

**PROCEEDINGS OF THE BROWN COUNTY  
EDUCATION AND RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education and Recreation Committee** was held on Tuesday, July 5, 2016 in the Central Library Auditorium, 515 Pine Street, Green Bay, Wisconsin.

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**Present:** Supervisor Van Dyck, Supervisor Campbell, Supervisor Gruszynski  
**Excused:** Supervisor Lefebvre  
**Also Present:** Supervisor Brusky, Brian Simons, Lori Denault, Scott Anthes, Beth Lemke, Kevin Cullen, Matt Kriese, Neil Anderson, news media, and other interested parties

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**I. Call to Order.**

The meeting was called to order by Supervisor Van Dyck at 5:40 p.m.

**II. Approve/Modify Agenda.**

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of June 7, 2016.**

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to approve. Vote taken. Nay: Campbell. MOTION CARRIED UNANIMOUSLY**

**IV. Reconsideration of date and time for regular meetings.**

**Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to set the meeting date for the last Thursday of each month. Vote taken. MOTION CARRIED UNANIMOUSLY**

*August meeting will be held August 18<sup>th</sup>*

**Comments from the Public - None**

**1. Review Minutes of:**

**a. Library Board (May 19, 2016).**

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**b. Library Board East Branch Facility Ad Hoc Committee (May 19, 2016).**

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**c. Neville Public Museum Governing Board (June 13, 2016).**

**Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**2. Reports:**

**a. Department Vacancies Report for June 2016.**

**Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**b. Position Approval List.**

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

- 3. Communication from Supervisor Schadewald re: This letter is my request for consideration of either temporary and/or permanent artwork to be displayed outside of the Veteran's Memorial Arena. My hope is that local artists can submit appropriate artwork for consideration to display.**

Campbell questioned how they managed temporary displays there. PMI - Ken Wachter informed they did temporary displays in the buildings before with the Y and the Boys and Girls Club; they are not against temporary displays and will be more than happy to talk about it.

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to hold until August. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Museum**

- 4. Museum Budget Status Financial Report for May 2016.**

Museum Director Beth Lemke informed there was a May deposit, it was strong.

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken MOTION CARRIED UNANIMOUSLY**

- 5. Museum Director's Report.**

*Handouts were provided and attached.*

Lemke informed they had a unique engagement with one of the daughters of an exhibit owner. Ice Age Imperials is a travelling exhibition so she challenged the staff to pull from the collections they had in storage like the mammoth femur, the dire wolf jaw, etc. Mr. Ducat has donated over 600 artifacts through the years to the Neville. At the exhibit opening they met the daughter of Mr. Ducat and she was thrilled that they put out tags saying 'Donated by the Ducat Family'. This meeting has put the museum in touch with the family which builds their records even stronger.

June was a hugely successful month for outreach with Breakfast on the Farm, with several thousand people passing by. It was an awesome event that allowed the opportunity to promote Alice in Dairyland.

They did their first Broadway Farmers Market; they did their outreach a little different this summer. Lemke went out on the street one Wednesday night and talked to more people that night than they did the whole month of June of last year. They received positive comments about people seeing bus ads for Ice Age Imperials and being more aware of the museum events. They are now doing one once a month at booth 115 during the On Broadway Farmers Market. They will also have a booth on Saturday July 16<sup>th</sup> which is the same weekend that Eyes in the Sky opens at the Downtown GB Farmers Market. Lemke will also be there on the Saturday of the LSU vs. Badgers game because everyone will be downtown for the game so it will be a great opportunity for outreach. Lemke says by the time she gets back to the museum after the Farmers Market to unload, people are already redeeming coupons. This shows that people are making the effort to come to the museum.

Museum Deputy Director Kevin Cullen had the opportunity go out to the NEW Zoo and meet up with Neil and his team and was able to brew with the equipment the foundation funded Door County Cherry soda and beer. That was another opportunity.

