

**MINUTES**  
**BROWN COUNTY PLANNING COMMISSION**  
**BOARD OF DIRECTORS**  
**Wednesday, September 4, 2013**  
**Green Bay Metro Transportation Center**  
**901 University Avenue, Commission Room**  
**Green Bay, WI 54302**  
**6:30 p.m.**

**ROLL CALL:**

Paul Blindauer	<u>Exc</u>	John Klasen	<u>X</u>
James Botz	<u>Exc</u>	Michael Malcheski	<u>X</u>
Paul Brewer	<u>X</u>	Ken Pabich	<u>X</u>
William Clancy	<u>Exc</u>	Scott Puyleart	<u>Exc</u>
Norbert Dantine, Jr.	<u>X</u>	Dan Robinson	<u>Exc</u>
Ron DeGrand	<u>X</u>	Ray Tauscher	<u>X</u>
Bernie Erickson	<u>X</u>	Mark Tumpach	<u>Abs</u>
Steve Gander	<u>X</u>	Steve VandenAvond	<u>X</u>
Adam Gauthier	<u>X</u>	Tim VandeWettering	<u>X</u>
Steve Grenier	<u>X</u>	Jason Ward	<u>X</u>
Phil Hilgenberg	<u>Exc</u>	Dave Wiese	<u>X</u>
Dotty Juengst	<u>Exc</u>	Reed Woodward	<u>X</u>

**OTHERS PRESENT:** Chuck Lamine, Lisa Conard, Cole Runge, Jeff DuMez, and Jim Resick.

1. Approval of the minutes of the August 7, 2013, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by B. Erickson, seconded by S. Grenier, to approve the minutes of the August 7, 2013, regular meeting of the Brown County Planning Commission Board of Directors. Motion carried unanimously.

2. Transportation Improvement Program (TIP) overview.

L. Conard stated the Transportation Improvement Program (TIP) contains a five-year program of highway and road, transit, transportation projects for seniors and persons with disabilities as well as transportation alternatives. She indicated there are various Federal funding programs that are included in the TIP. In last year's TIP there were 16 different Federal funding programs. L. Conard also stated in prior years there were as many as 19 different Federal funding programs. She noted that with the new transportation law, MAP 21, "Moving Ahead for Progress for the 21<sup>st</sup> Century" many of the Federal programs were consolidated and this TIP has nine Federal programs.

L. Conard stated most of the eligible activities remain eligible but in several cases they are combined with other programs. Projects included in past TIPs and this TIP include major projects like the US 41 expansion, arterial improvements, buses for Green Bay Metro as well as other equipment and money for operations, specialized vehicles meeting the needs of seniors and those with disabilities and transportation alternatives.

L. Conard indicated over the last three years, millions of federal transportation dollars were invested in the urbanized area.

### Investment in the Urbanized Area

Year	Federal Funds
2012	\$84,605,218
2011	\$57,612,103
2010	\$26,027,848

L. Conard stated that the Brown County Planning Commission (BCPC), acting as the MPO Policy Board, approved the following projects:

#### BCPC Board of Directors approval of STP-Urban Funds

**Humboldt Road** – Bascom Way to Spartan Rd - reconstruction with bike lanes & sidewalk  
 Project Cost: \$2,208,000  
 Eligible Funding: \$1,766,400 (80%)  
 Approved Funding: \$1,434,894 (65%)

**Greene Avenue** – Libal St to East River Dr - reconstruction with bike lanes & sidewalk on the south side of the street  
 Project Cost: \$381,850  
 Eligible Funding: \$305,480 (80%)  
 Approved Funding: \$305,480 (80%)

**Pilgrim Way** – Ashland Av to Holmgren Way - reconstruction  
 Project Cost: \$1,740,000  
 Eligible Funding: \$1,392,000 (80%)  
 Approved Funding: \$1,130,653 (65%)

**Allard Street** – Grant St to Reid St - mill & resurface with sidewalks present  
 Project Cost: \$116,000  
 Eligible Funding: \$92,800 (80%)  
 Approved Funding: \$92,800 (80%)

**Gray Street** – Dousman St to Velp Av - reconstruction with shared outside lane with sidewalks present  
 Project Cost: \$2,062,500  
 Eligible Funding: \$1,650,000 (80%)  
 Approved Funding: \$1,650,000 (80%)

