

**PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, August 3, 2011 in Room 200, Northern Building, 305 East Walnut Street, Green Bay, Wisconsin

Present: Tom De Wane, Dave Kaster, Pat Buckley, Tim Carpenter, Andy Nicholson
Also Present: Troy Streckenbach, Karl Fleury, Tom Miller, Don Hein, Todd Delain, Beth Rodgers

I. Call Meeting to Order

The meeting was called to order by Chair De Wane at 5:01 p.m.

II. Approve/Modify Agenda

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of July 6, 2011

Motion made by Supervisor Carpenter, seconded by Supervisor Buckley to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

1. Review of Minutes:

- a. Criminal Justice Coordinating Board (May 31, 2011).

Motion made by Supervisor Carpenter, seconded by Supervisor Buckley to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

- b. Drug Enforcement and Crime Oversight Board of Directors (July 12, 2011).

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

- c. Traffic Safety Commission (April 21, 2011).

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Communications:

- 2. Communication from Supervisor Buckley re: Review Public Safety at Airport. Primarily staff of Sheriff's Deputies on site per Federal requirements. Also review overall fire and security contracts. *Referred from July County Board.***

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to hold until September, 2011 meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

3. **Communication from Supervisor Buckley re: Discontinue alarm permits and fees for business and residential alarm users. We are penalizing the people that are trying to be pro-active against burglary. Referred from July County Board.**

Chair DeWane stated that he received a message from the County Clerk who advised him that she was unable to attend this meeting and wished to have this matter held until the September, 2011 meeting.

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to hold until September, 2011 meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to take Public Safety Communications before Sheriff. Vote taken. MOTION CARRIED UNANIMOUSLY

Although shown in proper format here, the Public Safety Communications portion of the meeting was held at this time.

Sheriff:

4. **Key Factor Reports and Jail Average Daily Population by Month and Type for the Calendar Year 2011.**

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. **Budget Status Financial Report for June, 2011.**

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

6. **Budget Adjustment (11-100): Increase in expenses with offsetting increase in revenue.**

Accountant Don Hein stated that the Sheriff's Department software budget for 2011 was insufficient. They would like to increase the software maintenance budget by offsetting with funds received from Huber, which is doing very well this year.

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

7. **Sheriff's Report.**

Chief Deputy Todd Delain stated that Sheriff Gossage was currently at the Badger State Sheriff's Association meeting but wanted to be sure that everyone had received the notice that on August 8 between 12:00 and 5:00 p.m. the new Sheriff's Office would be open for friends and

families as well as the County Board and representatives of the Village of Bellevue. Delain reported that they are continuing to settle in at the new facility and are still moving some things around. The DTF move has also been completed and Delain stated that Facilities did an outstanding job in facilitating that.

Supervisor Buckley asked if there were any remaining unforeseen expenses from the Sheriff's Department project or the move. Delain stated that they are currently working with Facilities with regard to signage and lockers for the men's locker room. Delain indicated they were in the process of determining what amount of money is left on the bonding to see if there are funds available for these items. The estimate for the signage is \$6,000 and the estimate for the lockers is approximately \$14,500. Delain also stated that he had personally looked at lockers that were at the MHC, but they were too small to fit the needs of the men's locker room. Buckley stated that he would like to see a full project report from Facilities including a breakdown of all costs and expenses.

Delain went on to report that the women's locker room is completely done and this was accomplished by salvaging lockers from the old Sheriff's Office in the Law Enforcement Center. Facilities moved them to the new location and cleaned them up and they are working great.

The discussion continued with regard to the signage and all committee members agreed appropriate signage was very important and should be taken care of as soon as possible. Streckenbach indicated that he was very interested in talking to Facilities to see if the signage and locker expenses were supposed to be included in the project. Delain stated that he will get a final report for the committee's review with the goal of locating any available funds to cover the cost of signage and lockers.

Motion made by Supervisor Carpenter, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Public Safety Communications:

8. Budget Status Financial Report for June, 2011.

Motion made by Supervisor Carpenter, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Resolution to Establish Loan and Public Safety Radio Equipment Purchase Program.

Public Safety Communications Director Karl Fleury explained that this is a loan program offered through the Land Trust Conservation Division of the State. Currently the interest rate is 3.25% with the possibility of decreasing if acted upon quickly. Fleury felt it would be highly advantageous to participate in the program and stated that it was important to act swiftly to guarantee the potential interest rate. This program is set up for end users to purchase radio equipment and would take the place of bonding. There would be no penalty for early repayment of the loan and there are no administrative costs charged by the State for the

program. Additionally, the monies that are collected from interest are given back to the County. There would be guaranties and assurances in place for the repayment process, similar to signing a promissory note, for the other entities that would participate in the program.

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Budget Adjustment (11-87): Increase in expenses with offsetting increase in revenue.

Fleury explained that this was a grant awarded through the State for the purchase of radios and explained that when they got the radios, some of the entities had different features that drove the cost up and those entities are now covering the additional costs.

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

11. 2012 Capital Project 5-Year Outlook Summary.

Fleury stated that this is to make the committee aware of future projects, however, he stressed that it is a working document that can be adjusted and modified accordingly. The first item is with regard to the end users for the radio purchases.

The second project on the list is CAD which is the computer aided dispatch. There is still service life on the current system; however, the program does not completely do everything that needs to be done with regard to fire service.

The final item is Next Generation 911. Fleury explained that the County's current 911 system is a land based system, however, only 33% of 911 calls come in from land lines. The remaining 77% of 911 calls are cellular calls. Next Generation 911 would allow the County to do the things necessary to keep up with technology and provide appropriate services to the citizens of Brown County.

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Director's Report.

Fleury stated that his Department's overtime is spiking, however the actual wages are less than where they should be. They are currently 8 full-time positions short of full operating staff and are doing what they can to fill these positions, but he noted that there is a 13 week training period before a new employee is proficient enough to work on the phones. This is followed by a secondary training for the radios.

Supervisor Kaster asked if there were employees who recently left and Fleury indicated that there has been some turnover for various reasons and they are diligently trying to fill those positions. They are in the first phase of making sure that the people they hire will be a good fit for the positions. The second phase is the field training and occasionally people drop out of that phase.

The recruitment process was discussed briefly and it was felt that it was getting more and more difficult to find quality candidates for many agencies. Fleury said that he recently had gone over 150 applicants and found 29 candidates who may be qualified. The personnel that they do currently have are quality people and he complimented them for making it all work as best they can.

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Nicholson arrived at 5:45 p.m.

Circuit Courts:

13. Budget Status Financial Report for June, 2011.

Motion made by Supervisor Buckley, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

14. Quarterly Report of Brown County Security/Incident Review Committee.

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Clerk of Courts – No agenda items.

District Attorney – No agenda items.

Medical Examiner – No agenda items

Other:

15. Audit of bills.

Motion made by Supervisor Carpenter, seconded by Supervisor Buckley to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

16. Such other matters as authorized by law.

Motion made by Supervisor Carpenter, seconded by Supervisor Buckley to adjourn at 5:54 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein
Recording Secretary