

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, April 14, 2011 at the Neville Public Museum – 210 Museum Place, Green Bay, WI

Present: Jesse Brunette, Bill Clancy, Tim Carpenter, John VanderLeest
Excused: Vicky Van Vonderen
Also Present: Rebecca Looney, Rolf Johnson, Neil Anderson, Scott Anthes,
Lynn Stainbrook, Terry Watermolen,
Bill Dowell, Doug Hartman, Marvin Hansen, Matt Kriese
Cora Haltaufderheid, Ken Wachter
Supervisors Nicholson and Fewell

I. **Call to Order:**

The meeting was called to order by Chairman Jesse Brunette at 5:14 p.m.

II. **Approve/Modify Agenda:**

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to approve. MOTION APPROVED UNANIMOUSLY

III. **Approve/Modify Minutes of March 3, 2011, March 16, 2011, and March 31, 2011:**

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to approve minutes. MOTION APPROVED UNANIMOUSLY

1. **Review Minutes of:**

a) **Library Board (February 17, 2011):**

Motion made by Supervisor Clancy and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

Communications:

2. **Communication from Supervisor Nicholson re: To allow the use of ATV's on the Brown County Trail. *Referred from March County Board.***
3. **Communication from Supervisor Nicholson re: To allow the use of ATV's on the Snowmobile Trail. *Referred from March County Board:***

Supervisor Nicholson indicated that he was contacted by Jerry Wall of the Village of Greenleaf to address the above issues regarding the use of ATV's on trails in the county.

Doug Hartman of the Parks Department explained that in 1974 the Brown County Board approved a resolution declining the use of ATV use on county trails. In addition, State Statute prohibits such use. He explained that snowmobile clubs have an agreement with hundreds of landowners to snowmobile on their private land and have indicated they would not allow the use of ATV's.

Motion made by Supervisor Clancy, seconded by Supervisor Carpenter to suspend the rules to allow interested parties to speak. MOTION APPROVED UNANIMOUSLY

Jennifer Rommel – Village of Howard

Explained that she lives on the Mountain Bay Trail which runs through an urban area and allows walking and biking activities for children and families. Ms. Rommel stated she would be against the use of ATV's or snowmobiles on the trail for safety reasons.

Mike Tillman – President of Brown County Snowmobile Alliance

Mr. Tillman spoke as a representative of the Brown County Snowmobile Alliance. He reiterated that landowners have indicated that if ATV's would be allowed on their snowmobile trails, they would pull out and there would be no program. He explained that because ATV's are wider than snowmobiles, damage would occur. Club members provide maintenance on the trails and are subsidized by the state.

(Supervisor VanderLeest arrived 5:30 p.m.)

Motion made by Supervisor Clancy, seconded by Supervisor Carpenter to return to regular order of business. MOTION APPROVED UNANIMOUSLY

When asked by Nicholson if there are trails in Brown County which allow snowmobile use, Hartman indicated there is a six mile section going around the Reforestation Camp to the shelter, a section at Neshota Park, a section on the Mountain Bay Trail in the Pulaski area, in addition to a section on the Fox River Trail.

Chairman Brunette suggested the matter be referred back to the Park Department for further discussion. Supervisor Fewell questioned the rationale for this direction, pointing out that private landowners have stated they will withdraw from agreements with local snowmobile clubs if this occurs, instead suggesting that the request be denied.

Motion made by VanderLeest, seconded by Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

Golf Course

4. Budget Status Financial Report for December 2010 and February 2011:

Motion made by Supervisor VanderLeest and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

5. Golf Course Financial Statistics as of April 1, 2011:

Motion made by Supervisor VanderLeest and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

6. Superintendent's Report:

Superintendent Anthes reported the following activities during the last reporting period:

- Golf course scheduled to open on April 19th. He reported damage to six greens, suggesting that covers be purchased for the next season. He has found one year old used covers available from Oneida Golf & Riding Club at a cost of \$350 each. New covers would run \$1200 to \$1500 each. He recommends purchasing four at this time. The consensus of the committee was to approve.
- The Steering Group has met two times in the last reporting period to discuss the 1st Tee Program and the development of a Business Plan. Anthes stated he has found a consultant who would do this work, however, because the cost is a concern, he is researching funding sources. Supervisor VanderLeest suggested he contact Fred Monique at the Chamber for advice and possible direction.
- Work was recently done on the boiler at the clubhouse at a cost of \$5,000. In addition, the west end of the building appears to be sinking. The County Facilities Department, in

addition to the architect have been contacted to determine why this has happened and what to do about it.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

Parks:

7. Discussion of communication from Northeast Youth Livestock Show:

Motion made by Supervisor Clancy seconded by Supervisor Carpenter to suspend the rules to allow interested parties to speak. MOTION APPROVED UNANIMOUSLY

Lester Scheis & Chad Kane– Denmark

Mr. Schleis & Mr. Kane expressed concern with the fees charged to the Northeast Youth Livestock Show (NEYLS), a program for youth to show their farm animals. Mr. Schleis indicated that the group is willing to do maintenance and in the past have fixed pens, doors, cleaned buildings, and purchased supplies such as lumber.