**Mather Street** – Vroman St to Roy Av - reconstruction with wide outside lane with sidewalks present  
 Project Cost: \$615,000  
 Eligible Funding: \$492,000 (80%)  
 Approved Funding: \$492,000 (80%)

L. Conard indicated the following:

## **TIP Process**

1. Staff collects project information from area agencies and jurisdictions and writes the draft document.
2. 30-day Public Review & Comment – August 21<sup>st</sup> – September 20<sup>th</sup>
3. Overview of TIP and Public Hearing – September 4<sup>th</sup>
4. Environmental Consultation with Resource Agencies – September 16<sup>th</sup>
5. BCPC Transportation Subcommittee – September 16<sup>th</sup>
6. BCPC Board of Directors endorsement – October 2<sup>nd</sup>
7. Staff demonstration of Fiscal Constraint to WisDOT, FTA, & FHWA
8. Approval by WisDOT – late fall/early winter
9. Incorporation into the STIP – publication in early 2014

S. Grenier indicated the projects that are listed were just the projects that the Brown County Planning Commission board approved; however, it does not necessarily commit the DOT to perform them. L. Conard noted the applications on the first two projects the applications were submitted. She also indicated the Humboldt Road and the Pilgrim Way projects are already approved. The remaining four projects were approved by the Brown County Planning Commission board and are still in the “hopper” with the DOT.

N. Dantine asked if there was a timeframe in which to use the funds for the projects.

L. Conard indicated in the case of Pilgrim Way and Humboldt Road initially those were going to be around 2013; however, per the request of the communities and other situations, in the case of Pilgrim Way, they did not want the construction to occur while work was still being done on US 41, so both of those projects have been delayed to 2016.

3. **Public Hearing:** Public hearing on the *Draft 2014-2018 Transportation Improvement Program for the Green Bay Urbanized Area* and public hearing on the *Green Bay Metro 2014 Program of Projects*. These public hearings will be held concurrently.

N. Dantine turned the public hearing over to L. Conard.

L. Conard opened the public hearing for the *2014-2018 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area* and the *Green Bay Metro 2014 Program of Projects*. The TIP contains a five-year program of highway, transit, elderly and disabled, and enhancement transportation improvement projects eligible for federal funds. The Green Bay Metro 2014 Program of Projects includes projects for which federal transit funds under the Federal Transit Administration Act will be applied.

L. Conard stated that today’s hearings will be held concurrently. The hearings will be recorded and a written transcript will be prepared. The transcript, along with any written comments received during the review process, will be forwarded to the Transportation Subcommittee, Brown County Planning Commission Board of Directors, and the Green Bay Transit Commission.

L. Conard asked three times if anyone wished to speak. Hearing none, the public hearing was closed. L. Conard informed the commission that the requirement for a public hearing has been fulfilled.

4. **Public Hearing:** Public hearing on *Major Amendment #3 to the 2013-2017 Transportation Improvement Program for the Green Bay Urbanized Area*.

N. Dantine turned the public hearing over to L. Conard.

**Major Amendment #3 to the  
2013-2017 Transportation Improvement Program  
for the Green Bay Urbanized Area  
by the Brown County Planning Commission**

The amendment includes the addition of one project:

Project Sponsor	Project Description	2014			
		Federal	State	Local	Total
WisDOT	<u>Interstate 41 Conversion</u>  Update existing signing along US 41 to IH 41 from the Wisconsin/Illinois border to IH 43 in Green Bay.  The cost estimate reflects the total cost of the project which extends beyond the Green Bay Metropolitan Planning Area. Fiscal constraint for the overall project is accounted for in the STIP.				
158-13-021	1133-03-76	\$1,988,800	\$497,200	\$0	\$2,486,000

The above project has been included in Table II-1 (project listing) of the original *2013-2017 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*. The above project has also been included in Table II-7 (fiscal constraint demonstration) of the 2013-2017 TIP. A full copy of the TIP and subsequent amendments and/or administrative modifications can be found on the Brown County Planning Commission website at <http://www.co.brown.wi.us/>. Click on Departments, Planning, Transportation, and Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.