July has a lot more outreach tied to the astronomy exhibit and more opportunities there. August is another epicenter for Tall Ship Festival. It's been really great working with PMI and their team to see how the events are shaping. They will have an education component with Cullen and Education Specialist Ryan Swadley across the way. Lemke will be anchored back at the museum to make sure people are coming in.

July events include the Let Me Be Frank special production on Ebenezer Childs. Eyes in the Sky is July 14<sup>th</sup> and this upcoming Thursday is a community blood drive at the museum. The RFP, they had a preliminary phone conversation with Trag Creative Group; the leadership team came together at the museum and provided some subsequent comments to help clear up their direction. Lemke has a conference call on Thursday to make sure that the only things they talked about are in the document and will hopefully have a draft for the governing board on Monday.

It is still ongoing collaboration with several departments. They had a meeting with the Brown County Federation of History Organization and they are really excited about Brown County history and that exhibit which they will be hanging up later this month through August. They house the Heritage Collection of rugs for the Antiquarians and as part of that there are 26 rugs. They will be utilized in the auditorium to help with sound and to keep them up high.

Van Dyck asked about the admissions number, if it was paid or unpaid. Lemke confirmed that it was only paid and that includes both members and non-members. The webcast is included in the event program attendance. Lemke has been talking with Swadley and he will be putting them through the POS system. Next year Lemke will add a category and in next month's report she has added an outreach category. She will add distance learning as a category because she will be adding a minor fee per classroom for that as part of the budget process. That is currently being tracked underneath attendance.

Van Dyck commented on the membership number and asked how the current number compares to the goal and past years. Lemke informed that the goal for their 100<sup>th</sup> Anniversary was to have 1000 members, but 800 is still a good number. The lowest number since she has been there was in the upper 700's. Last year's number is recorded in the budget book and she can bring that number to next month's meeting to give a comparison. Van Dyck is concerned that too many members are walking through "free" and that the foundation is getting the money instead of the museum. Lemke ran the numbers from January through June of 2015 and January through June of 2016 to look at member usage and found that there was more member usage in 2015 than 2016 with a difference of about 50 people. It has been pretty consistent. There is a definite increase in the event attendance. They are doing more of the fee based programming, but the outreach programs like the Fort Howard Archaeology exhibit was free and open to the public.

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### Golf Course

##### 6. **Golf Course Budget Status Financial Report for May 2016.**

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

##### 7. **Superintendent's Report.**

*Refer to attached handouts.*

Golf Superintendent Scott Anthes reported that the season pass revenue is up this year by about \$4,000. Cart revenue is up over last year and the steakhouse revenue is up slightly. They finished the cart path behind the complex but still need to work on the tee itself to enlarge that. They were looking to start working on that this month, but the hot weather may not permit. They cleaned up a bunch of trees from the recent storms. They did some cart path work on number 9. They are added sand to a couple of bunkers.

Some upcoming projects they are working on for this upcoming month and are hoping to get done is to try and level out the cart path, check bunkers for proper sand level, and fix the landscaping on 17.

Some upcoming events include the Men's Club Championship this Saturday and Sunday from 9-12. The Ladies Club Championship is the 12<sup>th</sup> and 19<sup>th</sup>. Shopko outing is next Wednesday. The WPGA Annual Junior Tour event that sold out really quick is July 25<sup>th</sup>.

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Library**

**8. Library Budget Status Financial Reports for May 2016.**

Library Director Brian Simons and Lori Denault informed that the union paid not the full amount but the amount for this year and the year previous. The stuff that's in the lawsuit is the stuff that was prior to the law change, so that is still ongoing. Van Dyck asked if the law change affects the dollar amount at all. Simons responded that it does not change what they get, but it does change if they owe anything. They can now bill them when previously they were not able to. Van Dyck questioned if we took the amount that was originally calculated, subtracted off a hypothetical amount of what we would have owed them, would that net dollar amount be more or less, in Simons opinion, than what we've agreed to sort of settle for. Simons informed that the Library Board proposed 75% and that is about where we are in the equation and the board did not want that. Van Dyck suggested proposing the amount in a different fashion after recalculating according to the new law.

