of the County continue to decrease. Supervisor Tumpach stated that even with the decrease, the healthcare cost per employee shown on the report of \$13,527 seemed high as compared with the national level. Tumpach wondered if given the size of the employee pool and knowing that Wisconsinites are not the healthiest population, it was possible the County could save money by outsourcing the insurance instead of being self-funded. Klarkowski stated that they had researched this last year and it was determined that it would not have been a good move for the County. Tumpach stated that the reason a business would choose to self-insure is that you believe your employee pool is healthier than the national average, but he noted from the numbers in the report this does not

seem to be the case. Klarkowski stated that the data provided in this report is for January through August, 2011. Klarkowski stated that effective June 1, 2011 all employees are either on the high deductible plan or the PPO and when moving to the new plan, higher discounts were negotiated and they expect that to continue.

Lund asked if spouses were allowed to be on an employee's insurance if the spouse is able to secure their own insurance from their own employer. Klarkowski stated that at this time it is allowed, however, they intend to look at this closer in 2013. She also indicated that the eligibility audit that was conducted earlier this year showed initial results that savings of approximately \$300,000 could be achieved if we no longer allow spouses who have access to their own insurance to be covered. Klarkowski also stated that they will be looking at the plan for retirees which currently is operating on a loss.

Lund suggested that Klarkowski obtain more information on these issues and bring it back to the next meeting. She agreed to do this.

**13. Director's Report.**

**Motion made by Supervisor Theisen, seconded by Supervisor Schuller to receive and place on file Items 12 & 13. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Information Services**

**14. Budget Status Financial Report for July, 2011.**

**Motion made by Supervisor Tumpach, seconded by Supervisor Miller to receive and place on file Items 14 & 15. Vote taken. MOTION CARRIED UNANIMOUSLY**

**15. Director's Report.**

*See Item 14 above.*

**Facility & Park Management**

**16. Budget Status Financial Report for July, 2011.**

Facilities Director Bill Dowell stated that his department is currently running approximately \$200,000 under budget.

**Motion made by Supervisor Tumpach, seconded by Supervisor Theisen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**17. Budget Adjustment Request (#11-115): Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.**

Dowell stated that this is to transfer funds to the Library for the skylight project. This is a \$150,000 project that is being managed by Facilities. It is a two part project with the first part being the predesign which has been completed. The second part is for major repair identified in the predesign. The other funds for this project came from a grant.

**Motion made by Supervisor Theisen, seconded by Supervisor Schuller to approve. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

**18. Director's Report.**

Dowell provided the Committee with a 2011 Project Summary, a copy of which is attached. Dowell reviewed the report with the Committee and provided updates on several of the projects.

**Motion made by Supervisor Schuller, seconded by Supervisor Tumpach to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Child Support Agency** - No agenda items.

**County Clerk** – No agenda items.

**Other**

**19. Audit of bills.**

**Motion made by Supervisor Theisen, seconded by Supervisor Miller to pay. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

**20. Such other matters as authorized by law.**

**Motion made by Supervisor Miller, seconded by Supervisor Tumpach to adjourn at 7:15 p.m.  
Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

