

## PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, October 8, 2015 in in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

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**Present:** Vice Chair Paula Laundrie  
Craig Huxford, Bill Clancy, Susan Hyland, Helen Smits

**Excused:** Chairman Tom Lund  
Carole Andrews, JoAnn Grascberger

**Also**

**Present:** Erik Pritzl, Executive Director  
Luke Schubert, Hospital & Nursing Home Administrator  
Nancy Fennema, Director of Community Programs  
Eric Johnson, Finance Manager  
Lori Weaver, Long Term Care Manager

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1. **Call Meeting to Order:**  
The meeting was called to order by Vice Chair Paula Laundrie at 5:15 pm.
2. **Approve/Modify Agenda:**  
CLANCY/HYLAND moved to approve the agenda.  
The motion was passed unanimously.
3. **Approve Minutes of September 10, 2015 Human Services Board Meeting:**  
HUXFORD/HYLAND moved to approve the minutes dated September 10, 2015.  
The motion was passed unanimously.
4. **Executive Director's Report:**  
Executive Director Pritzl passed out copies of his Executive Director's report (attached).

Citizen Board Member Smits stated that the Mental Health Committee is forming at a good time with the Family Care changes not taking as much of our energy. Citizen Board Member Huxford said it sounds like we are moving in a positive direction addressing the issue of jail staff being in the treatment business.

Q: County Board Member Clancy asked about issues with drugs dispersed in the jail timely from nurses as he received a citizen complaint.

A: Director Pritzl stated that it is a logistics issue. Some medications cannot be given when incarcerated.

Q: County Board Member Clancy asked where the family care offices are located.

A: Director Pritzl stated both MCOs have local offices in Ashwaubenon.

HYLAND/SMITS moved to receive and place on file.  
Motion was carried unanimously.

**4. Presentation re: Long Term Care:**

The board was given a PowerPoint handout from the Long Term Care unit (attached). Long Term Care Manager Weaver gave an overview. Citizen Board Member Laundrie gave kudos to the unit for their over 99% success rate for the transition.

Q: Citizen Board Member Hyland asked how long are clients on the waiting list for CLTS services.

A: Long Term Care Manager Weaver stated we are currently serving clients who were put on the wait list in 2013.

HUXFORD/HYLAND moved to receive and place on file.  
Motion was carried unanimously.

**6. Administrator Report (CTC):**

The Bay Haven Admission Criteria, the NPC monthly report and the QAPI summary report were submitted with the board packet agenda. CTC Administrator Schubert did stated that they are going to be switching their practice for overtime pay in which overtime will be given to staff over 40 hours, not after 8 hours daily.

SMITS/HYLAND moved to receive items 6a and 6b and place on file.  
Motion was carried unanimously.

**7. Financial Report:**

A financial report was submitted with the board packet agenda.

CLANCY/HUXFORD moved to receive and place on file.  
Motion was carried unanimously.

**8. Statistical Reports:**

Please refer to the packet which includes this information.

HYLAND/SMITS moved to receive and place on file.  
Motion was carried unanimously.

**9. Approval for New Non-Continuous Vendor:**

Please refer to the packet which includes this information.

**10. Approval for New Vendor Contract:**

Please refer to the packet which includes this information.

HUXFORD/HYLAND moved to receive items 9 and 10 and place on file.  
Motion was carried unanimously.

**11. Other Matters:**

Citizen Board Member Hyland thanked Human Services leadership for keeping things running so smoothly with a lot of new people starting within the last year.

Citizen Board Member Laundrie mentioned that not enough people in the community know about the ADRC and what services they provide. Director of Community Programs Fennema stated that we constantly refer clients to the ADRC and we communicate with them daily; the partnership with them helped us immensely through the transition.

Next Meeting: Thursday, November 12, 2015  
5:15 p.m. – Community Treatment Center, Room 365

- 12. Adjourn Business Meeting:**  
CLANCY/HUXFORD moved to adjourn; motion passed unanimously. Vice Chair Laundrie adjourned the meeting at 6:20 p.m.

Respectfully Submitted,

Kara Navin  
Office Manager

*Brown County Human Services*

Executive Director's Report to the Human Services Board & Committee

October 8, 2015

Members of the Board/Committee:

In the month of September the 2016 draft budget was advanced to the County Executive, and it was supported by the County Executive. The new positions requested to support direct services and department infrastructure continue to be advanced. In addition, there are four positions in the Child Protective Services area that are incorporated into the 2016 budget that include a Supervisor, and three Social Workers. These are investments that will support us in reaching our State performance standards and provide needed services to children and families.

The reports from the Community Treatment Center are included in the packet, and will be reviewed by the Nursing Home and Hospital Administrator, Luke Schubert. What are noteworthy are the census changes from August to September, and the increased utilization of the Nicolet and Bay Haven units. There has been an effort to promote these services internally and externally for the benefit of individuals in need of mental health services.

In September the newly formed ad hoc Mental Health Treatment Committee met and discussed the mental health needs of people in the community. This committee included representatives from Human Services, the Sheriff's Office, Administration, Corporation Counsel, the District Attorney, County Board Supervisors, and the community. There was considerable energy in the room as the topic of mental health was discussed, and resources were described. The group will be convening again in October to discuss possible resources and concepts to address the needs.

Finally, the Human Services Department and the Health Department are starting the work of planning the move of the Health Department to the Sophie Beaumont Building in 2016. We will be bringing representatives together in October to evaluate options related to the placement of staff and services within the building to best meet the needs of the public, and the operations of the departments.