Mr. Hartman agreed that staff would be willing to negotiate with NEYLS for services performed in lieu of fees.

Motion made by Supervisor Clancy and seconded by Supervisor Carpenter to refer to Parks Department staff to negotiate with NEYLS (Northeast Youth Livestock) to negotiate a cost in lieu of services performed. MOTION APPROVED UNANIMOUSLY

8. Request for a waiver of fees from the Green Bay Duck Hunters Association for use of the Pamperin Park Dance Hall on April 2, 2011:

The Green Bay Duck Hunters Association plans to hold a "Road Kill Banquet" at Pamperin Park in April to raise funds for group projects. These projects include stewardship at the Barkhausen Waterfowl Preserve, a youth waterfowl day at Barkhausen, local goose banding, and maintaining mallard nesting cylinders at Barkhausen. Also discussed was the trash removal provision.

Supervisor VanderLeest questioned the necessity of this request coming before the committee annually. It was agreed that in the future a letter in packet material would be adequate.

Motion made by Supervisor VanderLeest and seconded by Supervisor Clancy to approve waiver of fees in lieu of services performed, in addition to the trash removal provision. MOTION APPROVED UNANIMOUSLY

9. Budget Status Financial Reports for February 2011:

Motion made by Supervisor VanderLeest and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

10. Director's Report for February 2011:

Park Department staff reported the following:

Doug Hartman

- Public Listening Session will be held on April 26th from 6 to 8 p.m. at Pamperin Park to discuss abandonment of railroad line.
- An environmental site assessment will be conducted on the Feaker property as part of the proposed purchase.
- Annual training to be held at the Reforestation Camp

- Mountain Bay Trail will be closed until Easter Sunday because of wetness

Marv Hansen

- Boat launches are being opened
- Spring cleanup being performed at parks
- Camping will begin at Bayshore Park
- Fairground barns are being emptied of winter rentals and camping is booked through the summer

Matt Kriese

- 401 people recently attended Barkhausen at which time activities including the making of maple syrup was done
- Bat Box and Bluebird house building
- Trails are being maintained throughout the park

PV panels are being installed by Eland Electric at Barkhausen, the Fairgrounds, the Howard Library, the Sheriff's Offices, and at ADRC.

Motion made by Supervisor VanderLeest and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

Resch Centre/Arena/Shopko Hall:

11. **Complex Attendance for the Brown County Veterans Memorial Complex – February and March 2011:**

Motion made by Supervisor VanderLeest and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

12. **Response from Corporation Counsel re: VCB/PMI Arena Complex Lease with possible committee action and/or recommendation:**

Ken Wachtner and Brad Toll addressed the committee regarding the proposed contract between PMI, the Visitor & Convention Bureau, and the County due to expire 6/1/2011. An opportunity to extend a series of five one-year contracts under the same terms is proposed. Mr. Wachtner indicated that he thought it was their right to extend for five additional years without going to the County Board, however, as Corporation Counsel was not present, the committee did not wish to move forward with a recommendation.

- 12a. **Resolution re: To approve Third Amendment to Least Agreement and Third Amendment to Assignment and Assumption Agreement:**

Motion made by Supervisor VanderLeest, seconded by Supervisor Carpenter to refer to Executive Committee in absence of Corporation Counsel. MOTION APPROVED UNANIMOUSLY

13. **Update re: Repair and Maintenance Timeline at the Resch Center (standing item):**

Cora Haltaufderheid reported that meetings are underway with the architect and engineering to meet the August 2011 deadline for repair and maintenance.

Motion made by Supervisor VanderLeest, seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

NEW Zoo:

14. **Zoo Monthly Activity Report.**
a. **Operations Report:**

- i. **Admissions Revenue, Attendance:**
- ii. **Gift Shop, Mayan, Zoo Pass, Misc Revenue**

Zoo Director, Neil Anderson, distributed an updated Operations Report, stating that visitorship was down in March due to snowy weather. He reported that per caps are holding strong. The following activities were highlighted during the month of April:

- Birthday Party for the Animals exceeded last year's attendance by 371.
- Easter Eggstravaganzoo scheduled for April 23rd.

Anderson reported that the Zoo will be purchasing the "PepsiCo Dream Machine" which is a recycling initiative. When visitors deposit bottles or cans in the machine they are eligible to win points, redeemable for rewards. The program will also assist U.S. veterans with disabilities in areas of training and education. (See attached)

The NEW Zoo has partnered with Sam's Club and St. Norbert College in an environmental sustainability project which will focus on trash clean up and recycling. (See attached)

Anderson distributed information relative to "dietary management software" (attached) which he explained is a comprehensive database that provides zoo and wildlife managers with a tool to compare nutritional content to specific food items, calculates overall nutritional composition of diets and also identifies potential nutritional deficiencies and toxicities.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

- b. **Education/Volunteer Programs Report:**

Anderson reported that volunteers continue to be a vital part of Zoo programming.

