

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, July 2, 2014 at the Brown County Sheriff's office, 2684 Development Drive, Green Bay, WI.

Present: Chair Buckley, Supervisor Clancy, Supervisor LaViolette, Supervisor Nicholson,
Supervisor Zima
Also Present: Sheriff Gossage, Chief Deputy Todd Delain, Captain Deneys, Cullen Peltier, Beth Rodgers,
Paul Gazdik, Michele Conard

I. Call meeting to order.

The meeting was called to order by Chair Patrick Buckley at 11:00 a.m.

II. Approve/Modify Agenda.

Motion made by Supervisor LaViolette, seconded by Supervisor Clancy to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of June 4, 2014.

Motion made by Supervisor Clancy, seconded by Supervisor LaViolette to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Comments from the Public. None

1. Review minutes of:

- a. **Criminal Justice Coordinating Board (May 21, 2014).**

Motion made by Supervisor LaViolette, seconded by Supervisor Clancy to receive and place on file.
Vote Taken. MOTION CARRIED UNANIMOUSLY

District Attorney

2. Director's Report.

No report, no action needed.

Public Safety Communications

3. Budget Status Financial Report for May, 2014.

Motion made by Supervisor LaViolette, seconded by Supervisor Clancy to receive and place on file.
Vote Taken. MOTION CARRIED UNANIMOUSLY

4. Project #1803 Request for Proposal (RFP) for 9-1-1 Communications System Replacement.

Public Safety Communications Director Cullen Peltier informed that they had been working on this for quite some time. They had a good group of people from the Sheriff's Department, the Green Bay Police, and from the fire side. He was working on putting together the specs that they need for the phone system and the Computer Aided Dispatch (CAD) system. Peltier informed that Items 4 & 5 intermingled.

Motion made by Supervisor LaViolette, seconded by Supervisor Clancy to take Items 4 and 5 together. Vote Taken. MOTION CARRIED UNANIMOUSLY

See Item #5.

5. Project #1885 Request for Proposal (RFP) for Computer Aided Dispatch (CAD) and Mobile Data Systems Replacement.

Peltier informed that they had been working on the phone system internally. They will issue these proposals at the same time and if approved they will get the phone system in and the CAD system interfaced with the phone system. They also visited various sites looking at their CAD systems, Rock County, Dane County and Racine County looking at a number of different systems, at the positives and negatives, talking with the staff and taking information on what they needed, to include in their RFP process. They put together what they believed to be a strong RFP for both the phone and CAD. They had a timeline for each, they were looking to begin the phone process in January and completed in 6 months and then take on the CAD system, which would take roughly a year finishing up somewhere around May 15th. That date was tentative based on the proposals that they get in. One thing they focused on was making sure that both systems integrated with the current systems used by the agencies they served. Once they get this approved they will put together a scoring team made up of member representatives of the Public Safety Advisory Board, cross section of those agencies. They had been doing their due diligence and Peltier believed they had a good product.

Responding to Buckley's question regarding costs, Peltier informed that they had \$2.2M bonded for both projects. Initially when looking at this, their preliminary budget stated it would be enough, if not, they would have to come back or start another process. Things had changed since they originally bonded two years ago but at that time it looked to be enough.

Buckley questioned once this was all said and done, where did it take their yearly maintenance cost? Peltier informed that it would drive the maintenance cost up for the CAD system and the phone system. Right now they were paying about \$57,000 for phone. They had to wait to get the proposals back; those annual maintenance costs would be included in the proposals. The RFP for the CAD will have 12 months paid and they will get the initial assessment and will look at that from that point. With the newer technology, newer maintenance. They were seeing that with the Radio Project. He anticipated it going up substantially but what the exact numbers were hard to say without a proposal in front of them.

Supervisor Zima arrived at 11:04 a.m.

Motion made by Supervisor LaViolette, seconded by Supervisor Clancy to approve Items 4 and 5. Vote Taken. MOTION CARRIED UNANIMOUSLY

Supervisor Nicholson arrived at 11:10 a.m.

6. Director's Report.

Peltier informed that they were still waiting on the ISSI Gateway for the Radio Project.

Their center staffing was the same as last time. They didn't have any open positions and were still at two full time equivalents that they had lost since the beginning of the year.

The New Schedule – They were still trending downward. They saw a really good month last month. June 2013 - 620 hours of paid overtime, June 2014, it was down to 137. They were hoping that trend

continued. They were already in their summer months which were typically their difficult times for scheduling and they were doing pretty good, they wanted to continue to see that go down.