L. Conard asked three times if anyone wished to speak. Hearing none, the public hearing was closed. L. Conard informed the commission that the requirement for a public hearing has been fulfilled.

5. Discussion and action on *Major Amendment #3 to the 2013-2017 Transportation Improvement Program for the Green Bay Urbanized Area*.

A discussion ensued regarding signs and installation of signs along the entire corridor from Green Bay to just south of the WI border where US 41 and 94 meet.

A motion was made by K. Pabich, seconded by S. VandenAvond, to approve the Major Amendment #3 to the 2013-2017 Transportation Improvement Program for the Green Bay Urbanized Area. Motion carried unanimously.

6. Notification of *Administrative Modification to the 2012-2016 Transportation Improvement Program for the Green Bay Urbanized Area* and *Administrative Modification to the 2013-2017 Transportation Improvement Program for the Green Bay Urbanized Area*.

L. Conard indicated this was an administrative modification and the staff's responsibility is to inform the Planning Commission.

Discussion ensued.

A motion was made by S. VandenAvond, seconded by K. Pabich, to place on file the Notification of Administrative Modification to the 2012-2016 and the 2013-2017 Transportation Improvement Program for the Green Bay Urbanized Area. Motion carried unanimously.

7. Discussion and action concerning the Recipient Coordination and Management Plan for the Green Bay Urbanized Area's Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program.

C. Runge mentioned that under the previous federal transportation authorization (The Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users [SAFETEA-LU]), there were two programs that were designed to enhance mobility for seniors and people with disabilities. He indicated the first program was called The Section 5310 Capital Assistance Program, which provided federal funds to help private non-profit agencies purchase vehicles and other capital items to transport seniors and people with disabilities; and the second program was the New Freedom Program, which provided federal funds to expand transportation mobility options for people with disabilities to help them find and retain jobs.

C. Runge mentioned that in July of 2012, a new federal transportation authorization was signed into law, MAP-21. The new law (Moving Ahead for Progress in the 21<sup>st</sup> Century [MAP-21]) combined the Section 5310 and New Freedom Programs to create the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program. He indicated that WisDOT will not be administering this program in any urbanized areas in Wisconsin that exceed 200,000 in population, so a local administration process had to be developed by the Metropolitan Planning Organization (the Brown County Planning Commission) and local public transit operator (Green Bay Metro) to allow the funds associated with the new program to be distributed in the Green Bay area. C. Runge indicated as a part of this we have to adopt a Recipient Coordination and Management Plan for the Green Bay Urbanized Area's Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program.

C. Runge indicated a second change is funding entitlement. He mentioned that in the past we had to compete for funds, statewide, against other organized areas. Now, since we exceed 200,000 and are going to administer our own program, we will receive a funding set-aside. He indicated based on what he was told by the WisDOT, over the next two years we can expect to receive approximately \$155,000 per year of which roughly 90% can be used for projects and about 10% can be used for administration.

C. Runge mentioned they had to put together a project review and approval process which is outlined in the plan the Planning Commission has tonight.

A motion was made by K. Pabich, seconded by R. Tauscher, to approve the Recipient Coordination and Management Plan for the Green Bay Urbanized Area's Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program. Motion carried unanimously.

8. Presentation of the Brown County Research and Business Park Feasibility Study.

C. Lamine indicated the concept of the Brown County Research and Business Park was visited in the latter part of the 1990s when the I43 Business Park opened but the timing was not right for this project.

C. Lamine indicated the Brown County Research and Business Park's key elements are to encourage business investment and job creation, promote "brain gain" to support entrepreneurial efforts and economic growth, encourage higher education institutions to expand their economic development reach, and create an environment that promotes collaborative entrepreneurship in the private, non-profit, and public sectors. He also mentioned the supportive characteristics of the property as well as the current trends in business location criteria that the property has.

C. Lamine mentioned that the economic development partnership group, which includes Brown County, City of Green Bay, Advance, University of Wisconsin Green Bay, University of Wisconsin Extension, State of Wisconsin – Wisconsin Economic Development Corporation (WEDC), and Cardinal Capital Management, is growing continually. He also indicated the feasibility study analysis demonstrated an average of 52.7 acres of land was developed for business/industrial park use in Brown County during this economic recession.