Motion made by Supervisor VanderLeest, seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

- c. **Curator's Report:**

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

- d. **Maintenance Supervisor Report:**

Motion made by Supervisor VanderLeest, seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

- 15. **Budget Adjustment Request (#11-28): Restricted donations from Thrivent to be used towards the purchase of an event tent:**
- 16. **Budget Adjustment Request (#11-29): Parks to reimburse the Zoo for faulty installation of lion enrichment item:**
- 17. **Budget Adjustment Request (#11-30): Restricted donations from PCMC (\$500) to be used as sponsorship toward special event expense:**

The above requests relate to approval for 1) a donation from Thrivent to be used toward the purchase of an event tent; 2) a request for the Parks Department to reimburse the Zoo for

faulty installation of lion enrichment item; and 3) a restricted donation from PCMC (\$500) to be used as sponsorship toward special event expenses.

Motion made by Supervisor VanderLeest, seconded by Supervisor Carpenter to suspend the rules and take #'s 15, 16, & 17 together.
MOTION APPROVED UNANIMOUSLY

Motion made by Supervisor VanderLeest, seconded by Supervisor Carpenter to approve #'s 15, 16, & 17. **MOTION APPROVED UNANIMOUSLY**

18. **Zoo Director Report:**

In addition to the written report included in packet material, Neil Anderson reported that the tortoise exhibit is nearing completion and will be ready for a mid-May opening.

Motion made by Supervisor Carpenter, seconded by Supervisor VanderLeest to receive and place on file. **MOTION APPROVED UNANIMOUSLY**

Library:

19 **Budget Status Financial Report for February 2011:**

Motion made by Supervisor VanderLeest, seconded by Supervisor Carpenter to receive and place on file. **MOTION APPROVED UNANIMOUSLY**

20. **Grant Application Review (#11-07): EPA Environmental Education Grant:**

This grant would fund Phase 2 of the Kress Library's Center for Sustainable Learning in DePere. Phase 2 consists of four educational components, an information kiosk, children's programming, adult and family programming, and curriculum and instructional resources. Director, Lynn Stainbrook, indicated this will be the first true sustainable learning center in Northeastern Wisconsin.

Motion made by Supervisor VanderLeest, seconded by Supervisor Carpenter to approve. **MOTION APPROVED UNANIMOUSLY**

21. **Budget Adjustment Request (#11-43): Increase in expenses with offsetting increase in revenue:**

This adjustment will align the Energy Efficiency Project costs,

Motion made by Supervisor VanderLeest, seconded by Supervisor Clancy to approve. **MOTION APPROVED UNANIMOUSLY**

22. **Library 2010 Budget Carryover Detail:**

Motion made by Supervisor VanderLeest, seconded by Supervisor Clancy to receive and place on file. **MOTION APPROVED UNANIMOUSLY**

23. **Director's Report:**

Lynn Stainbrook distributed a written report for March (attached) highlighting activities at the Central Library and at the various branches during the last reporting period.

Motion made by Supervisor VanderLeest, seconded by Supervisor Carpenter to receive and place on file. **MOTION APPROVED UNANIMOUSLY**

Museum:

Rolf Johnson was introduced as the new Director of the Neville Public Museum. Mr. Johnson has roots in Wisconsin and was employed with the Milwaukee Public Museum for over 33 years. During

the last four years he served as the Deputy Director of Nauticus at the National Maritime Center in Norfolk, Virginia.

24. **Budget Status Financial Report for January and February 2011:**

Motion made by Supervisor VanderLeest, seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

25. **Neville Public Museum Attendance and Admissions for February and March 2011:**

Motion made by Supervisor VanderLeest, seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

26. **Neville Public Museum Attendance 5-Year span (2006-2010):**

Motion made by Supervisor VanderLeest, seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

27. **Museum Report:**

Interim Director, Rebecca Looney, distributed a written report highlighting activities during the last reporting period. Exhibits have included:

- Badger Boys' –Northeast Wisconsin and the Civil War – this exhibit highlights stories of individuals from Northeast Wisconsin and their experiences during the Civil War. This exhibit was featured on three covers of the Press-Gazette during April.
- Miles Bair – “The Fleeting Landscape”, Hear my Voice – an exhibit featuring watercolors and mosaics by individuals with memory impairments.
- An Artistic Discovery - A congressional art competition for high school students in our district sponsored by Representative Reid Ribble. The artwork of the 1st place winner will be displayed at the U.S. Capitol.

“The Musepaper” was also distributed and is attached. This paper includes narratives on the above highlighted exhibits, a letter from the new Director, Rolf Johnson, along with an April calendar of events.

Motion made by Supervisor VanderLeest, seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

Other:

28. **Audit of Bills:**

Motion made by Supervisor VanderLeest and seconded by Supervisor Carpenter to approve audit of bills. MOTION APPROVED UNANIMOUSLY

29. **Such Other Matters as Authorized by Law:**

None

Motion made by Supervisor VanderLeest and seconded by Supervisor Clancy to adjourn at 7:30 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,