

January 16, 2008

**TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session on January 14, 2008, and recommends the following motions:

1. Review minutes/reports:
  - a) Criminal Justice Coordinating Board (11/27/07).
  - b) EMS Council (11/28/07).
  - c) Fire Investigation Task Force Board of Directors (11/15/07).
  - d) Fire Investigation Task Force General Membership (12/6/07).
  - e) Circuit Courts Security Cmte Quarterly Report (12/31/07).

Receive & place on file items a-e..
2. Volunteers in Probation - Monthly Statistics for end of 2007. Receive & place on file.
3. Teen Court - Stats for October 2007. Receive & place on file.
4. Emergency Government - Budget Status Financial Report (not available). No action.
5. Emergency Government - Request for Budget Transfer (#07-94): Increase in Expenditures with Offsetting Increase in Revenue: Emergency Mgmt has been awarded a FY 2005 OJA Homeland Security Grant in the amount of \$98,027.09 to be used to purchase interoperable radio equipment for local agencies. Approve.
6. Emergency Government - Request to apply for a grant to conduct ICS Training (Emergency Management). Approve.
7. Public Safety Communications - Purchasing Department Clarification for Project 1285, Architectural and Engineering Design Services Brown County Communications Center. Approve.
8. Public Safety Communications - Budget Status Financial Report (not available). No action.
9. Public Safety Communications - Director's report. Receive & place on file.
10. District Attorney - Budget Status Financial Report for November 30, 2007. Receive & place on file.
11. District Attorney - Parameters of drug attorney position. (Referred back to Committee from December 19, 2007 County Board.) To fill position.
12. Sheriff - Budget Status Financial Report for November 30, 2007. Receive & place on file.
13. Sheriff - Key Factor Report for 2007 with Jail Average Daily Population by month and Overtime Expenditures. Receive & place on file.

Public Safety Committee

January 16, 2008

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14. Sheriff - Resolution re: Requesting that the State of Wisconsin Department of Corrections Increase Reimbursement Payments for State Probation and Parole Prisoners held in the Brown County Jail. Committee supported Resolution. See Resolutions, Ordinances January County Board.
15. Sheriff - report. Receive & place on file.
- 15a Sheriff – Discussion regarding 287 G program. Accept recommendation of ICE to have local officials be trained outside of 287 G Program.
16. Facility Management – Construction Manager for RFP approval for Public Safety Communications Center. (To be mailed separately.) Approve.
17. Clerk of Courts , Circuit Courts & Medical Examiner - Budget Financial Status Reports for November 30, 2007. Receive & place on file.
18. **Closed Session:** Pursuant to Sec. 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation date of a public employee over which the Committee has jurisdiction or exercises responsibility. (No Closed Session held.)
19. Audit of bills. Pay the bills.

Approved by:

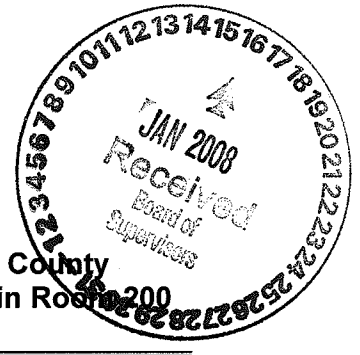
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COUNTY EXECUTIVE

Date

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**PROCEEDINGS OF THE BROWN COUNTY  
PUBLIC SAFETY COMMITTEE**



Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Public Safety was held on Wednesday, January 14, 2008 at 5:00 p.m. in Room 200 at the Northern Building, 305 E. Walnut Street, Green Bay, WI.

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**Present:** Harold Kaye, Bill Clancy, Joe Backmann, Andy Nicholson,  
Guy Zima

**Also Present:** County Executive Tom Hinz, Jayme Sellen, Supervisors Krueger, Wetzell, John Zakowski, Susan Tilot, Jim Nickel, Kurt Hogarty, Bob Heimann, Sara Perrizo, Sheriff Kocken, Cullen Peltier, Bill Dowell, Jeff Oudeans. Other interested persons, news media.

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1. CALL MEETING TO ORDER.

The meeting was called to order by Chairman Kaye at 5:00 p.m.

2. APPROVE/MODIFY AGENDA.

Item #19a was added. Item #20 was taken after item #11, although shown in proper format here.

**A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR BACKMANN TO APPROVE AS MODIFIED. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

3. APPROVE/MODIFY MINUTES OF DECEMBER 5, 2007.

**A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR BACKMANN TO APPROVE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

4. REVIEW MINUTES/REPORTS:

- a) CRIMINAL JUSTICE COORDINATING BOARD (11/27/07).
- b) EMS COUNCIL (11/28/07).
- c) FIRE INVESTIGATION TASK FORCE BOARD OF DIRECTORS (11/15/07).
- d) FIRE INVESTIGATION TASK FORCE GENERAL MEMBERSHIP (12/6/07).
- e) CIRCUIT COURTS SECURITY CMTE QUARTERLY REPORT (12/31/07).