C. Lamine indicated a rough cost estimate for the development of the Research and Business Park was approximately \$5.9 million, which included \$500,000 for demolition of the Brown County Mental Health Center.

A motion was made by K. Pabich, seconded by J. Klasen, to approve the Brown County Research and Business Park Feasibility Study. Motion approved unanimously.

9. Presentation of the Brown County business park interactive website.

J. DuMez gave a presentation of the Brown County business park interactive website, which will be ready to go live soon. He indicated the site is an opportunity to have a county-wide GIS map of all the business parks in Brown County. The site is not to replace each municipality's business parks map.

Discussion ensued.

A motion was made by B. Erickson, seconded by K. Pabich, to receive and place on file. Motion approved unanimously.

10. Director's report.

C. Lamine indicated the budget will not be coming out until next month.

A motion was made by K. Pabich, seconded by J. Ward, to approve the Director's report. Motion carried unanimously.

11. Brown County Planning Commission staff updates on work activities during the month of August 2013.

A motion was made by Ken Pabich, seconded by J. Ward, to receive and place on file the Brown County Planning Commission staff updates on work activities during the month of August 2013. Motion carried unanimously.

12. Discussion and action regarding a resolution recommending an amendment to the 2013-2017 Brown County Farmland Preservation Plan Map.

C. Lamine indicated this is a one-time opportunity to amend the 2013-2017 Brown County Farmland Preservation Plan Map. He indicated in order to continue to create eligibility for the qualified landowners to utilize the Wisconsin Farmland Preservation State Income Tax Credit, the local zoning maps and ordinances must be consistent with the Brown County Farmland Preservation Plan.

A motion was made by Ken Pabich, seconded by R. DeGrand, to approve a resolution recommending an amendment to the 2013-2017 Brown County Farmland Preservation Plan Map. Motion carried unanimously.

13. Other matters.

None.

14. Adjourn.

A motion was made by S. VandenAvond, seconded by R. Tauscher, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:41 p.m.

**STAFF REPORT  
TO THE  
BROWN COUNTY PLANNING COMMISSION  
September 4, 2013**

**August 2013 Staff Activity Reports**

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**The recent major planning activities of Chuck Lamine, Planning Director:**

- Attended the Brown County Planning Commission Board of Directors meeting the evening of August 7.
- Continued to research, author, and analyze background materials for the Brown County Research and Business Park Feasibility Study.
- Presented a PowerPoint presentation regarding the Brown County Research and Business Park Feasibility Study to the Planning, Development & Transportation Committee the evening of August 26.
- Attended the August 28 meeting and served as a member of the Green Bay/Brown County Professional Football Stadium District Board.
- Participated in a meeting with Planning Department staff, Brown County Executive, and the City of Green Bay Directors of Planning and Economic Development Departments.
- Conducted staff meetings.
- Attended the Airport Development Committee meeting on August 8 and presented a Gantt chart regarding the necessary steps towards development of an Airport Industrial Park on non-aeronautical properties at the Airport.
- Coordinated with legal counsel regarding a collection action associated with the delinquent Raven Manufacturing Brown County Revolving Loan Fund (RLF) loan.
- Attended a Bay-Lake Regional Economic Development Revolving Loan Committee meeting on August 20.
- Conducted interviews for the vacant Planner I – Housing position.
- Presented the 2014 Planning and Land Services Department budget to the County Executive and Department of Administration staff.
- Coordinated with the Brown County Housing Authority, Brown County Corporation Counsel, and Brown County Department of Administration to respond to a letter from the Wisconsin Department of Administration regarding the Brown County Housing Revolving Loan Fund.
- Participated in a meeting with FHWA, WisDOT and a consultant to discuss the traffic analysis being prepared for the US 41/Southbridge Road Interstate Access Justification Report (IAJR).
- Attended a Wisconsin Economic Development Corporation (WEDC) and Wisconsin Department of Administration seminar on August 21 regarding community development tools in Algoma.
- Met with staff from Planning, Public Works, and Corporation Counsel to discuss subdivision review process as it related to a road connection issue for the Reserve at Meadow Ridge Subdivision in the Town of Ledgeview.

