

**PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, June 24, 2009 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin.

Present: Jesse Brunette, Patrick Evans, Steve Fewell, Julie Knier, Patrick Moynihan, Tom Lund.
Excused: Pat LaViolette.
Also Present: Nate Curell, Tom Eggebrecht, Tom Hinz, Mary Johnson.
Other Interested Parties.

I. Call Meeting to Order:

The meeting was called to order by Chairman Patrick Evans at 6:01 p.m.

II. Approve/Modify Agenda:

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY.

III Approve/Modify Minutes of May 27, 2009:

Motion made by Supervisor Brunette and seconded by Supervisor Fewell to approve. MOTION APPROVED UNANIMOUSLY.

Comments from Public/Such Other Matters as Authorized by Law: None.

Report from Human Services Chair, Patrick Evans: None.

1. Review Minutes of:

- a. Aging & Disability Resource Center Board (05/28/09)
- b. Human Services Board (05/21/09)
- c. Homeless Issues & Affordable Housing Subcommittee (05/19/09)
- d. Veterans' Recognition Subcommittee (06/09/09)

Motion made by Supervisor Fewell and seconded by Supervisor Brunette to receive and place on file 1a, b, c, & d. MOTION APPROVED UNANIMOUSLY.

Communications

2. Communication from Supervisor Vander Leest re: Request for each Standing Committee to forward a list of priorities to the County Executive for preparation of the 2010 budget:

Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to hold for 1 month. MOTION APPROVED UNANIMOUSLY.

Aging & Disability Resource Center

3. Revenue and Expense Report (5/31/09):

Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY.

Human Services Department

4. Drug Court Grant Request Approval:

Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to approve. MOTION APPROVED UNANIMOUSLY.

5. Family Care Update:

Chair Evans stated that Supervisor Langan had been on this Subcommittee previously. Chair Evans requested that the Recording Secretary send a letter under his signature asking any County Board Supervisors who would be interested in serving on this Subcommittee to contact him. This Subcommittee holds meetings during the day—at 1:00 p.m.; so this could impact their decisions.

(Supervisor Knier arrived at 6:06 p.m.)

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

(Supervisor Lund arrived at 6:08 p.m.)

6. Community Treatment Center Update:

Nate Curell, Facility Management Engineer, distributed and reviewed the CTC Project Budget and the Floor Plan (copies attached). Mr. Curell stated that he is the Project Manager for the CTC Project. He indicated that, pending no unforeseen disasters, the project is on schedule and on budget: Move-in should begin on 10/08/2009; and the CTC should be open on 10/12/2009.

When reviewing the Floor Plan, Mr. Curell explained: Area E (administration, outpatient clinic, dietary, and support) is approximately 90 percent complete; Area F (psychiatric hospital) is about 70 percent complete; Area D (resident center and nursing support) is about 60 percent complete; and Areas A, B, and C (separate nursing units) are 60 percent, 50 percent, and 40 percent complete respectively.

Mr. Curell continued by saying that the design portion of the Leed Accreditation of the USGBC (U.S. Green Building Council) has been submitted. The feedback received indicates that the CTC building is on track to receive a Leed Gold Building Accreditation, which exceeds the Leed Silver Building Accreditation that was anticipated.

Motion made by Supervisor Fewell and seconded by Supervisor Knier to receive and place on file. MOTION APPROVED UNANIMOUSLY.

7. Mental Health Center Statistics (May 2009):
Supervisor Lund expressed an interest in obtaining information from other counties in order to learn why census is down. Mary Johnson, Interim Inpatient Services Director, indicated that a report is being compiled with this information.

Motion made by Supervisor Moynihan and seconded by Supervisor Knier to receive and place on file. MOTION APPROVED UNANIMOUSLY.

8. Bellin Psychiatric Monthly Report (May 2009):

Motion made by Supervisor Fewell and seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY.