Simons informed that they have been making some inroads with Nicolet with some of their board members in terms of having board to board meetings for other reasons. That has helped with some of the communication issues. They are hoping the law suit can be mitigated. They are not the only county that has charged, so they are confident that it will wrap up in their favor. There has been longstanding miscommunication with who pays who and why, but they are hoping that they are finally coming to an understanding in the near future.

Van Dyck suggested recalculating the last 3 years based on the new law and proposing that amount to the library board.

**Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**9. Library Director's Report.**

Simons thanked the board for helping approve and support the 425 Funds for the restroom renovations. They had their first preconstruction meeting with the contractor and are hoping to start that by early September. They are waiting to start the project so they do not have a lack of bathrooms during their busiest time of the year. Their plan is to do two floors at a time and they will be scheduling that with the generals coming up.

Regarding construction, the glass doors are in and are getting positive feedback from the public. The Evergreen Theatre was in there and was very animated on how much they like the improvements. They have a lot of interests to do small conferences there as well as other members from different organizations. The Chamber of Commerce wants to do a Business After 5 at the library to showcase it.

Van Dyck suggested having some of those people, excited about the library renovations, show up to the County Board meeting to show their interests in utilizing the new conference rooms, etc. Simons agrees and will remind those groups.

An email should have been received by the board members with regard to the Facility Master Plan for the library. This will be looked at more in depth at the August meeting. A presentation for the committee should be ready in September.

Simons reported that he is aware of the staffing issues they have been having due to medical and other leaves this summer. That continues to be a challenge especially now so with Library Service Associate Karen Hayes plan to retire in August after over 40 years of work. With that being said they will not make the turnover reduction amount with all the retirements and leaves they've been having. They have about \$7,000 to pay out just for Hayes' retirement because of the sick leave benefit that was grandfathered in. Currently it is not looking good to meet the turnover reduction.

Positive news, for the first time in at least six years since the current selection manager has been there, they have circulated more children's materials than adult materials. That is 50% vs. 47% respectively. That is June 2016

compared to June 2015. Materials are up 2.3% as well. They have been getting into the schools more about the summer reading program and they have been seeing that pay off. Another piece is that they did a process improvement project regarding the selection and weeding of items. They've had a lot of internal and external positivity about that and it is going well. The person in charge of the children's selections did a really good job weeding the items and it is having a positive impact on the children keeping up their reading over the summer.

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

### Park Management

#### 10. Park Budget Status Financial Report for May 2016.

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### 11. Park Mgmt. - Discussion re: Koch family property donation.

Assistant Park Director Matt Kriese shared with the committee an Open House by invitation, hosted by Paul and Linda Koch. The open house was planned to tour grounds they were looking to donate to Brown County for a possible future county park. 35 acres of modern farmland with only a couple acres under leased Ag land. There is a log home on the site, gazebos, about five ponds that cascade down to a larger one, woods in the back. Kriese presented some pictures. No decisions about this property have been made yet. In the current park plan, it lists a need for a county park in this area because there are no local parks in the town of Rockland or around that area with the nearest county park being the Fox River Trail.

Campbell inquired about the value of the land. Kriese is not completely sure, but estimates about \$500,000. Campbell also asks about the potential uses for this potential park. Kriese informed there would be three primary uses. They include a botanical garden, rental usage, and passive recreation. There would be benches, playgrounds for the kids, an area for a wedding venue, etc. Kriese mentions that it would be a more available option, for renting, and was cheaper than the average Brown County rental (\$3,500), but still high end. Campbell felt that every Brown County park could be a possibility for a venue. Kriese informed that next year they will be looking at reorganizing the way that the parks operated. So depending on where the budget falls they may see some changes such as more of an operations or business manager for parks.

The Koch's have worked with a landscape architect to put a rough master plan together. They asked Kriese about some ideas and he has discussed these possible plans with them. They came up with having an Open House so people can take a look and really see it. Parks did have other current needs and assets that are a priority, but if those needs get met then he felt this potential park is something to look at.