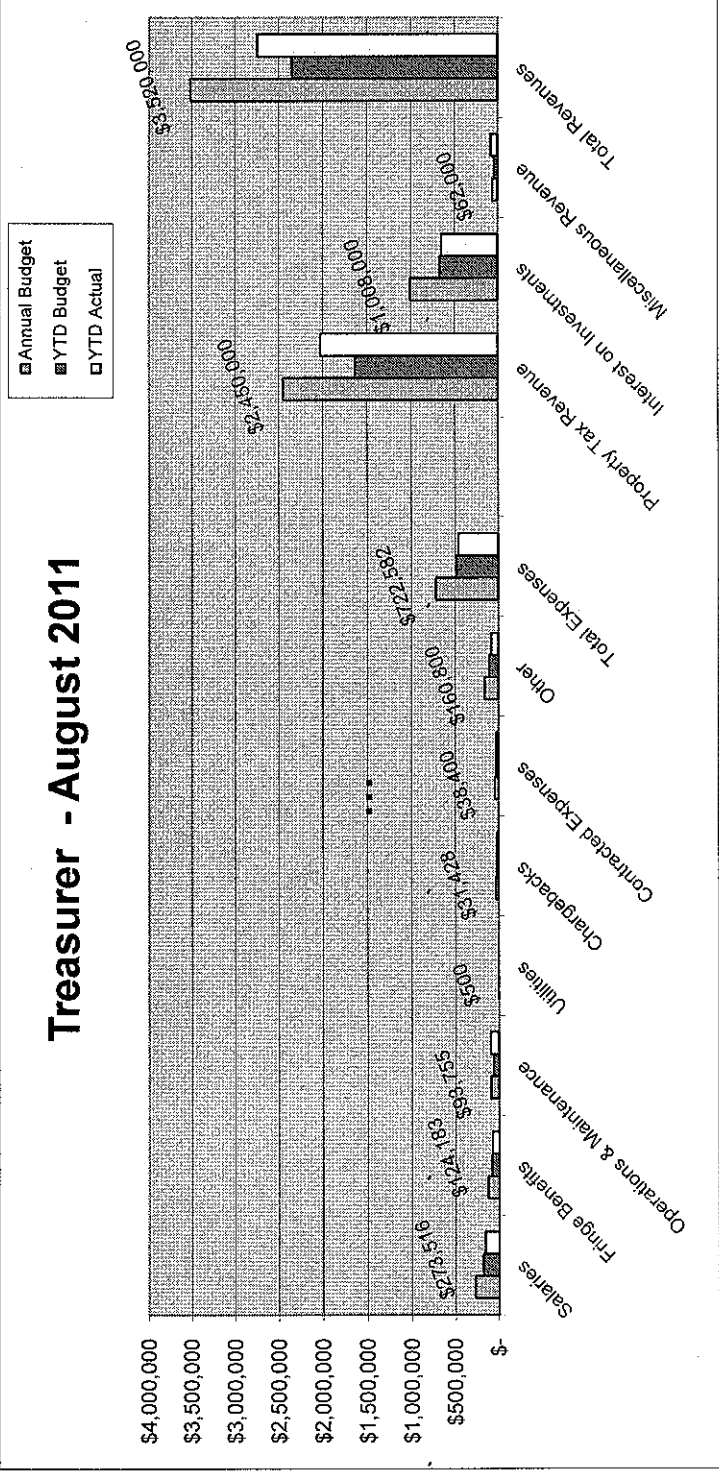
Therese Giannunzio  
Recording Secretary

	Annual Budget		YTD Budget		YTD Actual	
	Budget	Actual	Budget	Actual	Budget	Actual
Salaries	\$ 273,516	\$ 182,344	\$ 182,344	\$ 160,448		
Fringe Benefits	\$ 124,183	\$ 82,789	\$ 82,789	\$ 75,328		
Operations & Maintenance	\$ 93,755	\$ 62,503	\$ 62,503	\$ 95,588		
Utilities	\$ 500	\$ 333	\$ 333	\$ 227		
Chargebacks	\$ 31,428	\$ 20,952	\$ 20,952	\$ 18,834		
Contracted Expenses	\$ 38,400	\$ 25,600	\$ 25,600	\$ 27,273		
Other	\$ 160,800	\$ 107,200	\$ 107,200	\$ 82,707		
Total Expenses	\$ 722,582	\$ 481,721	\$ 481,721	\$ 460,405		
Property Tax Revenue	\$ 2,450,000	\$ 1,633,333	\$ 1,633,333	\$ 2,024,972		
Interest on Investments	\$ 1,008,000	\$ 672,000	\$ 672,000	\$ 647,086		
Miscellaneous Revenue	\$ 62,000	\$ 41,333	\$ 41,333	\$ 77,026		
Total Revenues	\$ 3,520,000	\$ 2,346,667	\$ 2,346,667	\$ 2,749,084		
Net Levy Distribution	\$ 2,797,418	\$ 1,864,945	\$ 1,864,945	\$ 2,288,679		

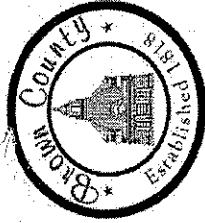
**PLEASE NOTE:**  
 Our expenditures are running right on target.  
 Interest and penalty on delinquent taxes exceed budgeted projections.  
 We have exceeded net revenue projections by **\$423,734.**

