

PORT AND SOLID WASTE DEPARTMENT

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PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, July 18, 2011** at the Clarion Hotel, 200 Main Street, Green Bay, WI.
The meeting was officially called to order by Vice President Dickman at 11:35am.

Roll Call:

Present: Commissioner Ron Antonneau
Commissioner Tom Klimek
Commissioner John Gower (arrived at 11:46 AM)
Commissioner Craig Dickman
Commissioner John Hanitz
Commissioner Hank Wallace

Not Present: President Neil McKloskey
Commissioner Bill Martens
Commissioner Bernie Erickson

Also Present: Charles Larscheid, Brown County Port and Solid Waste
Dean Haen, Brown County Port and Solid Waste
Mark Walter, Brown County Port and Solid Waste
Mark Rahmlow, Congressman Reid Ribble's office

2. Approval/Modification – Meeting Agenda

A motion was made by Ron Antonneau and seconded by Tom Klimek to approve the agenda. The motion passed unanimously.

3. Approval/Modification of May 9, 2011 Meeting Minutes

A motion to approve the minutes as modified of the June 13 meeting was made by Ron Antonneau and seconded by John Hanitz. The motion passed unanimously.

Modifications were- Godfrey and Kahn is the accounting firm. John's last name is spelled Gower.

Mark Rahmlow from Congressman Reid Ribble's office was introduced and welcomed.

4. 2012 Operating Plan

A motion to accept the 2012 Operating Plan was made by John Gower and seconded by Ron Antonneau. The motion passed unanimously.

Dean Haen updated the Commission on items in the plan and compared it to the 2010 plan. The 2010 Strategic Plan identified 4 work areas: Open Markets; Sustainable Economics; Expand Markets and Revenues; and Autonomous and World Class Operations. For each area, he explained the strategic initiatives; 2011 operating objectives which included cost estimate, actual cost, and action taken; and the 2012 operating objectives with cost estimates. Following a question about why many items have not been completed, Dean Haen explained that from last year to this year most of the time and money had been spent on the Cat Island and Renard Island projects. Ron Antonneau requested on-going updates. A copy of the Strategic Plan was included in the meeting packet.

5. 2012 Budget

A motion was made by Ron Antonneau and seconded by Hank Wallace to approve the budget with the stipulation that the Finance Department explain the difference in revenue and expense. The motion passed unanimously.

Chuck Larscheid explained changes to the way the budget is being done this year and reviewed the Cost Centers for the Department. Each Department Cost Center will have its own budget. The General Office Budget will allocate miscellaneous contracted costs, supplies, etc. to all of the Cost Centers. The whole department budget is then sent to the county executive for inclusion in the county budget, which is then sent to the county board. The county has given the department some indirect cost charge backs, insurance, and information services charge backs. Two other charge backs have been added this year, copier and use of the highway department charge backs. Additional levy cuts have also been requested. Port and Solid Waste has no tax levy but we are still identifying potential budget cuts.

Dean Haen reviewed revenue and said that revenue would be about the same this year. We have lost Robins Manufacturing as a foreign trade zone. Marinette Marine is approved and we are waiting for activation. This revenue is not reflected in this budget. There is a large decrease in the inter fund transfer in because money from 217 is used to pay operating costs. The Cat Island grants assume we are building the project next year.

Expenses will remain about the same for staffing, supplies, advertising, dues, and travel expenses. Declines in expenses include: fringes (\$16,000); legal fees; professional fees; and O&M operating expenses (10% decline). The Port 650 fund shows a \$571,000 decline. The Commissioners felt that this needed more clarification and Dean will e-mail the Administration Department for answers to the questions and forward the response to the Commissioners.

The Harbor Dredging line item shows a \$462,000 deficit. The county is using that fund balance for Cat Island.

6. Cell Tower Lease Agreement

A request was made to the City of Green Bay and the cell tower lessee concerning the collection of \$30,000 in rent by the city. Since the county owns the property the cell tower is on, the commissioners felt that the \$30,000 should come to the county. The city responded, challenging the collection going to the county. More information will be available next month.

7. Flint Hills Resources Easement Request for installing security fencing

A motion was made by Ron Antonneau and seconded by Tom Klimek to table this until the August meeting. The motion passed unanimously.

The county is waiting for the easement grant to be drafted.

8. Cat Island Update

There has been no response from the Army Corps of Engineers regarding the request to modify their schedule.

A meeting was held with Schenk, Foth and Brown County discussing the financial analysis of doing the Cat Island project on our own. A decision will be made by the August meeting.

9. Beneficial Reuse of Dredged Material in Highway 41 Construction.

The Harbor Commission approved additional sampling at last month's meeting. Hoffman Construction was awarded the bid for earth moving but they have no need for the dredged material. Therefore we anticipate no reuse this year (2011).

10. Renard Island Closure

Peters is working as weather allows. This is about two days per week. The county is not eligible for the GLRI Grant because the closing of Renard Island does not directly benefit the Bay. A written explanation was requested for this. According to the EPA, the county was not eligible last year, but Green Bay was awarded funds because there was a surplus of funds.

11. Director's Report

The August 8 meeting of the Harbor Commission will be held at the Neville Public Museum at 11:30. No lunch will be served.

12. Audit of bills

A motion to pay the bills was made by Ron Antonneau and seconded by John Gower. The motion passed unanimously.

13. Tonnage Report

This month tonnage was down by 4% as compared to last month's tonnage increase of 6%. U.S. Venture is now exporting ethanol as well as gas and diesel domestically and abroad.

14. Adjourn

A motion to adjourn was made by Ron Antonneau and seconded by John Hannitz. The motion passed unanimously. The meeting was adjourned at 1:05 PM.

Neil McKloskey, President
Harbor Commission

Charles Larscheid, Director
Port & Solid Waste Department