Van Dyck voiced his concerns with the maintenance and upkeep that park would take and the money it would cost. Kriese roughly estimated that it would take between \$700,000 and \$1.1 million to get the park door open which includes infrastructures and parking lots, etc. If invited, Kriese encourages the supervisors to attend the open house because the Koch's may be willing to make additional offers.

Campbell asks about the revenues. Kriese mentions that the maintenance and upkeep would cost roughly \$100,000 annually. He has not really put a good number on the possible revenues, but if they were to rent the lower part of the house and weddings back-to-back, they could come close to that.

Van Dyck thinks that they are trying to mix too many things in with one park. He doesn't think a playground fits in that setting or dog parks for that matter. He thinks they should focus and maximize the serenity piece of the land. A more controlled use of the land would be an easier sell. It was definitely a gorgeous piece of property that could be utilized. Campbell likes the idea and will be at the Open House. She doesn't think it should be treated like the other parks.

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to hold until August. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

**12. Park Budget Adjustment Request (16-57): Any increase in expenses with an offsetting increase in revenue.**

Kriese informs about the Stadium District Grant Award for \$80,000 for the Fairgrounds Master Plan. The Stadium District did award the full funding of that so they will be working with Ashwaubenon and De Pere with that and ultimately hire a planner to look at the property. Primary focus will be on the fairgrounds, but wherever the other two municipalities fall into that they will have a joint plan.

Van Dyck asks about what the study was for and how much it was. Campbell informs that it was \$25 county, \$25 Ashwaubenon. Kriese says he got estimates for this plan from four planners and it ranged from \$60-\$100,000.

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to approve the budget adjustment request. Vote taken. MOTION CARRIED UNANIMOUSLY**

**13. Park Mgmt. - Resolution establishing a special event parking/camping fee at the Brown County Fairgrounds.**

**Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**14. Park Attendance and Field Staff Reports for May.**

Kriese informed attendance is slightly up. With regard to staff working out on the trail on the 4<sup>th</sup> of July, Kriese informs that those are seasonal staff and does not affect their budget at all. It was not very busy on the 4<sup>th</sup>, so the staff will end up cutting grass or checking passes. They were not on holiday or overtime pay.

**Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**15. Park Mgmt. - Assistant Director's Report.**

Kriese met with the Public Works Department last week and they will be providing an estimate for the fairgrounds infield work within the next two weeks. They have a rough estimate from a private contractor that it would be around \$300,000, which is right around their budget. That project would begin after the Labor Day weekend events and be completed in roughly a month. Fair Associations would be looking at doing some of the seeding of the field and the dirt track placement for their demo events with their contributions. The county will handle the county end and the Fair Association will handle the track and seeding. If the Public Works Department was overbid for some reason, they don't expect to be, but if they were and they went out for bid it would push this back until spring of 2017.

By the August meeting they should be done with bids and if Public Works is over budget for some reason they will go for the other bid. If Public Works says about \$250 then they will make the administrative decision to go with Public Works.

Summer camps at Barkhausen will begin in a couple weeks. Camping was full at Bay Shore for the second time this year and storm damage is being picked up fairly quickly on the trail.

Gruszynski inquired about Fonferek's Glen and the updates. The parks security officer position closed out at the end of last week, Kriese wrapped up looking through the applicants. They do have a couple of excellent applicants that they will be interviewing within the next week or two. More than likely it will be a college student that will be returning back to school and working weekends here and there.

Memory Lane, a road in Ledgeview, could be turned over to Brown County as park land and then the gate could be placed on it. Brown County would then operate that 400 ft. gravel road and would likely see some sort of ordinance to dedicate that as park land.

**Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**NEW Zoo**

**16. Zoo Budget Status Financial Report for May 2016.**

**Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**17. NEW Zoo - Request from N.E.W. Zoological Society, Inc. to waive the contract fee and the admission fee for "Feast with the Beasts" event.**

**Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**18. NEW Zoo - Director's Report and ZOO Monthly Activity Reports.**

Zoo Director Neil Anderson informed there were quite a few events in June that went very well: Father's Day, World Giraffe Day. One of the items the keepers did on World Giraffe Day was to go ahead and have tours through the whole back area of the giraffe area, and the public loved that. So one of the thoughts is to have some simple changes like opening up a wall, or do our work with lines. The public would be able to view how they train the animals and animal procedures. There are some simple things like that that we could take advantage of.

They had their Brew at the Zoo with a few hundred people attending which was a good start. Everyone loved the atmosphere and they had a couple different vendors in there that went very well. Next year they can build off of that. They are still waiting on the test results of the otters to see if there is any vital component and they should have those results hopefully on Wednesday. The antibiotics given to the little ones helped save two of them, but could not help the adult because she kept throwing everything up. The adult male was kept on exhibit and is doing well. The little ones have also been going out on exhibit and are doing better. It looks like it was just a bacterial thing but will know for sure when the doctor comes on Wednesday.

They sent out two Japanese snow monkeys to Milwaukee as part of a breeding program. They are getting a male moose sent up from Milwaukee that should be arriving by late summer, early fall. Zoo camps have started in the beginning of July and are booked solid every single day. They are all day camps that go all week that are working out great with the new building.

Another water line broke in the zoo over by the Wisconsin trail which has been an area with several issues with over the last few years. The plan is to wait until after The Feast with the Beast until they get started with construction on the prairie grassland exhibit. The plan is to hopefully run a water line around the whole perimeter of the Wisconsin trail and hope to work with AWPC which is the same group that worked out on the line of trails.

The NEW Zoo Society received another donation to finish off another one of the rooms in the new animal hospital. They are still working on fundraising for the new hospital.

**Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**19. Audit of Bills.**

**Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to approve the bills. Vote taken. MOTION CARRIED UNANIMOUSLY**

**20. Such other matters as authorized by law. None.**

# Museum Programs



NEVILLE PUBLIC MUSEUM  
OF BROWN COUNTY  
Bridging Communities • Connecting Generations

[www.nevillepublicmuseum.org/calendar](http://www.nevillepublicmuseum.org/calendar)

## EXHIBITS EXPOSED

Exhibit: **Eyes On The Sky**

Topic: Explore the cosmos with experts from the Neville Public Museum Astronomical Society. Program followed by a star gazing party outside.

Wednesday, **July 20 (6 - 7 p.m.)**

Get hands-on with the experts who expose the secrets behind the exhibits.

Fee: \$7 adult, \$3 children age 6-15



### Heritage Root Beer

Discover the secrets to making home-made root beer using natural ingredients, as well as extracts. Take home two 16 fl. oz. bottles per participant.

Saturday, **July 23 (1-2 p.m.)**

Fee: \$6 non-member, \$5 members

**Pre-Registration Required:** (920)448-7847

Or, [www.nevillepublicmuseum.org/soda-series](http://www.nevillepublicmuseum.org/soda-series)



Ebenezer Childs was a larger than life individual in the history of Green Bay. This exclusive performance pokes a little fun with an all new musical "**The Life of Ebenezer Childs**". All songs and story are original and written by **Frank Hermans**.

Saturday, **July 16 (7:30 p.m.)**

Sunday, **July 17 (2 p.m.)**

Cost: \$15

Tickets available by calling (920)494-3401

Or online [www.ticketstaronline.com](http://www.ticketstaronline.com)



### Ships Ahoy!

Make a ship-themed art project and take it home with you!

Saturday, **August 6 (10 a.m. - 1 p.m.)**

FREE with price of admission



Topic: **Archaeology at the Fort Howard Site**

Presenter: Kevin Cullen

See what new discoveries have come to light during recent survey work at the Fort Howard Site.