9. Approval for New Non-Continuous Vendor:

Motion made by Supervisor Fewell and seconded by Supervisor Lund to approve. MOTION APPROVED UNANIMOUSLY.

10. Request for New Vendor Contract:

Motion made by Supervisor Fewell and seconded by Supervisor Lund to approve. MOTION APPROVED UNANIMOUSLY.

11. Monthly Contract Update:

Motion made by Supervisor Fewell and seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY.

12. Financial Report for Community Programs:

After reviewing this report, Tom Eggebrecht, Interim Human Services Director, informed the Committee that in the State Budget there is a proposal to raise the Bed Tax. Mr. Eggebrecht recommended that this be voted on next month. He stated that there are currently 80 beds licensed, and Brown County will be occupying a facility that serves 63 beds. This means that those 17 licensed beds would be charged an additional \$75 per bed per month effective July 1. This is expected to go up to \$95 in July of next year. Mr. Eggebrecht questioned whether Brown County wanted to pay tax on beds that will not be used or release those beds and risk the cost of buying them back in the future.

Chair Evans expressed concern as to the cost of getting those beds back.

Supervisor Lund asked if this bed tax is for the State of Wisconsin to pay for the administrative costs of overseeing the County. Although Mr. Eggebrecht stated that he could not speak to the intent, he did say this incentive puts the pressure on facilities from holding beds that are not needed. Supervisor Lund asked why the State did not just reduce its staff; because the State is "really not doing anything for anybody, so that would be the first thing that you do with your budget is reduce your staffing that's not doing anything for anybody."

Supervisor Knier stated that since she will not be at next month's meeting, she wanted to express her feelings about this. She said she would "fall on the side of closing the beds—getting rid of them and avoiding the tax in the first place."

Tom Hinz, Brown County Executive, stated that there are many other needs throughout Brown County; and why spend \$15,000 to \$20,000 per year on something that may not ever be needed in the future?

Supervisor Fewell asked if there was a market to sell these beds. Ms. Johnson said she would research this and bring this back to the Committee.

Motion made by Supervisor Brunette and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY.

13. Financial Report for Mental Health Center:

Supervisor Fewell stated that he had been told that there is a lot of pressure on staff to “work short.” Further, he was informed that HR has been saying, “You can’t fill that position. You have to work short.” In addition, there is a lot of expense for agency services. Supervisor Fewell expressed concern about this.

Ms. Johnson stated that this is not the case and explained how she maintains a 1 to 7 ratio in the nursing home population. Ms. Johnson told the Committee that, instead of “working short,” the goal has been to get the budget under control and still remain safe.

Supervisor Fewell continued by emphasizing that he would be very concerned if Brown County was putting either clients or professionals’ licenses in jeopardy. Ms. Johnson stated again that the Mental Health Center is not working short.

Concerning the upcoming move into the new facility (CTC), Supervisor Fewell suggested that Brown County contract with healthcare professionals for the relocation as opposed to utilizing the Sheriff’s Department. He explained that a healthcare professional would know how to set the tone and the demeanor for those moving into the CTC, in order to reflect the change in philosophy and care and demonstrate that the CTC is the absolute best long-term care facility dealing with mental health issues in the state.

Supervisor Fewell indicated that this is the time to promote this philosophy and educate the employees on core values to be implemented. Ms. Johnson stated that a values committee had been started, and she plans to continue that work. She stated that she has even incorporated this into job descriptions. Ms. Johnson then outlined steps that had been taken in preparation for the move.

Discussion ensued concerning some employment issues at the Mental Health Center.

When asked, Ms. Johnson indicated that the air conditioning should not be turned off at night at the Mental Health Center.

Mr. Eggebrecht expressed appreciation for Supervisor Fewell’s comments and stated that the new building is no better than the job being performed inside it. He continued by saying that the opportunity is now to make changes—it will be too late if changes are not made until after the move. Mr. Eggebrecht stated that consideration is being made to bring in consultants to help with the process.