Peltier informed that at 4 a.m. Friday, he received a call from their Assistant Director who was talking to their supervisor. They had the Fire Department at the center for high CO readings and odor in the facility. They were looking for batteries, the Fire Department believed it was the source of both the high readings and the odor. They located batteries in the interim between the time he left his house and got there at 4:15 a.m. Batteries were hot, it was clear that that was the issue. It was for the Uninterrupted Power Supply (UPS) unit for the IS side of the house verses their side. They had two big banks, both carrying about 80 batteries. 40 of the batteries were extremely hot; the other 40 in their bank were warm, warmer than they should be. The Fire Department pulled the panels, vented those out, at that time the CO readings in the facility started coming down. Peltier had discussed with the HAZMAT Team, that when the batteries get hot, there was a vent that will off gas hydrogen and some sulfuric acid. The sulfuric acid was causing the smell in the facility. The hydrogen was a cross contaminate, on their CO meters. Their CO meters were reading CO but it was likely the hydrogen causing the readings. Hydrogen was not an acute health risk but an explosive risk.

They had to take the batteries offline before they could get the technicians in to see what the real problem was. In doing this it left them vulnerable to a power outage. If there was a lightning strike, it could have taken the system down and they could have lost their CAD, their mobile data, open query, a number of their systems, because they were ultimately tied to the IS part. Technology Services (TS) brought out some backup power supplies, some small units to put into their computer room in order to plug their systems in there, their phone system in particular. They had to bring their phones down for a split section to plug it in to the power supply so they made the decision to transfer their calls to Outagamie. If there would have been a 911 call in that particular moment, it would have dropped the call. So, they waited till they had no calls and had them make the switch and then brought their systems back up. They were down about 5-10 minutes total, this was at approximately 7/8 a.m. They did have one call that went to Outagamie County, a traffic accident in the City of Green Bay without injuries. Outagamie relayed it to their call-takers, and their call-takers dispatched it as they would normally. TS had been working with the vendors and it looked like they were going to get the batteries paid for, he knew that when they replaced their batteries this year it was about \$25,000, on a 5 year plan. Hopefully that will get paid for them.

Buckley questioned if the room needed to be ventilated differently, Peltier informed that they had had that conversation. One recommendation by the Fire Department was that they put in a small vent in that room so it could vent out that way. They will be talking with Facilities to get a small vent put in there.

Motion made by Supervisor Nicholson, seconded by Supervisor LaViolette to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

Sheriff

7. Budget Status Financial Report for May, 2014.

Overall expenses through May were at 40% of total budget. Personnel costs were running under budget, primarily due to savings in retirement fringes. Operating expenses are running slightly over budget and include utility expenses higher than anticipated due to the cold weather and spring.

Overall revenues through May were at 41% of total budget. In the Jail division, revenues from boarding adults and juveniles for other agencies were offsetting reduced inmate revenue.

Motion made by Supervisor LaViolette, seconded by Supervisor Nicholson to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

8. Budget Adjustment Request (14-52) Request to utilize Drug Task Force asset forfeiture funds to purchase equipment and training to expand the computer forensic capabilities of investigators.

This was a request to utilize Drug Task Force asset forfeiture funds to purchase equipment and training to expand the computer forensic capabilities of investigators. This expenditure from asset forfeiture funds was approved by the Drug and Crime Oversight Board on May 13, 2014. Such equipment provides the ability to extract information from electronic devices (computer and cellphones). The costs would be offset by increasing forfeiture fund revenue by \$50,000, which was already double what was originally budgeted due to significant local seizures.

Specific purchases included UFED Touch Ultimate (\$10,000) and Digital Intelligence VIPER kit (\$15,000) in outlay, plus computers, monitors, workstation upgrades, external hard drives, write blockers, software and training.

Motion made by Supervisor Zima, seconded by Supervisor Nicholson to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

9. Sheriff's Report.

Sheriff Gossage stated that at the previous meeting, there was discussion regarding foreclosure fees at the Sheriff's office. They were currently charging \$75 to post the foreclosure notices and when the sale came through another \$75 was charge. That was the \$150 by State Statute 814.705 that the County Board may establish a higher fee in an amount not to exceed \$150 for collection by the sheriff, which they had. The total time processing and posting those foreclosures was about one to one and a half hours. Sometimes the sale didn't go through. If they were looking to get more money up front, Gossage suggested \$120 up front and \$30 for the sale, they could change this for the 2015 budget in their fee schedule. Gossage informed that they had their sales at 10 a.m. and they lasted about a half hour depending upon how many sales they had.