\$3 Suggested Donation

Tuesday **August 9 (6 - 7p.m.)**

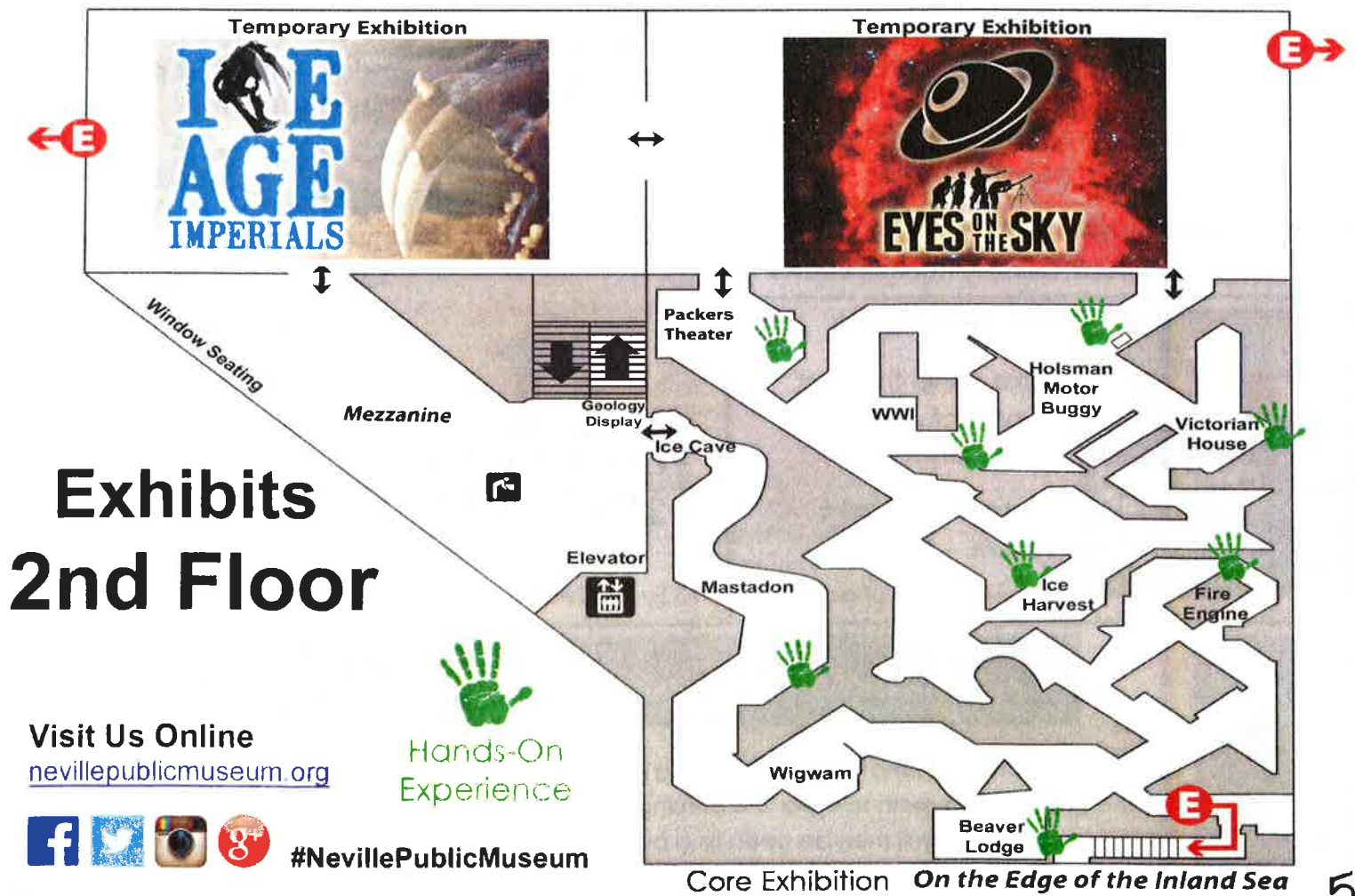
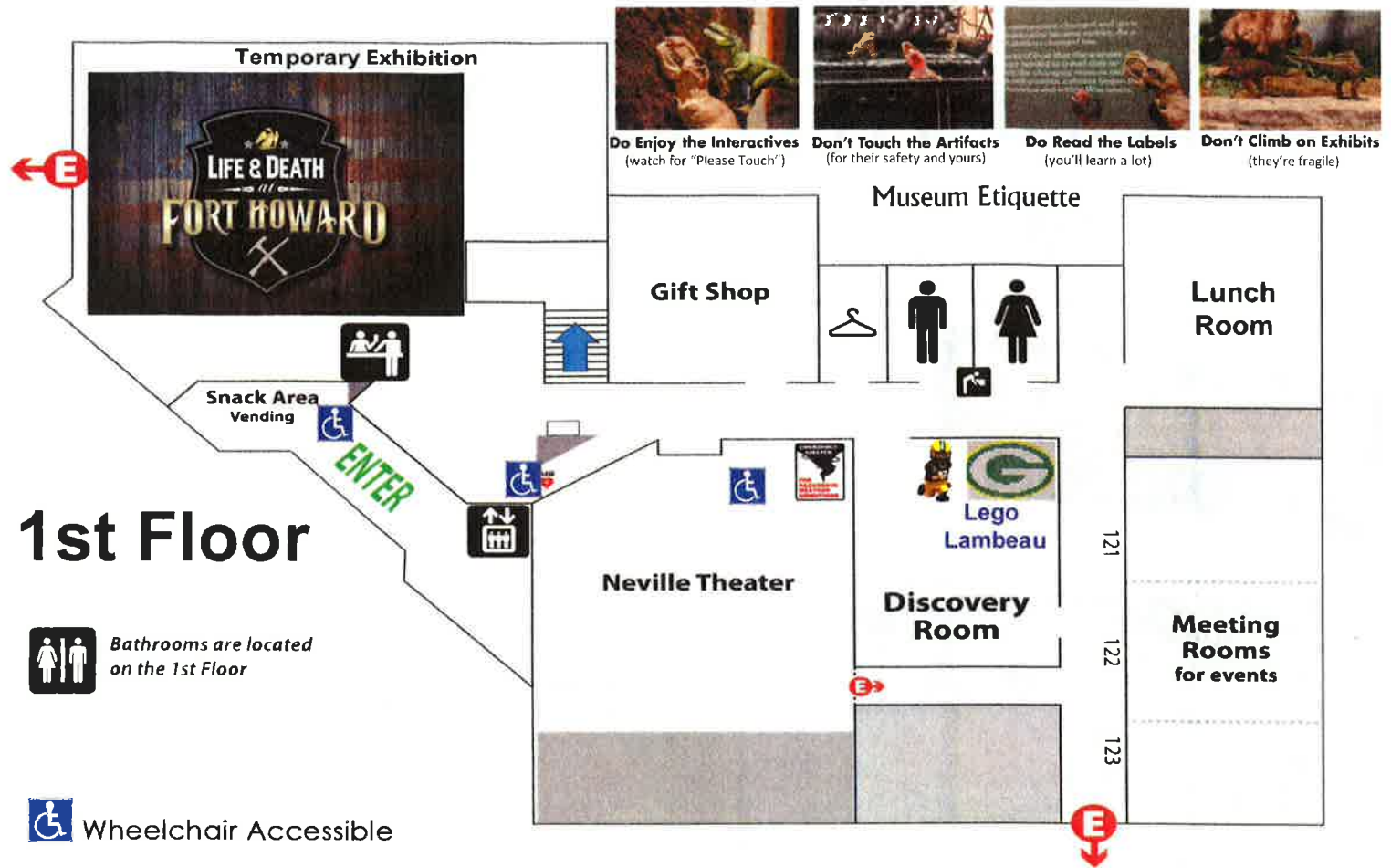