**A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR BACKMANN TO RECEIVE AND PLACE ON FILE 4A, 4B, 4C, 4D AND 4E. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

**PUBLIC COMMENTS**

5. None.

**VOLUNTEERS IN PROBATION**

6. VIP – MONTHLY STATISTICS FOR END OF 2007.

**A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR CLANCY TO RECEIVE AND PLACE ON FILE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

**TEEN COURT**

7. TEEN COURT STATS FOR OCTOBER 2007.

**A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR CLANCY TO RECEIVE AND PLACE ON FILE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

**EMERGENCY GOVERNMENT**

8. BUDGET STATUS FINANCIAL REPORT (NOT AVAILABLE).

Chair Kaye stated report would be submitted and reviewed at next month's meeting.

9. REQUEST FOR BUDGET TRANSFER (#07-94): INCREASE IN EXPENDITURES WITH OFFSETTING INCREASE IN REVENUE: EMERGENCY MGMT HAS BEEN AWARDED A FY 2005 OJA HOMELAND SECURITY GRANT IN THE AMOUNT OF \$98,027.09 TO BE USED TO PURCHASE INTEROPERABLE RADIO EQUIPMENT FOR LOCAL AGENCIES.

**A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR CLANCY TO APPROVE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

*Supervisor Nicholson arrived at 5:02 p.m.*

10. REQUEST TO APPLY FOR A GRANT TO CONDUCT ICS TRAINING (EMERGENCY MANAGEMENT).

Emergency Management Director, Cullen Peltier stated the grant total would be about \$2,500.

**A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR BACKMANN TO APPROVE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

*Supervisor Zima arrived at 5:09 p.m.*

**PUBLIC SAFETY COMMUNICATIONS**

11. PURCHASING DEPARTMENT CLARIFICATION FOR PROJECT 1285, ARCHITECTURAL AND ENGINEERING DESIGN SERVICES BROWN

COUNTY COMMUNICATIONS CENTER.

Purchasing Manager, Kurt Hogarty; Facility Management Director, Bill Dowell; Communications Director, Jim Nickel and Information Services Director Bob Heimann came forward.

Dowell stated the RFP was presented at last months meeting and stated there was a group meeting to add the construction of the IS computer room as part of the project. The funding will come out of the IS budget.

**A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR NICHOLSON TO APPROVE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

*Item #20 was taken at this time.*

12. BUDGET STATUS FINANCIAL REPORT (NOT AVAILABLE).

Chair Kaye stated report would be submitted and reviewed at next month's meeting.

13. DIRECTOR'S REPORT.

Jim Nickel provided a handout (attached) re: Director's Report, and addressed questions from the committee. In regards to item #2, Supervisor Kaye questioned the deadline for the Frequency Rebanding Agreement (FRA); Nickel stated the deadline is June 26, 2008. The rebanding process was started in 2006 but until Nextel agrees to the revised Motorola proposal, they can not move forward and Brown County will have to request a waiver to extend the deadline. Nickel believed there will be an agreement within the next 30 days. In regards to item #9, Nickels stated that Fond du Lac and Dodge County Boards have passed resolutions that were not in favor of diverting \$15.3 million from the Federal Government for State radio systems. The Public Safety Communications Department is working on getting a template of what other boards have used for resolutions and will bring it back to the next Public Safety meeting. In regards to this, Foxcomm has a meeting scheduled for January 31, 2008 in Oshkosh.

**A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR CLANCY TO RECEIVE AND PLACE ON FILE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

DISTRICT ATTORNEY

14. BUDGET STATUS FINANCIAL REPORT FOR NOVEMBER 30, 2007.

**A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

15. PARAMETERS OF DRUG ATTORNEY POSITION. (REFERRED BACK TO COMMITTEE FROM DECEMBER 19, 2007 COUNTY BOARD.)

Chairman Kaye referred to a letter (attached) from Director of Administration, Lynn Vanden Langenberg, regarding: District Attorney budget – Special Prosecutor position and stated in order to have a zero dollar net impact to the County, the position would have to be held open till May 1, 2008.

