

**MINUTES**  
**BROWN COUNTY PLANNING COMMISSION**  
**BOARD OF DIRECTORS**  
**Wednesday, August 6, 2008**  
**Green Bay Metro Transportation Center**  
**901 University Avenue, Commission Room**  
**Green Bay, WI 54302**  
**6:30 p.m.**



**ROLL CALL:**

Daniel Bertrand	<u>Exc</u>	John Klasen	<u>X</u>
Paul Blindauer	<u>X</u>	Pat Kolarik	<u>X</u>
Keith Block	<u>Abs</u>	Ken Pabich	<u>Exc</u>
James Botz	<u>X</u>	Mike Soletski	<u>Exc</u>
Keith Chambers	<u>Exc</u>	Alan Swatloski	<u>Exc</u>
William Clancy	<u>X</u>	Ray Tauscher	<u>Exc</u>
Norbert Dantine, Jr.	<u>X</u>	Jerry Vandersteen	<u>X</u>
Ron DeGrand	<u>Exc</u>	Tim VandeWettering	<u>X</u>
Bernie Erickson	<u>X</u>	Dave Wiese *	<u>X</u>
Mike Fleck	<u>X</u>	Mark Williams	<u>Abs</u>
Steve Grenier	<u>X</u>	Vacant (C. Green Bay)	<u>      </u>
Phil Hilgenberg	<u>Exc</u>	Vacant (C. Green Bay)	<u>      </u>

\* Burt McIntyre in attendance for Dave Wiese

**OTHERS PRESENT:** Chuck Lamine, Lisa Conard, Cole Runge, Peter Schlein, Tim Hennig, and Lori Williams.

1. Approval of the minutes of the May 7, 2008, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by M. Fleck, seconded by B. Erickson, to approve the minutes as presented. Motion carried.

2. Receive and place on file the minutes of the May 7, May 21, June 4, and June 18, 2008, meetings of the Brown County Park & Recreation Plan Citizens Advisory Committee.

A motion was made by W. Clancy, seconded by S. Grenier, to receive and place on file the minutes. Motion carried.

3. **Public Hearing:** Notice of Public Hearing on the *2009-2013 Transportation Improvement Program for the Green Bay Urbanized Area* and Notice of Public Hearing on the *City of Green Bay Metro 2009 Program of Projects*. These public hearings will be held concurrently.

N. Dantine turned the public hearing over to L. Conard. L. Conard stated that no one had signed in to speak at this public hearing. L. Conard then asked three times if anyone wished to speak. Hearing none, the public hearing was closed.

4. Endorsement of Amendment #1 to the 2008-2012 Transportation Improvement Program for the Green Bay Urbanized Area.

L. Conard provided a summary of the request via PowerPoint.

Project Description	Preliminary Engineering – 2008				Construction - 2010			
	Federal	State	Local	Total	Federal	State	Local	Total
CTH H (Broadway) Replace Bridge over Ashwaubenon Creek & Approaches	60	0	15	75				0
				0				0
				0	392	0	98	490
B-05-0741-4987-02-36 & 37 0.01 miles P	60	0	15	75	392	0	98	490
	BR				BR			
Bower Creek Road Replace Bridge over Bower Creek & Approaches	42	0	10	52				0
				0				0
				0	243	0	61	304
B-05-01034987-02-34 & 35 0.24 miles P	42	0	10	52	243	0	61	304
	BR				BR			

L. Conard stated that the bridge projects are being added to the 2008-2012 TIP at the request of the Wisconsin Department of Transportation. Both bridges require replacement. The preliminary engineering work will be completed in 2008 and construction will occur in 2010.

J. Botz asked if any bridge work was done when Broadway was reconstructed several years ago.

L. Conard stated that she was unaware of any bridge work done at that time. (L. Conard subsequently contacted the Brown County Highway Department. Bridge work was not done at the time of reconstruction.)

A motion was made by J. Vandersteen, seconded by P. Kolarik, to approve Amendment #1 to the 2008-2012 Transportation Improvement Program for the Green Bay Urbanized Area. Motion carried.

5. Recommendation to the Brown County Education & Recreation Committee regarding the Brown County Park & Outdoor Recreation Plan 2008-2013.

P. Schleinz gave a PowerPoint presentation summarizing the chapters and contents of the plan. He then presented the top three priority projects for each park as shown in two pages of the plan.