**The recent major planning activities of Cole Runge, Principal Transportation Planner:**

- Developed the MPO transportation system performance measures report for 2013.
- Developed the MPO's draft 2014 Transportation Planning Work Program and budget.
- Developed draft goals and objectives for the MPO's 2045 Long-Range Transportation Plan.

- Worked on a proposed set of performance measures and data sources for the MPO's Congestion Management Process (CMP) document.
- Developed and sent a letter asking agencies, organizations, and individuals on the MPO's Public Participation Process contact list to comment on the MPO's current Public Participation Process document.
- Reviewed employment data for 2010 and employment projections for 2045 that will be used to develop an update to the region's travel demand model. Also submitted comments about the data to the consultant hired by WisDOT to develop the updated model.
- Compiled information for a meeting of the Northeast Wisconsin Travel Demand Model Advisory Group. Also participated in a meeting of the advisory group.
- Reviewed the projected traffic volumes at peripheral locations throughout the region's traffic modeling network. Also submitted comments to WisDOT's traffic model consultant.
- Developed a PowerPoint summary of the old and new Section 5310 specialized transportation programs and presented it during a stakeholder meeting for Brown County's 2013 Coordinated Public Transit-Human Services Transportation Plan.
- Presented the draft Section 5310 Recipient Coordination and Management Plan to the Green Bay Transit Commission and answered questions from commissioners.
- Participated in two teleconferences with a consultant to discuss the traffic analysis being prepared for the US 41/Southbridge Road Interstate Access Justification Report (IAJR).
- Developed the agenda for the September meeting of the Brown County Transportation Coordinating Committee (TCC). Also sent the agenda and minutes of the previous meeting to the TCC members.

**The recent major planning activities of Aaron Schuette, Principal Planner:**

- Continued researching and writing the Port Opportunity Study for the Port of Green Bay.
- Attended a Wisconsin Coastal Management Program sponsored workshop on Great Lakes water levels at the Neville Museum on August 8.
- Continued to work on the Wisconsin Coastal Management Program grant funded Port Opportunity Study for the Port of Green Bay.
- Completed a proposed map amendment to the Brown County Farmland Preservation Plan for the Villages of Hobart and Suamico and Towns of Humboldt, Ledgeview, New Denmark and Scott, and submitted it to DATCP.
- Worked with the Administrative Coordinator to publish a public notice regarding a public hearing on the map amendment to the Brown County Farmland Preservation Plan.
- Prepared a revised elementary school attendance area map and parcel database for the Howard-Suamico School District.
- Participated in interviews for the Planner I – Housing position to assist in administration of the Northeastern Wisconsin Region CDBG-Housing program.
- Coordinated with Human Resources, Technology Services, and Facility Management to prepare for the new position.
- Prepared a draft Inspection Services RFP and provided it to Wisconsin Department of Administration for their review.
- Completed a draft of the Environmental Review Record for the CDBG-Housing program, pending public review comments.
- Worked with the Administrative Coordinator to publish a public notice for the CDBG-Housing Environmental Review Record in nine regional newspapers.

- Coordinated with the Brown County Housing Authority, Brown County Corporation Counsel, and Brown County Department of Administration to respond to a letter from the Wisconsin Department of Administration regarding the Brown County Housing Revolving Loan Fund.
- Prepared a draft of the Housing Chapter for the Brown County Comprehensive Plan Update.
- Began the Economic Development Chapter for the Brown County Comprehensive Plan Update.
- Participated in a meeting on the evening of August 19 to discuss facilitation of the Brown County Strategic Plan public input sessions with members of the Brown County Board and administration.
- Attended a Village of Allouez Planning Commission meeting on the evening of August 26 to discuss potential revisions to their site plan and design review ordinance.
- Met with the Village of Pulaski economic development consultant on August 20 to discuss economic development in the village.
- Attended the August 15 meeting of the Fox-Wisconsin Heritage Parkway Board in Oshkosh as the Brown County area representative.
- Coordinated with AECOM regarding the Phase II environmental assessment at the former Engine Core site in the Village of Howard under Brown County's EPA Brownfield Grant.
- Assisted 53 members of the public or local units of government with specific planning, land division, CDBG-Housing program, or zoning related phone calls during August.