Respectfully Submitted By:



Erik Pritzl  
Executive Director

### PROGRAMS AVAILABLE IN BROWN COUNTY

#### HSD PROGRAMS:

- Birth to 3 Early Intervention (3)
- Community Options (2)
- Children's Long Term Support, Family Support, and Autism waivers (1)

#### MANAGED CARE:

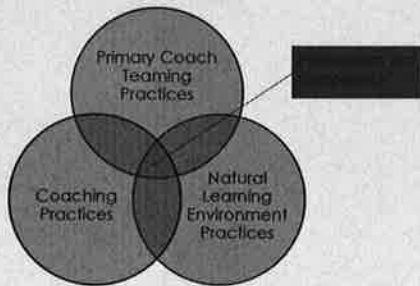
- IRIS (I Respect, I Self-Direct)
- Family Care
  - Care Wisconsin
  - Lakeland Care District

### BIRTH TO 3 PROGRAM

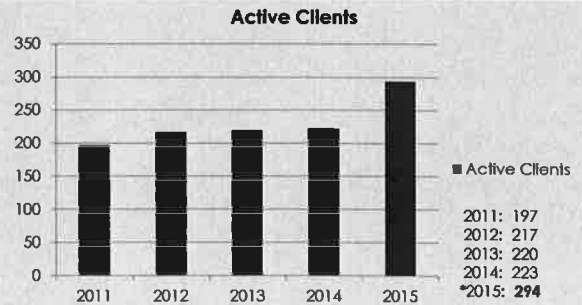
- Entitlement program for families of children under 3 years of age with developmental delays or disabilities.
- Oversight by Individuals with Disabilities Education Act (IDEA) Part C – Office of Special Education Programming (OSEP) and DHS 90

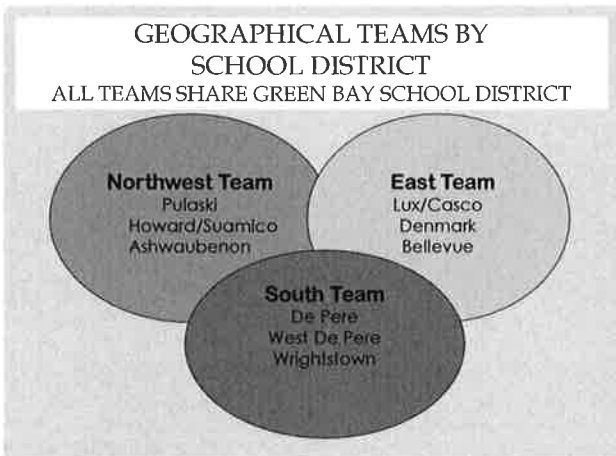


### PRIMARY COACH APPROACH TO TEAMING (PCATT) AN "EVIDENCE-BASED PARADIGM"



### AVERAGE NUMBER OF CHILDREN ON SERVICE





**CHILDREN'S LONG TERM SUPPORT (CLTS) ELIGIBILITY**

Wide scope of eligibility for children, ages 3 to 18, meeting an "institutional" level of care:

- Physical Disability
- Developmental Disability
- Severe Emotional Disturbance
  - i.e. Autism, Mental Illness, Behavioral Health disorders

A child must also meet financial eligibility through:

- BadgerCare or
- Katie Beckett MA

Safe and Appropriate care must be provided at home or in a foster care setting

**CHILDREN'S LONG TERM SUPPORT (CLTS) SERVICES**

Includes services not covered under the MA card such as:

- Respite and supportive home care services, not card covered
- Adaptive aids, including vehicle modifications for mobility
- Mentoring
- Daily living skills training
- Counseling and therapeutic services

Year:	Number of Children:
2011	259
2012	269
2013	307
2014	375
2015	*404

CLTS PROGRAMS  
CHILDREN SERVED (PER YEAR)

### CHILDREN'S LONG TERM SUPPORT (CLTS) PROGRAM CHANGES, 2016

2016 will be a year of change for CLTS:

- Family Support Program is changing to Children's Community Options Program (CCOP)
- Autism Services will become an entitlement program through the ForwardHealth MA card instead of a waiver program with a waitlist
- CLTS care managers will continue to expand their role as service facilitators in meeting the recovery-based mental health needs of children and adolescents through Comprehensive Community Services (CCS)

### COMMUNITY OPTIONS PROGRAM ELIGIBILITY

Functional Eligibility:

- Require mental health/physical care similar to that provided in a nursing home as determined by a functional screening tool

Financial Eligibility:

- Program of exclusion; must be ineligible for a *Medical Assistance Waiver Program* (Family Care or IRIS)
- Income/Asset Test

### COMMUNITY OPTIONS PROGRAM SERVICES

Based on strengths/needs assessment, includes:

- Home modifications
- Respite care
- Adaptive equipment
- Care management
- Supportive home care and residential services
- Housekeeping assistance
- Counseling/therapeutic resources
- Financial management services

### COMMUNITY OPTIONS PROGRAM CHANGES IN 2016

- Adult program is changing through mental health funding consolidations determined by 2015 WI Act 55 : "Mental Health COP"
- In Brown County, two social workers will provide Mental Health COP case management
  - Other responsibilities will include:
    - SSI-E determination assessments
    - County PASARR screen liaison
    - Case management of School Transition students