Internal Auditor, Sara Perrizo, attended a meeting with Vanden Langenberg and Financial Operations Manager, Neil Basten, and it was explained, the only money guaranteed per drug conviction is \$20 and the rest goes to the state. The people convicted are given a year to pay their fines which can potentially leave no money to be generated and cause a shortfall of \$22,000 in the 2008 Clerk of Courts budget. Perrizo suggested a budget transfer from the DA's salary line to eliminate the problem of the revenue leaving a straight budget.

District Attorney, John Zakowski, stated there are a stack of cases currently which would be given to the open Drug Attorney position. This position would issue the charges, ask for the fines, and conservatively over a period of time, revenue would be coming in. Zakowski stated there would be less than initial two cases per week spread across eight branches if a Drug Attorney was there to charge cases. The cases will get into court faster and money would be generated faster.

**A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR NICHOLSON TO FILL POSITION. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

**SHERIFF**

16. **BUDGET STATUS FINANCIAL REPORT FOR NOVEMBER 30, 2007.**

**A MOTION WAS MADE BY SUPERVISOR NICHOLSON AND SECONDED BY SUPERVISOR BACKMANN TO RECEIVE AND PLACE ON FILE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

17. **KEY FACTOR REPORT FOR 2007 WITH JAIL AVERAGE DAILY POPULATION BY MONTH AND OVERTIME EXPENDITURES.**

Chairman Kaye suggested separating the State and Federal statistics on the reports.

**A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

18. **RESOLUTION RE: REQUESTING THAT THE STATE OF WISCONSIN DEPARTMENT OF CORRECTIONS INCREASE REIMBURSEMENT PAYMENTS FOR STATE PROBATION AND PAROLE PRISONERS HELD IN THE BROWN COUNTY JAIL.**

Sheriff Kocken stated that since 1993 to 2007 the dollar per person per day amount has never increased even though inflation would have driven it to \$56 per day. Every year the State of Wisconsin budgets so much for probation and parole hold inmates and has steadily increased but the State has held the money

the same, resulting in a shortfall of \$107,776.

**A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR NICHOLSON TO SUPPORT RESOLUTION. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

19. SHERIFF'S REPORT.

Kocken stated the Records Management System in the jail had expired December 31, 2007 and is no longer being supported. It was brought up in Administration and decided the best way to handle would be through the bonding project. IS Director, Bob Heimann, came forward stating when he came on board, Motorola at the time, was not willing to extend the contract. There currently is a time and material contract in place with Motorola. Information Services has been proactive by starting discussions looking at requirements needed with new software before bonding goes forward. Supervisor Zima suggested getting a cost analysis to have Brown County design their own program.

**A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

#19A DISCUSSION REGARDING 287G PROGRAM.

Kocken provided a packet (available in County Clerk and County Board offices) and spoke in regards to a telephone meeting he had with Immigration and Customs Enforcement (ICE) officials. There are two distinct programs with ICE, detention removal and investigation. Kocken believes with the detention removal, Brown County is doing what they can by providing the detention removing a proportion of ICE by supplying names twice a week of criminal illegals. ICE processes those names, and this doesn't cost Brown County any money. ICE then decides whether they want to put a detainer on the individual. There are 14 ICE agents assigned out of Milwaukee. An agent will be coming to meet with the Sheriff's Dept. to discuss exactly how they will be able to help Brown County. Following the meeting, an agent will be coming to train local investigators to work with ICE to identify fraudulent documents. This process will be the beginning of clamping down on criminal activity by illegals. Kocken stated ICE officials have been very cooperative and indicated training can be provided here without needing to be in the 287 G program.

**A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR CLANCY TO ACCEPT RECOMMENDATION OF ICE TO HAVE LOCAL OFFICIALS BE TRAINED OUTSIDE OF 287 G PROGRAM. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

*Supervisor Backmann was excused at 6:11 p.m.*

**FACILITY MANAGEMENT**

20. CONSTRUCTION MANAGER FOR RFP APPROVAL FOR PUBLIC SAFETY COMMUNICATIONS CENTER. (TO BE MAILED SEPARATELY.)

Dowell stated the process and procedures are similar to that of the Mental Health Center project. A construction manager would be hired during the design phase. The RFP for the architect has been approved. About a month after there is a contract with the architect, there will be a contract with the construction manager.

**A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR BACKMANN TO APPROVE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

*Back to item #12 at this time.*

**CLERK OF COURTS BUDGET FINANCIAL STATUS REPORT FOR NOVEMBER 30, 2007. NO OTHER AGENDA ITEMS.**  
**CIRCUIT COURTS BUDGET FINANCIAL STATUS REPORT FOR NOVEMBER 30, 2007. NO OTHER AGENDA ITEMS.**  
**MEDICAL EXAMINER BUDGET FINANCIAL STATUS REPORT FOR NOVEMBER 30, 2007. NO OTHER AGENDA ITEMS.**

**A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

**OTHER**

21. **CLOSED SESSION: PURSUANT TO SEC. 19.85 (1) (C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATE OF A PUBLIC EMPLOYEE OVER WHICH THE COMMITTEE HAS JURISDICTION OR EXERCISES RESPONSIBILITY.**

No closed session held.