**\$ 423,734 POSITIVE BUDGET VARIANCE**

### Treasurer - August 2011







# 2011 AUGUST BUDGET PERFORMANCE REPORT

Fiscal Year to Date 08/31/11  
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 100 - GF</b>									
<b>REVENUE</b>									
Department 080 - Treasurer									
Division 001 - General									
4100	General property taxes	(2,797,418.00)	(2,797,418.00)	(233,118.17)	.00	(1,864,945.36)	(932,472.64)	67	(2,586,705.00)
4108	Interest on taxes	1,750,000.00	1,750,000.00	275,095.85	.00	1,440,486.24	309,513.76	82	2,001,411.57
4109	Penalties on taxes	700,000.00	700,000.00	87,624.21	.00	584,485.40	115,514.60	83	827,509.71
4700	Intergovt charges	40,000.00	40,000.00	132.00	.00	45,601.10	(5,601.10)	114	42,440.04
4900	Miscellaneous	25,000.00	25,000.00	505.05	.00	31,425.01	(6,425.01)	126	30,777.69
4905	Interest	1,008,000.00	1,008,000.00	110,229.36	.00	647,086.32	360,913.68	64	1,148,688.25
4960	Gain or Loss on Sale - Tax Deeds	(3,000.00)	(3,000.00)	.00	.00	.00	(3,000.00)	0	(1,771.79)
<b>9002 - Transfer in</b>									
9002.200	Transfer in HR	.00	.00	.00	.00	.00	.00	+++	2,588.00
<b>9002 - Transfer in Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,588.00
Division 001 - General Totals		\$722,582.00	\$722,582.00	\$240,468.30	\$0.00	\$884,138.71	(\$161,556.71)	67%	\$1,464,938.47
Department 080 - Treasurer Totals		\$722,582.00	\$722,582.00	\$240,468.30	\$0.00	\$884,138.71	(\$161,556.71)	67%	\$1,464,938.47
<b>REVENUE TOTALS</b>									
Department 080 - Treasurer		\$722,582.00	\$722,582.00	\$240,468.30	\$0.00	\$884,138.71	(\$161,556.71)	67%	\$1,464,938.47
<b>EXPENSE</b>									
Department 080 - Treasurer									
Division 001 - General									
5100	Regular earnings	269,466.00	269,466.00	18,440.72	.00	147,936.84	121,529.16	55	227,762.50
<b>5102 - Paid leave earnings</b>									
5102.100	Paid leave earnings Paid Leave	.00	.00	591.53	.00	11,863.82	(11,863.82)	+++	23,329.67
<b>5102 - Paid leave earnings Totals</b>		\$0.00	\$0.00	\$591.53	\$0.00	\$11,863.82	(\$11,863.82)	+++	\$23,329.67
<b>5103 - Premium</b>									
5103.000	Premium Overtime	4,050.00	4,050.00	.00	.00	647.14	3,402.86	16	2,258.32
<b>5103 - Premium Totals</b>		\$4,050.00	\$4,050.00	\$0.00	\$0.00	\$647.14	\$3,402.86	16%	\$2,258.32
<b>5110 - Fringe benefits</b>									
5110.100	Fringe benefits FICA	20,377.00	20,377.00	1,374.70	.00	11,655.06	8,721.94	57	18,514.44
5110.110	Fringe benefits Unemployment compensation	1,368.00	1,368.00	114.00	.00	912.00	456.00	67	4,432.73
5110.200	Fringe benefits Health insurance	60,535.00	60,535.00	4,959.84	.00	38,438.79	22,096.21	63	58,001.53
5110.210	Fringe benefits Dental Insurance	6,108.00	6,108.00	435.82	.00	3,377.63	2,730.37	55	5,446.62
5110.220	Fringe benefits Life Insurance	949.00	949.00	70.19	.00	532.50	416.50	56	879.36
5110.230	Fringe benefits LT disability insurance	984.00	984.00	.00	.00	.00	984.00	0	.00
5110.235	Fringe benefits Disability insurance	2,090.00	2,090.00	250.15	.00	1,973.10	116.90	94	2,030.27
5110.240	Fringe benefits Workers compensation insurance	43.00	43.00	3.58	.00	28.68	14.32	67	54.00
5110.300	Fringe benefits Retirement	13,950.00	13,950.00	1,175.42	.00	9,660.33	4,289.67	69	14,241.72
5110.310	Fringe benefits Retirement credit	17,779.00	17,779.00	933.04	.00	8,749.28	9,029.72	49	11,920.08

