

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on December 17, 2015, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Glenn Deviley, Eric Dunning, Brandon Dhuey, Brad Muller, Ed Janke, Todd Delain, David Lasee, Mike Nieft, Dave Konrath

Item #1. Adoption of Agenda.

Motion was made by Delain and seconded by Dunning to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Meeting of Previous Meeting.

Motion was made by Delain and seconded by Deviley to approve the minutes from the meeting on September 17, 2015. **Motion carried.**

Item #3. Report of Monthly Activities of the Fire Investigation Unit.

Dhuey reported that the Task Force was called out to the following fires since the last meeting:

09-28-15 2707 Shorewood Terr., Green Bay (duplex/undetermined)
09-30-15 1352 Portside Ln., Howard (garage/undetermined)
11-07-15 1335 Doblson St., Green Bay (duplex/arson)
11-29-15 2130 Elmview Dr., Ashwaubenon (condo/undetermined)
12-11-15 731 Catherine Dr., Howard (garage-residence/under investigation)

Item #4. Report of General Membership President.

Dhuey noted that all investigators are now FIT-certified. He stated he is working on putting together an FTO-type program/checklist for new fire investigators. He stated the Green Bay fall conference was well attended, with ten of our members attending. He purchased an iPad, software and lighting system for the Task Force.

Item #5. Financial Report.

Delain reported that the Task Force budget will be running good through December. There is approximately \$6,000 left right now. It was discussed asking the County Board for a budget increase in the future.

Item #6. Old Business.

A. Disposition of Case Proceedings.

Lasee had nothing to report.

Item #7. New Business.

Janke went over a rough draft of the strategic plan he is working on. He will bring it back to the Board for review at the next meeting after further input. Janke, Konrath, Dhuey, Dunning and Nieft will meet in January to finalize it.

Interviews were conducted of investigator applicants Al Snover from BCSO/Howard Fire, Del Zuleger from Howard Fire, Steve Nick from Howard Fire, Kim Ward from Suamico Fire, Joe Patenaude from BCSO, Aaron Anderson from Green Bay Metro Fire and Jim Weeks from Green Bay Metro Fire. Investigator applicant Tim Beyer from GBPD still has to be interviewed. There are currently five investigator openings. After discussion, motion was made by Delain and seconded by Lasee to approve Patenaude, Snover, Anderson and Nick as investigators. **Motion carried.** Janke abstained. Motion was then made by Delain and seconded by Dhuey to offer Ward and Zuleger intern positions if they want it. **Motion carried.**

Intern applications were received from Rick Belanger from GBPD, Sean Linssen from Green Bay Metro Fire, Jeff Janiak from Howard Fire, Jason Stuckart from BCSO and Doug Dow from BCSO. After discussion, motion was made by Janke and seconded by Delain to put all of these individuals on as interns. **Motion carried.**

Item #8. Report of Juvenile Firesetter Program Coordinator.

Nieft reported that since the last meeting three juveniles went through the program as well as one from Waupaca.

Item #9. Other Matters.

Janke received a \$250 donation from Bergstrom toward a replacement tow vehicle for the safety house. A thank you letter will be sent. Janke is working with Pomp's on a truck.

Delain presented Muller with a plaque for his 27 years of service on the Task Force. Muller is retiring at the end of the year.

Item #10. Set Date, Time, and Location of Next Meeting.

Motion made by Deviley and seconded by Lasee to move future Board of Directors meetings to the second Thursday of the month. **Motion carried.**

The next meeting was set for March 10, 2016, at 9:00 a.m., at the Brown County Sheriff's Office.

FITF Board of Directors
December 17, 2015
Page 3 of 3

Item #11. Adjourn.

Motion was made by Dunning and seconded by Delain to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent
Recording Secretary