

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Monday, March 20, 2017

Board Members Present: B. Clancy, J. Mitchell, L. Franke, R. Osgood

Board Members Excused: S. King

Others Present: D. Zadnik, A. Nizzia, C. Maricque, J. Driessen

**Call to Order – The meeting was called to order by Vice Chair B. Clancy at 3:35 PM**

**1. Action Item: Approval of February 27, 2017 Board Minutes**

**Motion made by R. OSGOOD, seconded by L. FRANKE, that the minutes from the February 27, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.**

**2. Action Item: Approval of Agenda**

**Motion made by R. OSGOOD, seconded by L. FRANKE, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**

**3. Action Item: Donations**

Clarification was provided that the Kress Foundation donation of \$62,500 was included in the Sensory Courtyard pledges mentioned at the February meeting.

**Motion made by L. FRANKE, seconded by R. OSGOOD, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.**

**4. Action Item: Payment of Bills**

**Motion made by L. FRANKE, seconded by R. OSGOOD, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**

**5. Action Item: Financial Report**

The areas that were identified as being over budget in prior months continue to be over which include the costs incurred for the migration project, the Dectron Unit repair, and escrow retiree payments. In addition, the cost for substitutes is expected to exceed budget due to staff member leaves.

**Motion made by R. OSGOOD, seconded by L. FRANKE, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**

**6. Action Item: Policy 3.09 – Sick Leave**

A board member expressed concern that employees would not receive the total amount of their balance if they turned 65. He felt that they have a balance, since they did not use their sick days as employees. It was noted that the employees earned the right to insurance coverage until they were 65 if they had a balance and that they did not earn a payout of the funds.

The language would not be decreasing a benefit and it would be consistent with how the remaining sick leave balances were used to purchase insurance until an employee reached 65. The benefit was intended to help retirees with insurance until medicare was available.

Paragraph c. will be updated to refer to the school not the system.

**Motion made by R. OSGOOD, seconded by L. FRANKE, that the changes in Policy 3.09 – Sick Leave, First Reading, be approved with the update to reference school. MOTION CARRIED UNANIMOUSLY.**

#### **7. Action Item: Cleaning Services**

Only one bid was received and the bidder did not break down service costs as requested, so the process will be re-evaluated in an effort to get additional bids at an affordable cost. The cleaning request required the bathrooms to be cleaned daily and the classrooms twice a week.

**Motion made by J. MITCHELL, seconded by R. OSGOOD, that the proposed bid for cleaning service be tabled.**

#### **8. Action Item: Staff**

Holly Peters turned in her resignation. Holly was granted extended leave for the 2016-17 school year, but decided not to return for the 2017-18 school year due to her commitments. A. Nizzia mentioned that Holly would still like to return to Syble Hopp when she is able.

**Motion made by R. OSGOOD, seconded by J. MITCHELL, that the resignation of Holly Peters, teacher, at the conclusion of the 2016-17 school year be accepted.**

#### **9. Action Item: Excess Courtyard Funds**

**Motion made by R. OSGOOD, seconded by L. FRANKE, that the above item be tabled until the April 17, 2017 Board Meeting.**

#### **10. Discussion Item: Administrators' Report**

D. Zadnik met with the County Executive to discuss the BCCDEB's needs for the 2017-18 school year, since the budget is currently being developed. The budget is expected to require additional funding due to the need an additional therapist, cleaning services, and student information system.

J. Driessen informed the board that the DLM (Dynamic Learning Maps) testing started for grades 3-11. The test is a progressive test that provides additional questions until a student is no longer to answer the questions accurately. The students are allowed testing modifications that are in line with their IEPs.

A. Nizzia mentioned that the basketball game with the Northeast WI Christian Homeschool Athletics Association took place in March. Students worked a concession stand which allowed them to work on the money and service skills. We will be looking for additional opportunities for a concession stand due to the learning opportunity for students. Conferences were held in March. Channel 2 news was at school because one of the classrooms raised funds for the Keshena Animal Help and Rescue, Inc. by baking and selling dog treats.

**R. Osgood received and placed the Administrator's report on file.**

**11. Discussion Item: Parent Organization Report**

A. Nizzia reported that nuts are still available for sale. Prom will be held in April.

**R. OSGOOD received and placed the Parent Organization's report on file.**

**12. Executive Session: The Board will move to executive session as allowed by Wisconsin stats 19.85 (1)(f) to discuss donor request and personal history.**

**Motion made by J. MITCHELL, seconded by L. FRANKE, to move to Executive Session. MOTION CARRIED UNANIMOUSLY.**

**Returned to open session at 4:50.**

**13. Action Item: Adjournment**

**Motion made by J. MITCHELL, seconded by L. FRANKE, to adjourn at 4:51 PM. MOTION CARRIED UNANIMOUSLY.**