

**PROCEEDINGS OF THE BROWN COUNTY LOCAL EMERGENCY PLANNING
COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis, Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tues March 10th, 2015 @13:30 pm, at De Pere City Hall.

PRESENT:, Leon Engler, Paul Gazdik, Dan Kane, Steve Johnson, Melissa Spielman, Tom Collins, Mark Thiry, David Litton, Jeremy Klingbeil, Mike Schoen, Emery Cooner

1. CALL MEETING TO ORDER:

The meeting was called to order by Tom Collins at 13:31.

2. APPROVAL OF AGENDA:

A MOTION WAS MADE by Tom Collins TO APPROVE THE AGENDA, Leon Seconded Vote taken, MOTION CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES:

A MOTION WAS MADE by Tom Collins TO APPROVE THE MINUTES, Mark Seconded Vote taken. MOTION CARRIED UNANIMOUSLY.

4. LEPC Round Table

- Nothing reported from Tom Collins.
- Nothing reported from Mike Schoen.
- Chief Litton reported concerns over losing the grant-funded reverse 911 system.
- Leon Engler reported the Salvation Army is reorganizing their Disaster Service area due to retirements of personnel. Updated information will be forwarded to EM.
- Commander Mark Thiry reported a tabletop meeting with the 432nd Civil Affairs Battalion. They talked about capabilities available for an ebola outbreak.
- Steve Johnson reported on his experience as a patient during the ebola exercise. He also reported on the CDC funding opportunities throughout the country for ebola preparedness.
- Nick from the Red Cross reported partnering with GBMFD with a smoke detector campaign. They are also following up with the local health departments in developing a family assistance center(s).
- Jeremy Klingbeil reported that they are working on a substation project on site.
- Nothing reported from Paul Gazdik
- Nothing reported from Emery Cooner.

5. COMMITTEE REPORTS:

A. PUBLIC INFORMATION AND EDUCATION COMMITTEE (PIE)

- PIE did not meet in the month of February because the Public Health Department was conducting a full-scale Ebola exercise with St. Vincent and Bellin Hospitals on the 10th.
- The Chair position remains open at this time. An email will be sent to all LEPC members with requests for nominations. All nominations should be forwarded to Paul.

- B. EXECUTIVE COMMITTEE
- Request for members to review and update the current LEPC list. The updated list will be available on the LEPC website.
 - Discussion regarding nominations for LEPC Emergency Coordinator, LEPC Information Coordinator, and LEPC Compliance Inspector as outlined in the Brown County Local Emergency Planning Committee Bylaws. The stated positions are by appointment.
 - **A MOTION WAS MADE by Steve Johnson TO APPOINT THE BROWN COUNTY EMERGENCY MANAGEMENT DIRECTOR AS LEPC EMERGENCY COORDINATOR, Tom Seconded, Vote Taken, MOTION CARRIED UNANIMOUSLY**
 - **A MOTION WAS MADE by Tom Collins TO APPOINT THE BROWN COUNTY EMERGENCY MANAGEMENT COORDINATOR AS LEPC INFORMATION COORDINATOR, Mike Seconded, Vote taken, MOTION CARRIED UNANIMOUSLY**
 - **A MOTION WAS MADE by Chief David Litton TO APPOINT A WISCONSIN EMERGENCY MANAGEMENT REPRESENTATIVE AS LEPC COMPLIANCE INSPECTOR, Jeremy Seconded, Vote Taken, MOTION CARRIED UNANIMOUSLY.** The WEM representative is Cate Vogel who oversees WHOPRS program.
- C. PLANNING COMMITTEE
- BCEM Intern, Dan Kane did PPT on the De Pere Foundry in De Pere. There was discussion regarding sheltering of the population during a chemical release and options for community education and/or alerting. Brown County Emergency Management currently uses the IPAWS (Integrated Public Alert & Warning System).

6. OLD BUSINESS/OTHER BUSINESS

- A. ARES/RACES UPDATE
- No representatives were available
- B. RECENT SPILLS
- Paul reported 3 recent spills in the County. WPS had an oil spill, B/P reported a diesel spill, and an organic digester had reported a waste water spill.
- C. PUBLIC/PRIVATE PARTNERSHIP
- No representatives were available
- D. EM REPORT
- The EOC was being used by the Regional Hazmat team for a three-day training session on Radiation detection.
 - Paul reported the follow-up from the St. Mary's evacuation incident. 50 patients were evacuated and transported in under 3 hours.
 - BCEM participated in a full scale exercise on Feb 10th with the Brown County Public Health Dept. Paul would like to thank Dan Kane and Steve Johnson for their participation as patients in the exercise. An After Action Report will be available.
 - BCEM will be working with De Pere Fire and Police Departments to coordinate a MCI drill on April 30th. The response will be to an

active shooter incident at the St. Norbert College campus. The Brown County Dispatch Center and Regional Trauma Advisory Committee will also be involved with the exercise.

- There will be an Active Shooter Training, sponsored by the Wisconsin Department of Homeland Security on May 19th and 20th. The training will be for all interested public and private agencies and will be held at UWGB.

7. PUBLIC COMMENT

- None

8. SUCH OTHER MATTERS AS AUTHORIZED BY LAW

9. ADJOURN

A MOTION WAS MADE BY TO ADJOURN AT 14:23 P.M. 2ND Vote taken. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Melissa Spielman
EM Coordinator