

## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, June 9, 2011 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

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**Present:** Chairman Tom Lund  
Bill Clancy, JoAnn Grascberger, Carole Andrews, Helen Smits,  
Alison Draheim, Susan Hyland, Craig Huxford

**Excused:** Paula Laundrie, Maria Zehren

**Also**

**Present:** Shoup, Executive Director Human Services  
Tim Schmitt, Budget and Finance Manager  
Kevin Lunog, Clinical Services Manager  
Ellie Jarvie, Community Programs Supervisor  
Jay Christianson, Community Programs Supervisor  
County Executive Troy Streckenbach (*arrived at 5:46pm*)

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**Call Meeting to Order:**

The meeting was called to order by Vice Chair Laundrie at 5:15 pm.

**2. Approve/Modify Agenda:**

HUXFORD/ANDREWS moved to approve the agenda.  
The motion was passed unanimously.

**3. Approve Minutes of May 12, 2011 Human Services Board Meeting:**

GRASCHBERGER/SMITS moved to approve the minutes dated May 12, 2011.  
The motion was passed unanimously.

**4. Executive Director's Report:**

State Budget

The governor's proposed budget originally called for all Economic Support (ES) food share, Medicaid determination to be taken over by the State of Wisconsin. Shoup reminded the Board members of the previous conversations they had on this topic and reported that he thinks that this concept has since turned around. Some of the changes include:

- Enormous support by Representative John Nygren (member of Joint Finance). He has taken the time to speak and lean from Brown County and has introduced a motion to adopt almost everything the Brown County Human Services Department (BCHSD) has proposed to them.
- FoodShare will stay with Department of Health and Human Services (DHS).

- Counties will retain the services, but there will be up to 10 regional change centers. The remaining counties will contract with these regional change centers. There are only 8 counties currently operating a change center, in which Brown County is one of those current counties. It is likely that we will be one of those regional centers. This accomplishes:
  - Prevents between 240,000 – 800,000 in levy going to the State. There will be no additional levy cost.
  - Preserve approximately 50 jobs within Brown County.
- Saves Brown County from having to pay out unemployment if positions were moved to the State.

Q: Chairman Lund asked because we would be running a regional center, do we get paid for running the regional change center; is there any possible revenue to gain?

A: Shoup answered yes. We may have revenue generation potential.

Shoup said that there are still a lot of the details that need to be specified by DHS. Shoup extended much credit to Jenny Hoffman (Economic Support Administrator). She has propelled this through and has worked with John Nygren. Brian also wanted to recognize all of the BCHS managers who took part with the Lobby Day in Madison and spoke to our legislatures about our concerns.

#### Family Care

- Shoup reported that Family Care will not be moving forward as originally projected.
- Those Family Care counties who have been working to eliminate their enrollment lists have to stop because Family Care enrollment has been capped.
- Shoup spoke with Dennis Harkins (Self Directed Care). Shoup and Rolf Hanson met and discussed trying to push the notion of being allowed to go ahead with Family Care and demonstrate this new model (different from original FC model). This model Rolf Hanson would be demonstrated would be a hybrid of some type, including taking some points from the original model including some new ideas.

Supervisor Andrews said that she is planning on meet with Senator Cowles tomorrow and is planning to discuss enrollment caps.

#### 2012 Budget

- Brian said that we are requesting that this Board review the 2012 Budget at the next meeting.
- Brian is proposing that our next meeting be held on July 28<sup>th</sup> (Thursday) and the same time. We will not be meeting on July 14<sup>th</sup>, as originally scheduled.

ANDREWS/GRASCHBERGER moved to receive and place on file.  
The motion was passed unanimously.

#### **5. Board Member Terms**

Shoup said that he was asked to review County Ordinances and States Statues for compliance with our own code regarding the terms and number of members on the Human Services Board. He also wanted to make sure that the terms were staggered.

Brian recommended making the following changes to appointments that have been expired (revising length of terms), pending consent of the board.

Alison Draheim:	Reappoint for term to expire 4/30/2014
JoAnn Grashberger:	Reappoint for term to expire 4/30/2012
Susan Hyland:	Reappoint for term to expire 4/30/2014
Paula Landrie:	Reappoint for term to expire 4/30/2014
Tom Lund:	Reappoint for term to expire 4/30/2012
Helen Smits:	Reappoint for term to expire 4/30/2013

With the above updates to appointments, along with current appointments we would have two openings. We will look to fill those appointments at a later date.