22. **AUDIT OF BILLS.**

**A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR ZIMA TO PAY THE BILLS. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

23. **SUCH OTHER MATTERS AS AUTHORIZED BY LAW.**

**MOTION MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERIOR ZIMA TO ADJOURN AT 6:25 P.M. VOTE TAKEN. MOTION APPROVED UNANIMOUSLY.**

Respectfully submitted,

Alicia A. Loehlein  
Recording Secretary



Brown County

307 SOUTH ADAMS STREET  
ROOM 212  
GREEN BAY, WISCONSIN 54301-4582



Emergency Communication Services  
9-1-1 Center Operations  
Emergency Management

PHONE (920) 448-7610  
FAX (920) 448-7614

James V. Nickel, P.E.  
Director

Director's Report  
January 14, 2008

1. New Communications Center Project

The RFP to select the Architect for the new Communications Center was released after Christmas by Purchasing, with a reply date of January 23. We will score the responses and select the finalists during the following week. We have begun to review the equipment moves required.

2. 800 MHz Rebanding

We continue to negotiate a Frequency Rebanding Agreement (FRA) with Sprint/Nextel to meet the Federal Communications Commission's (FCC) rebanding mandate in Report and Order 04-168. Sprint/Nextel has some pricing problems with the latest revised Motorola proposal, which are now being addressed with Motorola. The next conference call with Motorola and Sprint/Nextel is scheduled for January 16<sup>th</sup>. Sprint/Nextel will fund all the costs.

3. Foxcomm

CTO Consultants, the radio consultant that Foxcomm hired, is still scheduled to release their report at the end of January. We have heard nothing from them since their October visit. Foxcomm did receive a \$447K Congressional Earmark Grant to interconnect the counties together with microwave.

4. EMS Dispatching Protocol

We will change the protocol used by the Communications Center to dispatch EMS runs. We will begin using the new ProQA protocol on February 4th. This was discussed with the Fire Chiefs at their January 10<sup>th</sup> meeting and will be discussed again at the EMS Council meeting on January 16<sup>th</sup>. The result will be the opportunity for fewer runs with lights and siren.

5. Franklin Township First Responders

This new organization has requested to be paged out along with Viking Rescue in Denmark for calls into Franklin Township in Kewaunee County. Last month they conducted satisfactory radio tests into Kewaunee County using the Viking Rescue tower. No procedure changes or cost will be incurred with this addition.

**6. Ritter Foundation**

The Ritter Foundation has requested a presentation on the new 911 Communications Center and County radio communication needs on January 29<sup>th</sup>.

**7. Communications Specialist Position**

HR advertised the position in December, with applications due January 4<sup>th</sup>. They received 15 applications and will to do phone interviews with 7 applicants next.

**8. Change Management**

With the help of an outside consultant, we have begun a series of Change Management sessions with the Supervisors to help us prepare the entire team for the many changes ahead.

**9. Radio Communications Funding**

Several organizations have publicly stated their dismay at the State Office of Justice Administration's (OJA) decision to divert all \$15.3 M of the Wisconsin allocation of Homeland Security funding for communications systems to their State radio system. Several County Boards have passed resolutions against spending the money on the State system. (The Federal requirement is to pass at least 80% to the local entities.)

**10. 2007 Numbers**

By careful management, the overtime hours for 2007 were down 11% compared to 2006. This is 50% less than 2004. (The overtime line also includes normal scheduled holiday pay.)

Year	OT Hours
2004	18,065
2005	12,880
2006	10,304
2007	9,171

Also attached is the 2007 breakdown of the number of incidents by department and the incoming telephone calls. The highlights are:

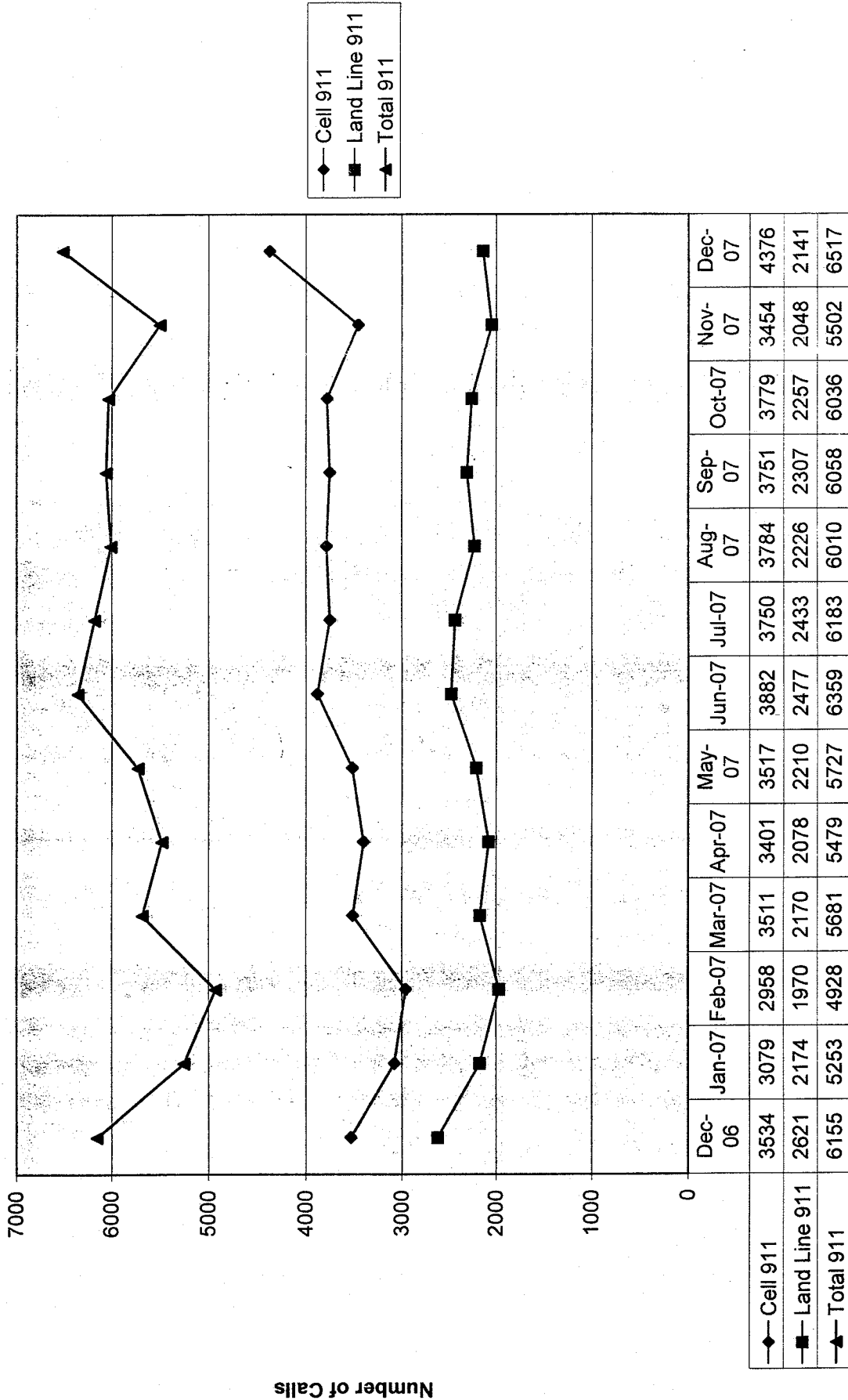
70,000 911 calls	62% Cellular
395,000 Total Incoming Calls	
200,000 Incidents	180,000 Law
	20,000 Fire/EMS