Board members asked and P. Schleinz responded to questions concerning the response percentage from the public survey that was mailed out, how the plan addressed sustainability, the possibility of relocating the Fairgrounds, potential issues with lighting the trail at the Reforestation Camp, and extending the asphalt on the Fox River State Recreational Trail.

C. Lamine stated the plan emphasizes the quality of life issues of park and recreation facilities and the preservation of the open space that we have. Having this document completed enables us to continue to be eligible for state and federal funds through the stewardship fund. We were successful in receiving a Coastal Management grant to fund half the cost of developing this plan. C. Lamine thanked the Facility & Park Management staff, P. Schlein, and the members of the Citizens Advisory Committee for their time and assistance in developing this plan.

A motion was made by M. Fleck, seconded by W. Clancy, to recommend approval and forward the Brown County Park & Outdoor Recreation Plan 2008-2013 to the Brown County Education & Recreation Committee. Motion carried.

6. Approval of the implementation of the public education & outreach program and the public involvement & participation program related to the MS4 general permit.

A motion was made by B. Erickson, seconded by J. Vandersteen, to approve the implementation of the public education & outreach program and the public involvement & participation program related to the MS4 general permit. Motion carried.

7. 2009 Brown County Planning Commission budget.

C. Lamine distributed a memorandum listing the expenditure and revenue highlights of the submitted 2009 Planning Commission budget. Salaries were reduced \$51,680 and fringe benefits were reduced \$35,211 largely due to not funding a Senior Planner. Included in the travel, conference and training is funds for two people to attend the National American Planning Association conference which will be held in Minneapolis, MN. Partial funding for this conference is also included as an eligible expense through the Transportation Planning Grant and the Brownfield Grant. Other contracted services of \$20,000 is for engineering and archeological studies associated with the Environmental Analysis for the Southern Bridge and Arterial Study that was not completed in 2008 due to unanticipated delays by the Federal Highway Administration (FHWA).

The revenue highlights include an increase of \$35,100 in Other Federal Grants for an EPA Brownfield Assessment Grant of \$5,100 and \$30,000 from the FHWA for a Bike and Pedestrian Inventory. The Water Quality Grant was reduced \$5,000 and certified survey map and plat review was reduced \$10,000. A Coastal Management Grant of \$20,000 is included in the budget for completion of a Waterfront Development Plan. Planning Revenue includes an additional \$15,000 for a Safe Routes to School Plan for Howard, Suamico, and the School District.

A motion was made by M. Fleck, seconded by J. Vandersteen, to forward the 2009 Planning Commission budget as presented to the Planning, Development and Transportation Committee. Motion carried with B. Erickson abstaining from the vote.

8. Demonstration of the Google Transit bus trip planning program.

T. Hennig explained the Google Transit program via a PowerPoint presentation. He stated this program was created in collaboration with the City of Green Bay, Green Bay Metro, BCPC staff, and Information Services staff. He then demonstrated the web search application and showed the information that can be obtained about public transportation

schedules and routes. He stated that Google Transit can be accessed through Google Maps or through the Green Bay Metro web page.

A motion was made by B. Erickson, seconded by M. Fleck, to receive and place on file. Motion carried.

9. Director's report.

a. Update on the County Farm development.

C. Lamine gave a PowerPoint presentation of photographs taken of three Traditional Neighborhood Developments (TNDs) in the Madison area on a field trip taken by BCPC staff and members of the Brown County Farm TND Advisory Committee. Another trip is being arranged to allow additional members of the committee and, if room is available, members from the Planning, Development & Transportation Committee can also attend.

b. Retirement of Michael Parmentier, Senior Planner.

C. Lamine stated that M. Parmentier retired in June after 32 years of employment with the county.

c. Updated Metropolitan Green Bay Brown County street map.

C. Lamine said this is the first time the street map was created utilizing GIS data and the map will be much easier to update in the future.

10. Brown County Planning Commission staff updates on work activities during the months of May, June, and July 2008.

The staff updates were accepted as presented.

11. Other matters.

N. Dantine asked if pedestrians have the right of way in a roundabout as there are no markings indicating the need to yield to pedestrians.

C. Runge replied that pedestrians have the right of way in a roundabout. He stated at the roundabout located in downtown De Pere there are small signs placed next to the crosswalks to indicate this.

12. Adjourn.

A motion was made by M. Fleck, seconded by J. Vandersteen, to adjourn. Motion carried. The meeting adjourned at 8:30 p.m.

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