	5110 - Fringe benefits	Totals	\$0.00	\$9,316.74	\$124,183.00	\$0.00	\$75,327.37	\$48,855.63	57%	\$115,520.75
<b>5300</b>	<b>Supplies</b>									
5300	Supplies	2,010.00	.00	235.48	2,010.00	.00	1,051.71	958.29	52	1,394.87
5300.001	Supplies Office	8,670.00	.00	192.49	8,670.00	.00	3,210.60	5,459.40	37	6,190.34
5300.003	Supplies Technology	.00	.00	.00	.00	.00	.00	.00	+++	3,284.40
5300.004	Supplies Postage	44,000.00	.00	2,817.74	44,000.00	.00	34,124.28	9,875.72	78	50,236.02
<b>5303</b>	<b>Copy expense</b>	\$54,680.00	\$0.00	\$3,245.71	\$54,680.00	\$0.00	\$38,386.59	\$16,293.41	52%	\$61,105.63
<b>5304</b>	<b>Printing</b>	150.00	.00	.00	150.00	.00	46.31	103.69	31	93.61
5304	Printing	615.00	.00	.00	615.00	.00	69.00	546.00	11	816.31
5304.100	Printing Forms	17,450.00	.00	765.60	17,450.00	.00	5,367.35	12,082.65	31	12,645.08
<b>5305</b>	<b>Dues and memberships</b>	\$18,065.00	\$0.00	\$765.60	\$18,065.00	\$0.00	\$5,436.35	\$12,628.65	11%	\$13,461.39
<b>5307</b>	<b>Repairs and maintenance</b>	210.00	.00	.00	210.00	.00	140.00	70.00	67	190.00
5307.100	Repairs and maintenance Equipment	2,800.00	.00	.00	2,800.00	.00	2,582.44	217.56	92	1,083.34
<b>5310</b>	<b>Advertising and public notice</b>	\$2,800.00	\$0.00	\$0.00	\$2,800.00	\$0.00	\$2,582.44	\$217.56	92%	\$1,083.34
5330	Books, periodicals, subscription	11,500.00	.00	817.60	11,500.00	.00	14,661.42	(3,161.42)	127	2,503.77
5340	Travel and training	100.00	.00	.00	100.00	.00	130.94	(30.94)	131	42.97
5390	Miscellaneous	2,000.00	.00	.00	2,000.00	.00	809.00	1,191.00	40	1,301.44
5392	Service fees	4,250.00	.00	208.00	4,250.00	.00	517.60	3,732.40	12	5,403.95
5505	Telephone	.00	.00	4,895.00	.00	.00	32,877.10	(32,877.10)	+++	.00
<b>5601</b>	<b>Intra-county expense</b>	500.00	.00	.00	500.00	.00	227.40	272.60	45	702.03
5601.100	Intra-county expense Information services	30,284.00	.00	2,345.76	30,284.00	.00	18,071.56	12,212.44	60	27,364.78
5601.200	Intra-county expense Insurance	1,144.00	.00	95.33	1,144.00	.00	762.68	381.32	67	972.00
<b>5700</b>	<b>Contracted services</b>	\$31,428.00	\$0.00	\$2,441.09	\$31,428.00	\$0.00	\$18,834.24	\$12,593.76	60%	\$28,336.78
5810	Tax deed	38,400.00	.00	3,132.32	38,400.00	.00	27,273.23	11,126.77	71	33,026.53
<b>5815</b>	<b>Tax refund</b>	31,750.00	.00	2,645.12	31,750.00	.00	4,149.48	27,600.52	13	38,217.89
5815.100	Tax refund Personal property	55,000.00	.00	(35.24)	55,000.00	.00	64,351.05	(9,351.05)	117	47,712.48
5815.110	Tax refund Real estate property	52,000.00	.00	.00	52,000.00	.00	2,156.67	49,843.33	4	52,084.57
<b>5835</b>	<b>Soil testing</b>	\$107,000.00	\$0.00	(\$35.24)	\$107,000.00	\$0.00	\$66,507.72	\$40,492.28	117%	\$99,797.05
5887	Payment in lieu of taxes	10,000.00	.00	.00	10,000.00	.00	.00	10,000.00	0	.00
		12,050.00	.00	.00	12,050.00	.00	12,050.00	.00	100	11,700.00
	Division 001 - General Totals	\$722,582.00	\$0.00	\$46,464.19	\$722,582.00	\$0.00	\$460,404.99	\$262,177.01	55%	\$665,837.62
	Department 080 - Treasurer Totals	\$722,582.00	\$0.00	\$46,464.19	\$722,582.00	\$0.00	\$460,404.99	\$262,177.01	55%	\$665,837.62
	EXPENSE TOTALS	\$722,582.00	\$0.00	\$46,464.19	\$722,582.00	\$0.00	\$460,404.99	\$262,177.01	55%	\$665,837.62
<b>Fund 100 - GF Totals</b>										
	REVENUE TOTALS	722,582.00	.00	240,468.30	722,582.00	.00	884,138.71	(161,556.71)	122	1,464,938.47
	EXPENSE TOTALS	722,582.00	.00	46,464.19	722,582.00	.00	460,404.99	262,177.01	64	665,837.62
<b>Fund 100 - GF Totals</b>		\$0.00	\$0.00	\$194,004.11	\$0.00	\$0.00	\$423,733.72	(\$423,733.72)		\$799,100.85
<b>Grand Totals</b>										
	REVENUE TOTALS	722,582.00	.00	240,468.30	722,582.00	.00	884,138.71	(161,556.71)	122	1,464,938.47
	EXPENSE TOTALS	722,582.00	.00	46,464.19	722,582.00	.00	460,404.99	262,177.01	64	665,837.62