Motion made by Supervisor Clancy, seconded by Supervisor Nicholson to approve the increase in fees recommended by the Sheriff. No vote taken.

Nicholson questioned if they increased it to \$120 and the second part \$30, could they lose the \$30. Nicholson suggested \$149 and \$1. Gossage informed that they could and added that it was their call as the County Board set the fees.

Buckley believed it would have to come back in resolution form and stated they would have to work with Corporation Counsel.

Gossage informed that Support Service Captain Keith Deneys was the overseer of the civil process division. When they looked at the hours that were being conducted up front, it made more sense to front load that then add the actual sale component. Deneys informed that they had looked at it as the percentage of work as to what they were actually doing. There was some processing that was involved even after the sale went through. The notice of sale had to be prepared and forwarded off to the Clerk of Courts office; there was some work there that actually went into that sale processing afterwards. That's why they came up with the \$120/\$125 amount, when you looked at it, percentagewise, that's about how much work it broke out to. Deneys informed that he had spoken with the Chair of the Civil Process Group, there was a committee organization that talked about all the different civil process issues within the state, with all the different sheriff's departments and he

advised that there were sheriff's offices around the state that did charge the \$150 up front and just the total bill right off the bat and left it at that, it wasn't a lot of them. It sounded like historically the \$75/\$75 was probably the most common. However they wanted to work it out, they were stuck with the \$150 according to the statute.

LaViolette informed that she was comfortable with taking the recommendation of the Sheriff, she believed they had looked at this from a fairness standpoint and had documented their findings and she would support that.

Zima questioned if they should get the state to increase those fees, and questioned if the current fees covered their costs. With the rising of processing costs, Deneys didn't believe it covered their total costs of doing business, when talking about the manpower, etc. it took, although it probably wasn't a lot more than that.

Sheriff Gossage stated that a lot of times with these foreclosures, the sale won't go through, and that there was a stay in the action. They might get the payment up front but then they are continually working. Deneys stated there were many times where they may get a stay and the sale may be off and two months later they were back on with the sale and then something else happened and it was off again. There were times where they were handling these files back and forth a couple of different times. It didn't happen a real lot but it did happen often enough and they don't repay the \$150. There wasn't a refiling fee. Buckley felt that if it didn't go through there should be a separate filing fee.

It was about a 2/3 to 1/3 ratio and it could fluctuate from month to month. Buckley felt maybe they were better off going with the \$150 and be done with it. It would be up to them to get it sold. Some of that would make up for the ones that don't sell. Nicholson agreed and suggested charging the \$150 up front. Clancy also agreed. Deneys informed that they had never had a complaint with the charges. These were all being handled by attorney firms. Gossage stated that if it was the boards wishes he could have Captain Deneys get something to Corporation Counsel to try and get some correspondence to the state to see if they couldn't change this in the legislative.

Gossage informed that they had received their 2015 levy target from the County Executive- \$27,340,398 which was a reduction of \$688,000. Some reduction may have been because of protective status that they took away from corrections; however he was unsure what that number was. They hadn't drilled down into it yet. He was unsure how that was going to affect their operations.

Zima responded that levy limits had been in place and relatively popular with the public even though there were drawbacks to it at times. You could go up to that limit but not beyond it and that was the states way of telling them how to run their budgets. Now they had forms of government that wanted them to go way below their levy limit allowances and cut cut cut. The idea that they had to reduce when the population increased 22,000 in the last census and the majority of it was outside of the City of Green Bay, the pressure for services was not going down. Zima explained, his whole life he was a person that wanted to put governors on things but at some point in time they had to come to the reality that they had a population to serve that was increasing in size. They had people that wanted to constantly reduce services when everyone was a supporter of Public Safety. The safety of your community was the first level that made people wanted to live in a community. The second they don't feel safe, they start looking to go away and then you have worse elements coming in. You had to keep a lid on the criminal element. They knew it wasn't going down, it was going up. Whatever statistics that they wanted to manipulate, they knew there were more bad guys out there than there used to be. It's a different world now. If they keep tightening the screws, they won't be capable of producing the services that they want. Zima was not going to go along with the idea that they had to just keep cutting, they had more people to help pay the bills, there were more properties

on the levy, and that helped the county, it helped them stay within their levy limits. He felt the Sheriff's Department had done a good job and he wanted them to continue to do a good job. As far as he was concerned, put together the budget they felt they needed or enhanced their operations and tell the committee about it and they will go to bat for it on the County Board floor. Bring forward the things they held back in the past. The committee might not agree that some things were a necessity but at least they could have a discussion about it. Brown County taxes were really not excessive at all.