**The recent major planning activities of Peter Schlein, Senior Planner:**

- Began review of nine new certified survey maps (CSMs). Completed review of six CSMs.
- Completed review of three subdivision plat pre-submittal consultations and three preliminary subdivision plats.
- Completed review of one preliminary subdivision plat for the City of Green Bay.
- Responded to five public Water Quality Letter requests.
- Began or completed two sewer service area (SSA) amendments.
- Review of smaller environmentally sensitive area (ESA) and SSA related issues and inquiries to develop solutions for smaller projects.
- A Town of Scott minor SSA amendment to add 3.9 acres to the sewer service area for existing residential development on part of Parcel SC-587. The SSA amendment was reviewed by staff on July 15 and is under review by the Bureau of Water Quality.
- A Town of Ledgeview minor SSA amendment to add 2.0 acres to the sewer service area for existing residential development on part of Parcel D-401. The SSA review has been delayed due to inadequate information being submitted by the agent representing the petitioner. A project completion date is unknown at this time.
- Continued to utilize an online format for submitting and filing SSA amendments and ESA amendments with the Bureau of Watershed Management to expedite the review and approval process, saving time and money for staff and property owners.
- Placed 350 flags in the field at the Brown County Farm property in order to assist the Army Corps of Engineers (ACOE) and the Wisconsin Department of Natural Resources when reviewing a wetland delineation report that was created for the property by a company named URS. An earlier version of the delineation created by the consultant had errors, so the flags are being used to identify if proper corrections have been made. To further assist, staff offered to go into the field with ACOE when the site review is being performed to assist with a GPS to find flags in areas where grass may be longer and screen the view of a flag.
- Provided planning services and ESA related duties, including advice to inquiries related to potential major and minor ESA amendments, identification of ESA violations, and assisting the public regarding "what is allowed and restricted" within an ESA buffer.

- Continued the development of an update to the Suamico Comprehensive Plan.
- Continued the development of an update to the Brown County Sewage Plan. Established an updated method for identifying acreage allocation to allow proposed development to occur when a municipality wishes to expand a sewer service area.
- Provided assistance and information to the general public, surveyors, and local units of government regarding various land divisions, potential developments, and general questions pertaining to the subdivision ordinance and general planning concepts via phone conversations and meetings.

**The recent major planning activities of Lisa Conard, Transportation Planner I:**

- Finalized the *Draft 2014-2018 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*.
  - Wrote two legal notices for publication.
  - Developed a general TIP and 2014 Green Bay Metro Program of Projects summary postcard and mailed them to interested parties as part of the public involvement requirement.
  - Developed a PowerPoint presentation.
- At the request of the WisDOT, began processing *Major Amendment #3 to the 2013-2017 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*.
  - Wrote legal notice for publication.
  - Prepared amendment document.
- Continued work on the *2014-2018 Transit Development Plan (TDP) for the Green Bay Metro System*.
- Continued preparing the *2013 Coordinated Public Transit-Human Services Transportation Plan for Brown County* as required by MAP-21.
  - Prepared a PowerPoint presentation.
  - Facilitated required county meeting and recorded proposed action plan items.
  - Prepared various compliance documents for the report.
- Wrote *Planning and Program of Projects* section of the upcoming Federal Transit Administration Triennial Review (audit) on behalf of Metro staff. Prepared additional materials for the audit.
- Began the August edition of the Green Bay Metro quarterly route review. All of Metro's full service fixed routes will be evaluated.
- Prepared and presented staff report regarding performance measures at the request of the Green Bay Transit Commission.
- Consulted and/or provided information to Metro staff regarding various services, compliance, and/or other issues.
- Attended morning session of the *Transportation Policy Conference* hosted by Congressman Ribble on August 9. The session dealt with state and federal transportation infrastructure.
- Attended public information meeting regarding Green Bay Metro's plans to modify three fixed routes, including the provision of front door service to the new Milo C. Huempfner VA Community Based Outpatient Clinic on August 21. Worked with Transportation/GIS Planner to determine the impact the proposed changes would have on the paratransit service area and related local share expense.
- Participated in the Green Bay Transit Commission meeting on August 21.