Grand Totals \$0.00 \$0.00 \$0.00 \$194,004.11 \$0.00 \$423,733.72 (\$423,733.72) \$799,100.85

**AN ORDINANCE CREATING SECTION 3.31 OF THE  
BROWN COUNTY CODE OF ORDINANCES TO PROHIBIT  
CARRYING OF FIREARMS INTO COUNTY BUILDINGS AND TO SPECIAL EVENTS**

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

**Section 1 -** Sec. 3.31 "FIREARMS RESTRICTED IN COUNTY BUILDINGS AND AT SPECIAL EVENTS" is created to read:

- (1) Definitions.
  - (a) "Firearm" means a weapon that acts by force of gunpowder.
  - (b) "Law Enforcement Officer" means a Wisconsin law enforcement officer as defined in § 175.46 (1) (g) Wisconsin Statutes or a federal law enforcement officer, as defined in §175.40 (7)(a) 1 Wisconsin Statutes.
  - (c) "Special Event" means an event that is open to the public, is for a duration of not more than 3 weeks, and either has designated entrances to and from the event that are locked when the event is closed or requires an admission.
  - (d) "Building" does not include a parking facility on County property or any part of a building used as a parking facility.
- (2) No person shall carry a firearm into a building that is owned, occupied or controlled by the county.
- (3) Signs notifying persons to not enter County buildings carrying firearms shall be posted in a prominent place near all entrances to the buildings. The signs shall meet or exceed the specifications set in Wisconsin Statute §943.13.
- (4) EXCEPTIONS. The restriction on carrying firearms into County buildings shall not apply in the following circumstances:
  - (a) Subsections (2) and (5) shall not apply to any law enforcement officer carrying a firearm.
  - (b) Subsection (2) shall not apply to any structure or building located at the Brown County Rifle Range, 2227 Brown Road in the Village of Suamico.

- (c) Subsection (2) shall not apply at a building used by the Parks Department to conduct a hunter firearm safety training class.
  - (d) Subsection (2) shall not apply to business premises leased from the County in a County building if the leased space includes an exterior entrance.
  - (e) Subsections (2) and (5) shall not apply to an on duty private security officer or on duty armored car personnel providing contracted services to the county.
  - (f) Subsection (2) shall not apply to a person who brings an encased and unloaded firearm into the Austin Straubel Airport Terminal to be checked as baggage for air travel or to a person who brings an encased and unloaded firearm to the U.S. Customs Office in the Terminal for purposes of firearm registration at that agency.
- (5) No person shall carry a firearm into any special event taking place on property owned and controlled by Brown County.
  - (6) Signs notifying persons to not enter special events carrying firearms shall be posted in a prominent place near all entrances to the special event. The signs shall meet or exceed the specifications set in Wisconsin Statute §943.13.
  - (7) Violations of subsections (2) and (5) shall be prosecuted under Wisconsin Statute §943.13.