Regards,

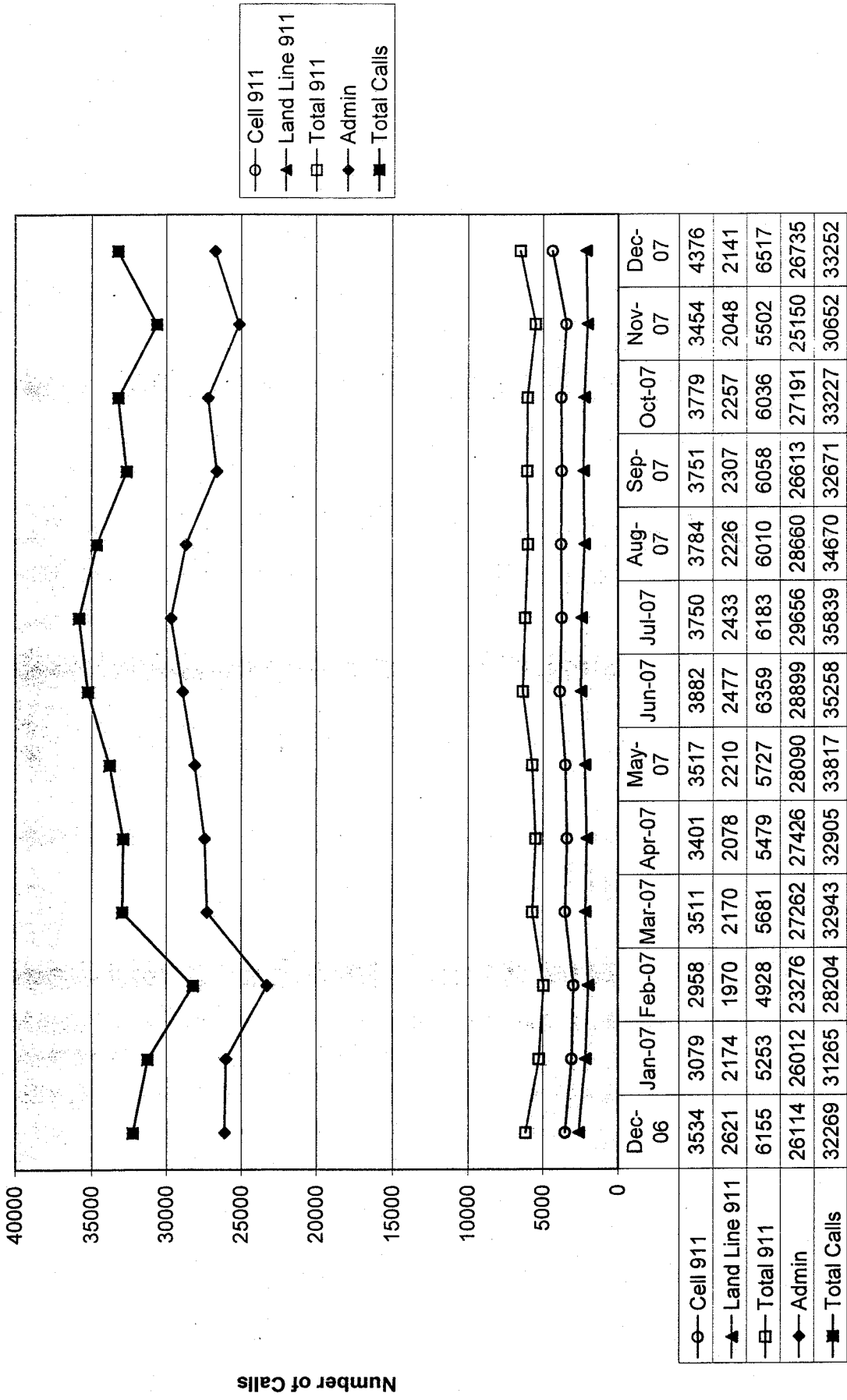


Jim Nickel, PE  
Director

### 2006-2007 Brown County