## Help Us Name Our New Mammoth Sculpture!



Take photo of the mammoth and post it on a public **Instagram** account with your name suggestion. Use the **#NevilleMammoth** to enter the naming contest! **Suggestions will be taken through August 7.** Selected suggestions will then be open to a public vote through August 28, 2016. Names can also be submitted by emailing your photo and suggestion to [art@nevillepublicmuseum.org](mailto:art@nevillepublicmuseum.org)





**GOLF COURSE FINANCIAL STATISTICS  
For JUNE, 2016**



**GOLF COURSE REVENUE:**

	<b>JUNE ROUNDS</b>	<b>JUNE REVENUE</b>	<b>YEAR TO DATE ROUNDS</b>	<b>YEAR TO DATE REVENUE</b>
2016	6,508	\$ 166,574.50	13601*	\$ 320,924.00
2015	6,055	\$ 154,726.75	13821**	\$ 317,697.75
2014	6,276	\$ 163,839.72	11365***	\$ 266,956.97
				<b>TOTAL SEASON PASS REVENUE</b>
			2016	\$ 121,292.90
			2015	\$ 117,393.41
			2014	\$ 112,464.52

**PRO-SHOP SHARED REVENUE (CARTS):**

	<b>JUNE COUNTY SHARE</b>	<b>YEAR TO DATE COUNTY SHARE</b>
2016	\$ 34,303.20	\$ 59,833.40
2015	\$ 31,370.60	\$ 58,106.40
2014	\$ 30,197.30	\$ 45,593.50

**SAFARI STEAKHOUSE SHARED REVENUE:**

	<b>JUNE COUNTY SHARE</b>	<b>YEAR TO DATE COUNTY SHARE</b>
2016	\$ 10,026.59	\$ 33,914.12
2015	9,938.00	\$ 34,298.24
2014	10,290.33	\$ 36,392.72

**Golf Course Opening Day**

2016 \*April 15th

2015 \*\*April 10th

2014 \*\*\*April 23rd

## **OPEN HOUSE!**

**DATE:** Wednesday, July 13, 2016

**TIME** 4:30 p.m. – 6:30 p.m.

**WHERE:** Paul and Linda Koch's House  
5374 Moonlite Drive  
De Pere, WI 54115

**WHY:** Open House for Possible Future  
County Park

**\*Refreshments and hors d'oeuvres will be served\***

**Come join us as we tour the grounds of what could be one of Brown  
County's future favorite family destinations!**



# PARK DEPARTMENT

# Brown County



1150 BELLEVUE STREET, RM 151  
GREEN BAY, WI 54302

**MATTHEW M. KRIESE**

PHONE (920) 448-4464 FAX (920)448-4054

ASSISTANT PARK DIRECTOR

E-MAIL KRIESE\_MM@CO.BROWN.WI.US

## RE: FAIRGROUNDS INFIELD GRADING

The infield in its current condition is not conducive for the large events being held on the property, where it is used for parking and/or athletic fields. The current infield has a bowl shaped contoured on the north and east side from the dirt track that was historically located on the property. A dirt mound also exists along the north line from the reconstruction of Fort Howard Avenue. Due to the current shape, the property retains water and is not compatible for parking and/or multi use athletic fields.

- Work on this grading project can begin once final permits are approved and/or no earlier than September 6, 2016.
- Work shall be completed no later than October 14, 2016
- Mau & Associates will provide CAD drawings of existing conditions and a final Grading Plan
- The successful bidder will determine volumes to be graded from the Grading Plan provided

In addition,

- All existing structures (i.e. culverts, asphalt, trees) will be removed and disposed of off-site
- Existing topsoil will be striped at a maximum depth of six (6) inches, or as necessary, throughout the project limits and stockpiled on site
- Grade exposed base
  - The use of the spoils in the mound shall be used to achieve final Grading Plan elevations
- Place topsoil to an even depth across the area.
- Install storm sewer per Grading Plan
- Install twelve (12) inch depth of crushed aggregate to the drives per Grading Plan