Executive Hinz added that this is a very detail-oriented process, and many have been involved in helping to recognize areas that need to be considered. Executive Hinz also stated that there have been items identified in the contract that will need to be adjusted to make the CTC function better. He realized that this may upset some employees; but Brown County's objective is to determine the best ways to operate the facility and not the facility being created for the employees.

Chair Evans asked Executive Hinz if Captain Konrath could attend the next meeting to offer a short update for the Committee.

Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to approve. MOTION APPROVED UNANIMOUSLY.

14. Director's Report:

Mr. Eggebrecht stated that Diane Pivonka will be returning the beginning of next month, and will be assuming the position vacated by Marvin Rucker.

Executive Hinz shared an e-mail received by Glen Tilot, Information and Assessment Volunteer Coordinator, concerning the PALS Program. This e-mail was from a client of this Program and expressed appreciation for the positive impact the Program had made on her and her siblings.

Motion made by Supervisor Fewell and seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY.

Health Department – None.

Syble Hopp School – None

Veterans Dept. - None.

Other:

22. Audit of Bills:

Motion made by Supervisor Fewell and seconded by Supervisor Brunette to pay the bills. MOTION APPROVED UNANIMOUSLY.

Motion made by Supervisor Lund and seconded by Supervisor Fewell to adjourn at 6:43 p.m. MOTION APPROVED UNANIMOUSLY.