PSC 911 Call Volume



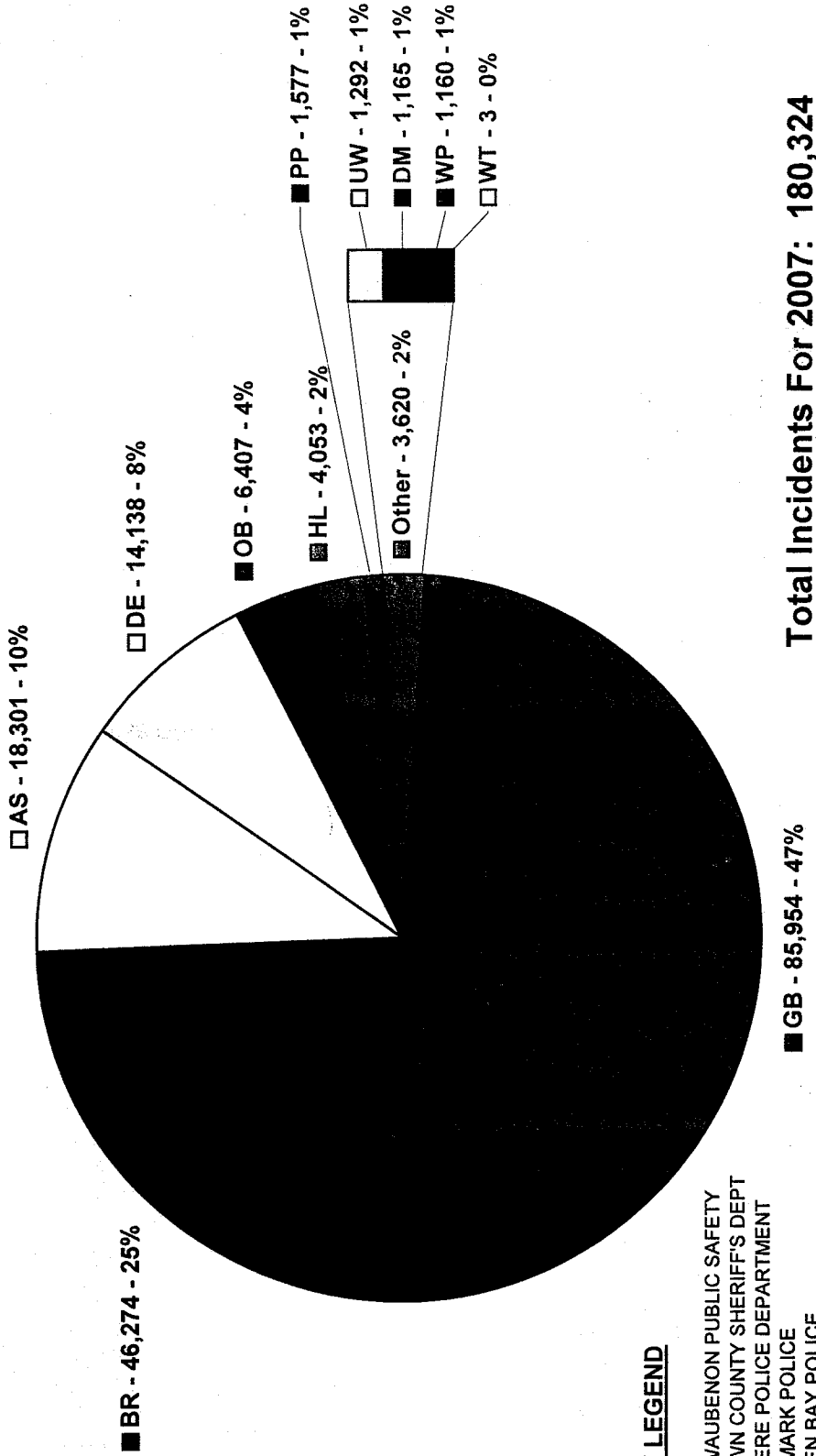
### 2006-2007 Brown County PSC Call Volume