**The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:**

- Met with department staff, Department of Administration, and the County Executive regarding our 2014 proposed budget.
- Assisted with the production of new online GIS sites including the Fox River Trail, Packer Heritage Trail, NEW Zoo, and others.
- Collected zoning information from Ledgeview to assist them in producing a new zoning map.
- Completed many enhancements and bug fixes to our ArcGIS server products.
- Assisted Emergency Management with damage assessment from the August 7 storms.
- Set up a Land Records System User Group to begin discussing replacement plans for the AS/400 system.
- Met with staff from four neighboring counties to discuss aerial photo project plans.
- Participated in writing an RFP for 2014 aerial orthophotography.
- Coordinated address data cleanup efforts.
- Discussed data access issues with Technology Services.
- Built a new data downloads page on the county web site to make access to our GIS data more automated.
- Began a “Geo” data refresh for Public Safety’s 911 database to update them with addresses, streets, beat boundaries, etc.
- Provided GIS data and other services to KL Engineering, McMahon, GeoCue, All Seasons Heating & Cooling, CoreLogic, End Point Corporation, Robert E. Lee & Associates, Mi-Tech, EMC Inc., Vander Zanden Real Estate, WI Government Accountability Board, District Attorney, Oneida Tribe, and many local municipalities including Ashwaubenon, Green Bay, De Pere, Humboldt, Eaton, Scott, Pittsfield, Glenmore, Allouez, Ledgeview, Hobart, and others.
- Registered Brown County for the Esri Community maps program.
- Assisted other people with miscellaneous service, data, and training requests.
- Attended staff meetings as needed.

**The recent major planning activities of Dan Teaters, Planner I (GIS/Transportation):**

- Reviewed and commented on the Traffic Analysis Zone modeling for Brown County. Used GIS data and future land use maps to confirm or dismiss projected employment growth numbers.
- Village of Suamico Comprehensive Plan Transportation Chapter:
  - Updated pictures and maps.
  - Updated and reorganized text.
  - Completed draft for review.
- Updated the Green Bay Metro Route Guide as requested by Green Bay Metro staff.
- Collected bus stop data from Green Bay Metro for review and analysis by MPO staff.
- Updated the Green Bay Metro Packer Game Day Routes and brochures as requested by Green Bay Metro staff.
- Assigned new address as requested.
- Created new maps for the Transit Development Plan.
- Made updates to the following GIS layers:
  - Street centerlines.
  - Bicycle facilities.
  - Green Bay Metro Fixed Bus Routes 2, 7, 18, and 6.
  - Green Bay Metro Limited Service Routes.

- Created a location map for the BCPC meeting.
- Created new paratransit boundary for Green Bay Metro. New population numbers were calculated based on the proposed changes.
- Collected data for all traffic signals in Brown County that have pedestrian countdown displays for future performance measure analysis.
- Updated the Planning and Land Services website with current information for the transportation and economic development divisions.
- Participated in the regular staff meetings held every other Thursday morning.
- Attended weekly meetings with ESRI staff to discuss ArcGIS online projects.

**The recent major planning activities of Jeremy Du Chateau, GIS Technician:**

- Aided in August 8 storm damage assessment at the Emergency Operations Center (EOC). Collected data from calls by emergency responders reporting damage assessment to the EOC. Created map and report using parcel and assessor data showing total storm damage for the Emergency Management Director.
- Worked with Zoning Department to assess mobile GIS application needs.
- Created Fox River Trail interactive web map showing trail and key facility locations.
- Created Packers Heritage Trail interactive map and working with Cliff Christl on finalizing product.
- Met with NEW Zoo staff to help develop and create online interactive web map.
- Assisted Scott Anthes with setup of GPS unit with schema and settings for data collection of sprinkler head and irrigations facilities.
- Assisted District Attorney's Office with maps for criminal trial.
- Continued to assist with the Business Park web mapping system implementation and development, including working with community contacts throughout the county.
- Continued to develop and enhance the County's web mapping system.
- Continued to look to process improvements within County GIS enterprise system.
- Assisted other people with miscellaneous service, plots, data, and training requests.
- Attended staff meetings as needed.
- Attended Land Information Council budget approval meeting.
- Attended Titledown GIS Coordinators meeting to discuss 2014 aerial project.