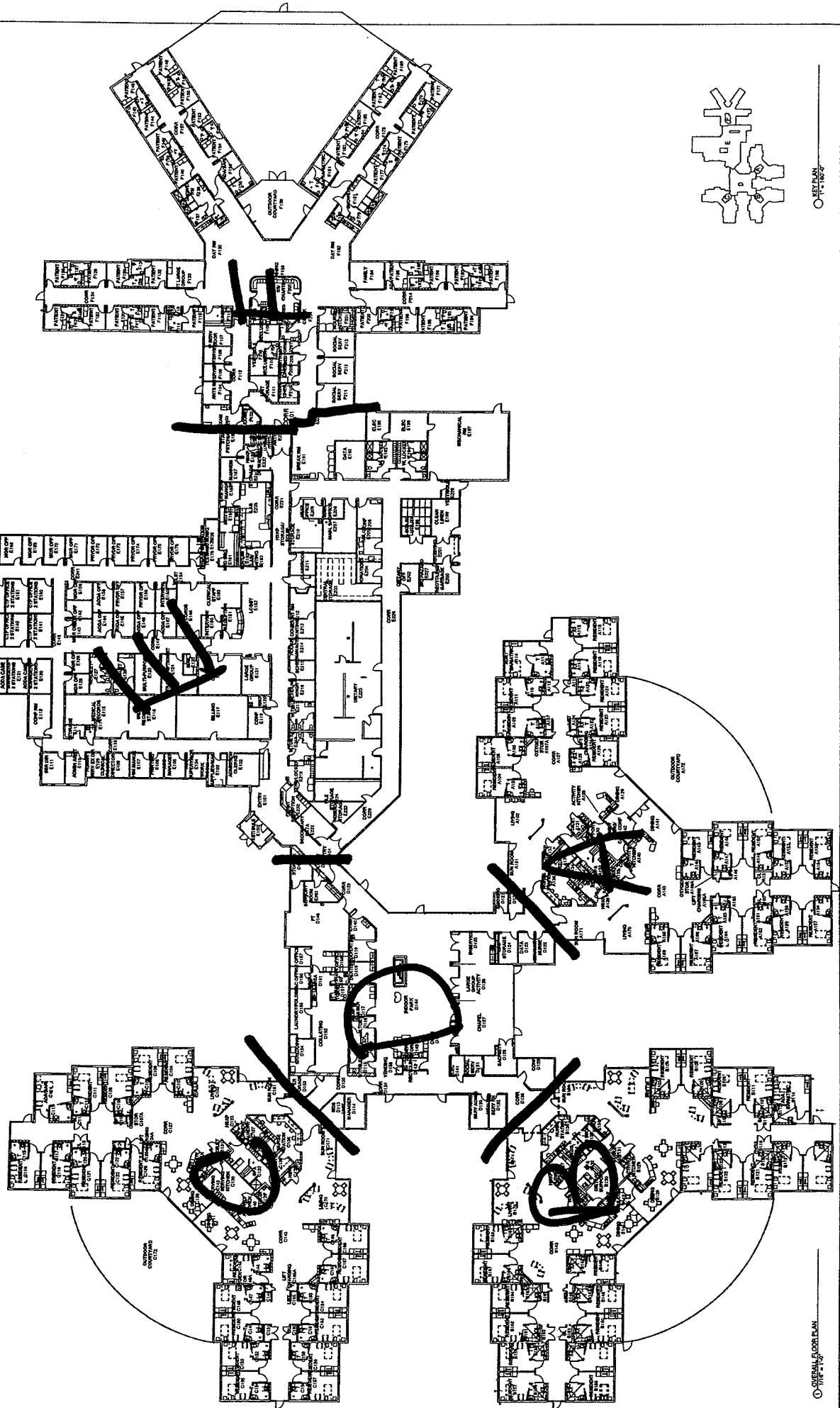
Respectfully submitted,

Lisa M. Alexander
Recording Secretary

CTC Project Budget

	<u>Budget</u>	<u>Spent To Date</u>	<u>% Spent to date</u>	<u>Previous Month</u>
Construction				
CMAR Fees	\$ 968,469.00	\$ 683,764.00	70.6%	63.1%
Construction Costs	\$ 17,237,777.00	\$ 11,794,287.00	68.1%	57.8%
Construction Contingency	\$ 430,390.00	\$ 124,992.00	29.0%	24.5%
Total	\$ 18,636,636.00	\$ 12,543,043.00	67.3%	57.3%
Owner				
FF&E	\$ 596,527.00	\$ 38,976.00	6.5%	6.5%
Owner Costs	\$ 329,711.00	\$ 80,000.00	24.3%	24.3%
I.S. Transfer out	\$ (70,161.00)	\$ -	0.0%	0.0%
LEED Costs	\$ 95,540.00	\$ 20,000.00	20.9%	20.9%
Owner Contingency	\$ 143,952.00	\$ 75,000.00	52.1%	52.1%
Total	\$ 1,095,569.00	\$ 213,976.00	19.5%	19.5%
Design				
Architect Fee	\$ 1,001,343.00	\$ 690,001.00	68.9%	68.9%
LEED Design	\$ 40,000.00	\$ 32,000.00	80.0%	80.0%
Architect Reimbursables	\$ 62,619.00	\$ 54,487.00	87.0%	87.0%
Architect Contingency	\$ 23,671.00	\$ 7,915.00	33.4%	33.4%
Total	\$ 1,127,633.00	\$ 784,403.00	69.6%	69.6%
New Project Total	\$ 20,859,838.00	\$ 13,541,422.00	64.9%	56.0%
Original Bond Amount	\$ 20,929,999.00			

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OVERALL BID PLAN

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Prepared by:
 Horty Eving
 Architectural
 Consulting
 Design Group
 Horty Eving & Associates, Inc.

**BROWN COUNTY MENTAL HEALTH CENTER
 BID PACKAGE 2
 GREEN BAY WI**

Drawn by: Author
 Project No: 040409

This drawing is the property of the Architect and is not to be used for any other project without the written consent of the Architect. The Architect is not responsible for the accuracy of the information provided by the client. The Architect is not responsible for the accuracy of the information provided by the client. The Architect is not responsible for the accuracy of the information provided by the client.

OVERALL PLAN

DATE: 07/24/09
 AS NOTED

23-1

PROJECT NUMBER: BT460

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