Number of Calls

- Cell 911
- ▲ Land Line 911
- Total 911
- ◆ Admin
- Total Calls

# Incident Count for All Brown County Police Agencies 2007

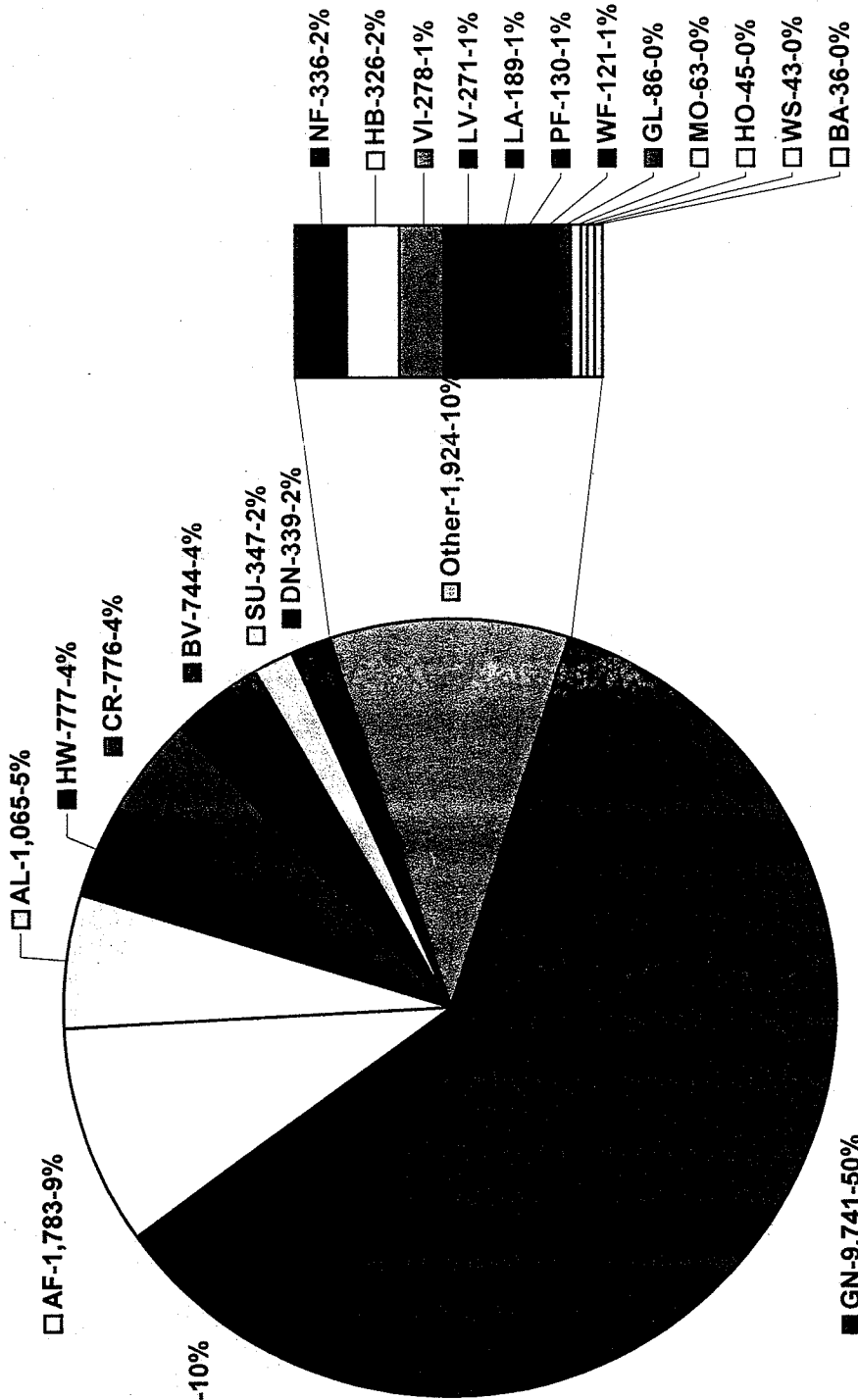


**Total Incidents For 2007: 180,324**

**AGENCY LEGEND**

- AS = ASHWAUBENON PUBLIC SAFETY
- BR = BROWN COUNTY SHERIFF'S DEPT
- DE = DE PERE POLICE DEPARTMENT
- DM = DENMARK POLICE
- GB = GREEN BAY POLICE
- HL = HOBART LAWRENCE POLICE
- OB = ONEIDA POLICE
- PP = PULASKI POLICE
- UW = UWGB PUBLIC SAFETY
- WP = WRIGHTSTOWN POLICE
- WT = WISCONSIN STATE PATROL

# Incident Count for All Brown County Fire/EMS Agencies 2007



Total Incidents For 2007: 19,387

## AGENCY LEGEND

- AF = ASHWAUBENON FIRE
- AL = ALLOUEZ FIRE
- BA = AIRPORT PUBLIC SAFETY
- BV = BELLEVUE FIRE
- CR = COUNTY RESCUE
- DN = DENMARK FIRE
- DP = DE PERE FIRE
- GL = GREENLEAF FIRE
- GN = GREEN BAY FIRE
- HB = HOBART FIRE
- HO = HOLLAND FIRE
- HW = HOWARD FIRE
- LA = LAWRENCE FIRE
- LV = LEDGEVIEW FIRE
- MO = MORRISON FIRE
- NF = NEW FRANKEN FIRE
- PF = PULASKI FIRE
- SU = SUAMICO FIRE
- VI = VIKING RESCUE
- WF = WRIGHTSTOWN FIRE
- WS = WAYSIDE FIRE

DEPARTMENT OF ADMINISTRATION

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

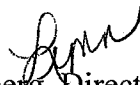
LYNN A. VANDEN LANGENBERG

PHONE (920) 448-4037 FAX (920) 448-4036 WEB: [www.co.brown.wi.us](http://www.co.brown.wi.us)

DIRECTOR

January 9, 2008

TO: Harold Kaye, Chair  
Public Safety Committee

FROM: Lynn A. Vanden Langenberg,  Director of Administration

SUBJECT: District Attorney budget – Special Prosecutor position

As you are aware, in the 2008 budget process a Special Prosecutor position was added to the District Attorney's budget. It was reported that the costs of this position would be offset by \$22,000 of additional Court Fees and Costs in the Clerk of Courts budget.

Subsequently to this approval, it has been noted that the additional fees would not be realized in the Clerk of Courts budget. To have a zero net impact to the County it was suggested that the Special Prosecutor position be held open for a period of time.

If the Special Prosecutor position remains unfilled for the period January 1 – April 30, 2008, the budget savings would be \$22,000. The savings to the Personnel line is \$15,671 and the savings to fringe benefits is \$6,329 for a total of \$22,000. Please note that the fringe benefits calculated have been rounded down to equal the \$22,000. I've prepared a Request for Budget Transfer for the two budgets (District Attorney and Courts) to be amended if this is the action taken.

Please feel free to contact me if you need further information.

Cc: Sara Perrizo, Internal Auditor