

**BOARD OF DIRECTOR MEETING MINUTES**

Monday, January 31, 2011

10:37 a.m. – 12:18 p.m.

**BOARD MEMBERS**

Carole Andrews  
Carolyn Barke  
Guy K. Gooding  
Kathy Just  
Julie Kudick  
Mark Moeller  
Janice Swoboda  
Tony Waupochnik

**ABSENT**

Mary Derginer (Excused)  
John Gallagher (Excused)

**LEGAL COUNSEL**

Andy Phillips

**NEW FC STAFF**

Rolf Hanson  
Debbie Peterson  
Barb Larson-Herber, Fiscal Agent

**GUESTS**

Julia Johnson - Wipfli  
Randy Etten - AFSCME

**1. CALL TO ORDER**

The meeting was called to order at 10:37 a.m.

**2. CONFIRMATION OF PROPER POSTING**

Debbie Peterson verified that each of the seven county offices was sent a copy of the agenda for posting in their regular meeting posting area. A copy was also posted on our website: [www.northeastwisconsinfamilycare.com](http://www.northeastwisconsinfamilycare.com).

**3. CONFIRM AGENDA**

Motion by Janice Swoboda supported by Carole Andrews to approve the agenda as presented—all aye—motion carried.

**4. APPROVE MEETING MINUTES**

Motion by Carole Andrews supported by Carolyn Barke to approve the January 17, 2011 meeting minutes—all aye—motion carried.

**5. PUBLIC COMMENT**

There was no public comment.

**6. PLANNING DIRECTOR'S REPORT**

The Planning Director Report was distributed in the Board packet, is available on our web page at [www.northeastwisconsinfamilycare.com](http://www.northeastwisconsinfamilycare.com); and for the Directors in Base Camp.

Rolf discussed transitional planning. He presented the following planned county rollover schedule:

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March-May 2012	Brown County and Oneida Tribe. Further discussion and analysis is required to finalize whether we can achieve rollover over two months or three months
June 2012	Oconto and Kewaunee Counties
July 2012	Shawano County and Stockbridge Munsee Tribe
September 2012	Door County
October 2012	Marinette County
December 2012	Menominee County and Menominee Tribe

Brown County represents approximately 55% of the potential members, has the largest provider network and has the largest number of care managers. These are the key reasons for beginning with Brown County.

Friday, Rolf and Katie Mnuk (Lakeland Care District) will be jointly meeting with Representative Jacque here at 1:30 p.m. Board members are welcome to stop in and participate.

NEW FC has received an invitation from the “white” counties and three tribes to make a presentation on NEW FC. The State has indicated to these counties that they will need to move into Family Care as Family Care expands to the entire state. The Board advised Rolf to communicate to the counties and tribes that our focus is to build NEW FC to serve the seven county region. However, we understand the need to expand Family Care to the entire state and we would be open to discussing mutual interests with the counties, tribes and the State at the appropriate time.

## 7. FISCAL AGENT REPORT

The Fiscal Agent Report was distributed in the Board packet and presented by Barb Larson-Herber.

Shawano County provides fiscal agent services on a voluntary basis to the District and does not receive any administration fees for doing so. The Board asked Rolf to write Shawano County a letter thanking them for this service.

## 8. PER DIEM AND MILEAGE REIMBURSEMENT PROCEUDRE

Barb Larson-Herber updated the Board reimbursement procedure and status.

Guidelines for reimbursement were distributed.

## 9. CEO SELECTION CRITERIA AND PROCESSES

**Motion by Janice Swoboda supported by Guy Gooding** that the Committee convene into Closed Session pursuant to Wisconsin Statute § 19.85(1)(e), for purposes of “deliberating or negotiating the purchasing of public properties, the investing of public

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funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to discuss interview criteria, qualification criteria and other details surrounding the interview process related to candidates for the Northeast Wisconsin Family Care CEO. Roll Call Vote: Mark Moeller—aye; Kathy Just—aye; Guy Gooding—aye; Tony Waupochick—aye; Julie Kudick—aye; Carole Andrews—aye; Carolyn Barke—aye; Janice Swoboda—aye.

### 10. RECONVENE IN OPEN SESSION

Roll Call Vote to return to open session: Mark Moeller—aye; Kathy Just—aye; Guy Gooding—aye; Tony Waupochick—aye; Julie Kudick—aye; Carole Andrews—aye; Carolyn Barke—aye; Janice Swoboda—aye. No action taken in closed session.

### 11. MEETING SCHEDULE

February 21 at 10:30 a.m. NWTC Advance Business Center  
March 21 at 1:00 p.m. NWTC Advance Business Center

### 12. GENERAL ANNOUNCEMENTS

Carole Andrews announced that Brown County was working on a “Capstone Project” which is leadership training as part of the engaging leadership series. The group will be working on Brown County’s transition to Family Care.

The CEO Selection committee will meet February 4 at 10:00 a.m. The Committee will convene into Closed Session pursuant to Wisconsin Statute § 19.85(1)(e), for purposes of “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to interview candidates for the CEO position and otherwise discuss interview criteria, qualification criteria and other details surrounding the interview process related to candidates for the Northeast Wisconsin Family Care CEO.

The Bylaws and Governance Board will meet February 21 at 9:30 a.m. prior to the next Board of Director Meeting.

### 13. ADJOURN

Motion by Guy Gooding supported by Carole Andrews to adjourn at 12:18 p.m. – all aye – motion carried.

<p>These minutes are respectfully submitted by Debbie Peterson, NEW FC Administrative Assistant, and <b>HAVE NOT BEEN APPROVED</b> by the Northeast Wisconsin Family Board of Directors</p>
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