Buckley agreed, that with the urban sprawl how much road staffing had increased to accommodate that, to his knowledge it hadn't done anything. He suggested looking at that when looking at their budget. They could then decide if they needed to slowly start incorporating some of that into each year's budget. Gossage stated that that was a great component. If he was fortunate enough to get another term in office, he would like to have a five year plan of slowly integrating this so it was not a huge cost to the county right away. Their patrol staffing had been woefully deficit since he was on the road back in 1986.

LaViolette stated that they had great trust among the members of the County Board and she couldn't agree more with the comments that Zima made. She absolutely supported what he said and supported them. Come in with a budget that was transparent and they will do everything they could to support them.

Clancy stated that when things arose that had to have immediate attention; there shouldn't be bloodletting that they didn't have the funds appropriated for it. You just can't keep cutting stuff back all the time. He was in full support of them.

Gossage informed that in this levy, the Executive did include an additional \$100,000 for two Civilian Crime Analysis that were cyber forensics, the reason they didn't go with law enforcement officers, often when you hire a law enforcement officer, train them up to a certain level, they might have the ability to go work in patrol or else ware or get promoted and you no longer have that expertise in that field. By hiring two Civilian Computer Forensics, it would be able to allow these civilians to extrapolate that data whether it be child pornography, any type of amount of data and do the technical work on it so that the cops could do the investigative work and do the testimony in court, etc. The Executive was supportive of that idea and put it in their budget. This did not change their Table of Organization, Gossage wanted to make sure that he was very transparent and not hiding this under the budget. As of late yesterday they arrested two individuals for child pornography possession, one individual had over 10,000 images on their computer. Every image needed to be gone through and right now they had a sworn law enforcement officer doing it. He felt it was a horrible waste of time. They could have a civilian that was able to extrapolate that data and make sure that there wasn't a victim that was known, a child that was seen in the City of Green Bay and or identifiable in the City of Green Bay that may be a victim. Their ultimate goal would be to locate the victims in the images. This was more of an efficiency operation, as well as getting the scourge out of the streets of Green Bay. They had been very proactive with their ICAC investigations as well as the child pornography with bringing Jim Valley on board, he had been a tremendous asset to this agency and NE Wisconsin, with the impact that he has had.

Gossage informed that with the permission of the Public Safety Committee in the transference of the \$13,700 for the canine dog, they were going to employ that in their Drug Task Force. They were going to get another canine single source drug dog which would allow an expansion of their Drug Task Force, whether it was going into the airport, the US Postal Service, Greyhound Bus Stations. That would be another tool and another resource. This would also allow them to when Sammy, their current canine, retired have this dog in place so they don't miss anything during that application.

Their teleconference system for their jail needed to be replaced at the beginning of the year. They

were just notified that they had to budget \$12,000 for that from Technology Services. That would no longer be supportive.

Their jail was currently at 92% capacity with their 22 federal inmates, they budgeted for 14. They were hoping it would continue to offset some of their lack of inmate revenue that they were receiving.

**Motion made by Supervisor Nicholson, seconded by Supervisor Clancy to receive and place on file.
Vote Taken. MOTION CARRIED UNANIMOUSLY**

10. Clerk of Courts – Budget Status Financial Report for May, 2014.

**Motion made by Supervisor LaViolette, seconded by Supervisor Clancy to receive and place on file.
Vote Taken. MOTION CARRIED UNANIMOUSLY**

11. Medical Examiner - 2014 Brown County Medical Examiner Activity Spreadsheet.

No action taken.

12. Audit of bills.

**Motion made by Supervisor Zima, seconded by Supervisor Clancy to audit the bills.
Vote Taken. MOTION CARRIED UNANIMOUSLY**

13. Such other matters as authorized by law. None.

14. Adjourn.

**Motion made by Supervisor Zima, seconded by Supervisor LaViolette to adjourn at 11:48 a.m.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia Loehlein
Recording Secretary