**Section 2 -** This ordinance shall become effective upon passage and publication pursuant to law.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By:

\_\_\_\_\_  
 COUNTY EXECUTIVE (Date)

\_\_\_\_\_  
 COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
MILLER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast \_\_\_\_\_

Motion: Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

6

2011 Project Summary

Major Projects	Budget/ Actual	Account	Proj Mgr	Schedule	Status
<b>Arena Complex</b>					
1 Resch Replace Rigging Net	\$ 24,000	Arena Capital Fund	Oudeans/Groleau		Project on Hold
2 Shopko Replace Lobby OS Doors	\$ 45,800	Arena Capital Fund	Oudeans		Project Complete
3 Shopko Hall Roofs	\$ 10,000	Arena Capital Fund	Oudeans/Groleau		Repairs by PMI
4 Resch Floor Repair	\$ 225,000	Arena Capital Fund	Oudeans/Groleau	Aug 2011	Contract awarded 06/01/11; Repair completed 08/31/11
5 Repair Arena Ice Making System	\$ 57,635	Arena Capital Fund	Oudeans/Groleau	10/1/2011	PMI coordinating the project; contract awarded 08/23/11
	\$ 362,435				
<b>Facility Building Projects</b>					
1 Public Safety Communications Center	\$ 5,209,775	2008 Capital Bond	Oudeans	2nd Qtr 2011	Construction Completed June 2009
a LEED Certification					Received LEED Silver Certification Jul 2011, Plaque to be ordered
2 Community Treatment Center	\$ 20,930,000	2008 Capital Bond	Marsh	4th Qtr 2011	Construction Complete Oct 2009
a LEED Certification					Received Gold Certification/Plaque Oct 2010
b Construction Adds					Offices Finished; Gutters, Acoustics, Alternate Fuel Mixing System, Door Hardware in work
3 Sheriff Office Building Renovation	\$ 5,072,307	2011 Capital Bond	Oudeans	3rd Qtr 2011	Construction Complete. Move completed Jul 15, 2011.
a LEED Certification					
b Open Items	\$ 31,212,082				Shower drain to be reworked.
<b>Facility Management</b>					
1 Courthouse Roof/Interiors Repair	\$ 250,000	2010 Capital Bond	Oudeans		
a Roof Repair	\$ 68,000	2010 Capital Bond	Oudeans	Aug-11	Three flat roofs installation complete
b Drain Repair			Oudeans	Dec-11	Bids for T&M contract in work
c Interior Restoration			Oudeans	Mar-12	Bid Specifications in work
2 Courthouse Wiring	\$ 99,860	2010 Capital Bond	Oudeans	1st Qtr 2011	Courthouse Wiring Complete
3 Court House Hearing Room Project	\$ 372,000	2009 Capital Bond	Oudeans	1st Qtr 2011	Hearing Rooms completed March 2011.
a Hearing Room Construction					Video conferencing scheduled for Dec 2011 completion.
b Video Conferencing					
4 Clerk of Courts Renovation	\$ 137,000	2009 Capital Bond	Oudeans	1st Qtr 2011	Clerk of Courts Renovation completed 1st quarter 2011
5 County Clerk Office Remodeling	\$ 33,700	2010 Carryover	Oudeans	1st Qtr 2011	Furniture purchased; construction scheduled for 4th quarter 2011
6 Branch 7 Acoustics	\$ 13,000	2011 Outlay	Oudeans	4th Qtr 2011	Planning
7 Library Upgrade	\$ 150,000	2009 Capital Bond	Marsh		
a Pre-design	\$ 90,000		Marsh		Pre-design completed in 2010;
b Repair Project (Skylights)	\$ 30,806		Beyer		Provides additional funding needed to cover the \$308,000 bid for the Library Sky Light Grant Project.
8 Jail Fence	\$ 40,500	2010 Carryover, Sheriff BA	Oudeans/Rowe	TBD	Specs developed by Raasch, Request for Bids in work
9 MHC Disposition					

