

# Northeast Wisconsin Family Care

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## BOARD OF DIRECTOR MEETING MINUTES

Friday, July 13, 2012

9:00 a.m. – 11:22 a.m.

### BOARD MEMBERS

Carole Andrews

Carolyn Barke

Mary Derginer

Marshal Giese

Kathy Just

Julie Kudick

Mark Moeller

Janice Swoboda

Tony Waupochick

### NEW FC

Rolf Hanson

Debbie Peterson

### Others

Barb Larson-Herber, Shawano County

Representative Serving as Fiscal Agent

for NEW FC Planning Grant

Andy Phillips

### 1. **CALL TO ORDER**

The meeting was called to order at 9:06 a.m.

### 2. **CONFIRMATION OF PROPER POSTING**

Debbie Peterson verified that copies were sent to each of the seven county offices for posting in their regular meeting notice area and the *Green Bay Press Gazette*. It is also posted on our website: [www.northeastwisconsinfamilycare.com](http://www.northeastwisconsinfamilycare.com)

### 3. **CONFIRM AGENDA**

**Motion by Carole Andrews supported by Janice Swoboda** to approve the agenda after moving items 11, 12, and 13 after item No. 5—all aye—motion carried

### 4. **REVIEW AND APPROVE MEETING MINUTES**

**Motion by Carole Andrews supported by Carolyn Barke** to approve the June 8, 2012 meeting minutes—all aye—motion carried

### 5. **PUBLIC COMMENT**

Devin Christianson, Brown County ADRC Director, was introduced.

### 11. **CEO REPORT**

The CEO Report was distributed in the Board packet. A CEO Report to the Community is posted on the CEO tab of our web page at [www.northeastwisconsinfamilycare.com](http://www.northeastwisconsinfamilycare.com) and on Base Camp for the Directors and Long Term Care Managers

### 12. **FISCAL AGENT REPORT**

The Fiscal Agent Report was presented by Barb Larson-Herber

### 13. **ANNOUNCEMENTS**

- Guy Gooding has resigned his Board position.
- Family Care 101 for area Legislators is scheduled for August 17<sup>th</sup>.

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- Board of Director and Policy Governance training has been scheduled for September 7 and October 29. The Board will also hold Board meetings on those days if warranted.
- The Board of Director's next scheduled Board meeting will be September 7<sup>th</sup> (there will not be a meeting on August 10<sup>th</sup> unless something urgent arises).

### 6. **CLOSED SESSION**

The Board did not go into closed session.

### 7. **RECONVENE IN OPEN SESSION**

N.A. – see item No. 6

### 8. **BYLAWS/IMPLEMENTATION OF NEW POLICIES**

This will be revisited upon completion of Policy Governance training. **Motion by Janice Swoboda supported by Carole Andrews** to prepare a packet for Oconto County to assist them in expectations for appointing their Board position—all ayes—motion carried.

### 9. **BOARD OFFICERS**

**Motion by Tony Waupoichick supported by Janice Swoboda** to nominate Julie Kudick for the Vice-Chair position. **Motion by Janice Swoboda supported by Carolyn Barke** to close nominations and cast unanimous ballot for Julie Kudick—all aye—motion carried.

### 10. **BOARD AUTHORIZATION**

Andy Phillips will develop a policy addressing Board Member actions not authorized by the Board and bring it before the Board as an agenda item.

### 14. **ADJOURN**

**Motion by Marshal Giese supported by Carole Andrews** to adjourn at 11:22 a.m. – all ayes – motion carried

<p>These minutes are respectfully submitted by Debbie Peterson, Administrative Assistant, and have <b>NOT BEEN APPROVED</b> by the Northeast Wisconsin Family Care Board of Directors</p>
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