2011 Project Summary

a	Market Building			Marsh	Dec-11	
b	Auction Equipment - Gov.com			Marsh	Oct-11	
c	Auction Equipment - Live Auction			Marsh	Oct-11	
d	Demolish Building			Marsh	Apr-12	
7	<b>Renewable Energy Projects</b>					
a	Jail Solar Hot Water	\$ 143,100	2010 Bond, EECBG/FOE Grants	Oudeans/Rowe	3rd Qtr 2011	Installation complete and operating Aug 2011; awaiting O&M Manuals and As-built drawings; grant submittal documentation in work
b	Sheriff Office PV System	\$ 153,479	2010 Bond, EECBG/FOE Grants	Oudeans	Oct-11	Installation complete; training and final acceptance completed 09/13/11; grant documentation submittal in work
c	Weyers Hilliard PV System	\$ 64,480	Block Grant, FOE Grant	Beyler	Oct-11	Installation in work; training and final acceptance scheduled for 10/11/11
d	ADRC PV System	\$ 102,000	ADRC Ops, FOE, WPS	Holtzer	Oct-11	Installation complete; training and final acceptance completed 09/13/11; grant documentation submittal in work
8	<b>Energy Efficiency Projects</b>					
a	I Lighting - BC Bldg/CHS	\$ 79,619	Fac Ops, EECBG/FOE Grants	Marsh/Danielski	Dec-11	SB, LEC, SO, UWEx complete; other buildings in work
b	II Lighting - BC Bldg/CHS	\$ 42,500	2010 Carryover/2011 Ops	Marsh/Danielski	Dec-11	SB, LEC, SO, UWEx complete; other buildings in work
c	Energy Tests	\$ 35,000	2010 Carryover	Marsh	TBD	Planned for Wind Test
d	Energy Account	\$ 26,000	Energy Account	Oudeans	Dec-11	Planned for Misc Energy Improvements each year
e	ADRC DDC	\$ 63,300	ADRC Ops, EECGB Grant	Holtzer	Jul-11	Equipment Installation complete Jul 2011; integration in work
f	Library EEC	\$ 50,000	Lib Ops, EECBG/FOE Grants	Beyler	Jul-11	Projects completed Jul 2011
9	<b>Office Rearrangement/Relocations</b>	\$ 120,699	2011/2012 Capital Outlay	Oudeans		
a	Sheriff Office	\$ 8,391		Oudeans	Jul-11	Relocation Completed July 2011
b	Drug Task Force	\$ 1,868		Oudeans	Aug-11	Relocation Completed Aug 2011
c	District Attorney	\$ 22,008		Oudeans	Dec-11	Layout drawings and construction estimate in work
d	Medical Examiner			Oudeans	Dec-11	Layout drawings and construction estimate in work
e	Parks			Oudeans	Dec-11	Preliminary Planning
f	IS			Oudeans	Mar-12	Preliminary Planning
g	Public Works			Oudeans	Jun-12	Preliminary Planning
	Total Facility Management	\$ 2,184,310				
	<b>Parks</b>					
1	PV System at Barkhausen	\$ 207,451	2011 Park Outlay, EECBG/FOE Grant	Hartman	4th Qtr 2011	Installation in work; training and final acceptance scheduled for 10/11/11
2	PV System at Fairgrounds	\$ 148,211	2011 Park Outlay, EECBG/FOE Grant	Hartman	4th Qtr 2011	Installation complete; training and final acceptance completed 09/13/11; grant documentation submittal in work
3	Bay Shore Launch Master Plan	\$ 20,000	2011 BOAT LAUNCH	Hartman	4th Qtr 2011	RFQ due September 30
4	Red Pine Plantation Harvest	\$ 30,000	2011 Park Revenue	Rickaby	4th Qtr 2011	Contractor Selected
5	Reforestation Camp Pre-design for Office/Shop	\$ 10,000	2011 CAMP Professional Services	Hartman	4th Qtr 2011	RFQ due September 30
6	Pamperin Park Entrance		WisDOT Funding	Hartman/Ledvina	3rd Qtr 2011	Access road construction in progress



2011 Project Summary

		\$					
7	Barkhausen South Field Renovation	\$	40,000	Grants: NRDA, USFWS, Coastal Management, Ducks Unlimited	Kriese/Land Conservation	4th Qtr 2011	Design complete and permits secured. Construction in 2012.
8	Barkhausen Log Cabin Renovation	\$	10,000	2011 BARK Building Repairs and Donations	Kriese	4th Qtr 2011	Delayed until 2012
9	Wrightstown Dredging	\$	29,000	2011 Boat Launch Special Revenue	Hartman	4th Qtr 2011	Delayed until 2012
10	Utility Cart Replacement	\$	10,500	RAILS TO TRAILS	Kriese	2nd Qtr 2011	Complete
11	Barkhausen Re-wiring and Insulation	\$	5,000	2011 BARK Building	Hartman/Kriese	4th Qtr 2011	Complete
12	Bay Shore Boat Launch Parking Lot Repairs	\$	15,000	2011 BOAT LAUNCH	Hartman/Ledvina	4th Qtr 2011	In Progress
	Total Parks	\$	525,162				