The County Ordinance states that we have to have election for Chair, Vice Chair and Secretary. Therefore, next month we will conduct that election and choose a representative for each title.

ANDREWS/CLANCY moved to receive and place on file and have the election of officers be included on July's agenda.  
The motion was passed unanimously.

**6. Study Topic: Outpatient Mental Health Services**

A presentation was presented to the board members on Brown County Clinical Services – Outpatient Programs. The PowerPoint slides are included for reference. The presentation team includes:

**Presenters:**

<u>Name</u>	<u>Office Phone</u>	<u>Office Email</u>
Kevin Lunog	920.391.6959	<a href="mailto:Lunog_KP@co.brown.wi.us">Lunog_KP@co.brown.wi.us</a>
Jay Christianson	920.391.6946	<a href="mailto:Christianson_JA@co.brown.wi.us">Christianson_JA@co.brown.wi.us</a>
Ellie Jarvie	920.391.4769	<a href="mailto:Jarvie_EJ@co.brown.wi.us">Jarvie_EJ@co.brown.wi.us</a>

*Key Points Discussed in More Detail Were:*

Drug Court Program

- Weekly drug court is overseen by Judge Zuidmulder, with Judge Hammer substituting.
- The client is required to report every week when starting the program
- There is a 1 year minimum with this program.
- Drug Court is open to the public.
- Difficult program to complete.
- Many incentives, small prizes are used to give support to the clients to continue to move forward with the program.
- Once the program is complete, there is a recognition ceremony or graduation where the client is recognized as successfully graduating from the program.
  - Kevin Lunog invited all HS Board Members to attend a graduation to see for themselves how positive the graduation is in the life of the client. Invitations will be sent out to the HS Board Members with information on the next Drug Court Graduation.

### Intoxicated Driver Program

- The number of DUI's in Brown County has risen steadily with increased focus and patrolling done by law enforcement agencies utilizing grant funding.
  - In the past the numbers were around 1,400 and last year 2010 there were approximately 1,900 DUI's.
- Currently, we charge \$250.00 for each Drivers Safety Plan assessment.
  - By doing so, we have the ability to generate revenue which in turn is used to fund other programs.

### Quality Improvement

- 3 years working with the State of Wisconsin in a pilot Quality Improvement project.
  - This project was held during 2007, 2008 and 2009.
  - Evidence Based Practices were included and studied.
  - One result of this pilot project was that grant funding was received and put towards the purchase of laptops for the workers. This technology has helped staff gain multiple efficiencies.
  - Presently working with the State in the STAR-SI program for making improvements in the AODA area.

### *Questions During the Presentation:*

Q: Citizen Board Member Draheim asked if only the population of 18 years and older is served? Are there any juveniles taking part in these programs or services?

A: Kevin Lunog said that most all programs are 18 and above. Medication Management does overlap with some children at certain times, however not the dual disorders.

Q: Supervisor Clancy asked, what is an example of a dual disorder?

A: Kevin Lunog said that this may be someone who has depression and a drinking issue, for example. The way they are coping with one problem area may be making the original disorder worse.

Q: Citizen Board Member Huxford asked how many clients are involved in Drug Court?

A: Kevin Lunog said currently there are 8 active clients in this program.

Citizen Board Member Smits said that she is interested where Kevin Lunog, Jay Christianson and Ellie Jarvie feel there are holes. She asked them to identify any particular areas the HS Board may be able to help with or support.

ANDREWS/SMITS moved to receive and place on file.  
The motion was passed unanimously.

**7. Financial Report:**

**Community Programs**

Community Programs operating results through April 2011 are tracking close to budget. Both revenue and expenses are on budget and we are not experiencing any material variances from budget. However, it is early in the year and revenues and expenses can fluctuate materially due to a higher need for our services (census) and/or acuity of our clients. We are working to reduce costs by emphasizing preventative programs and continuously seeking lower cost services for our clients.

**Community Treatment Center**

Community Treatment Center operations through April 2011 show a decline in revenue in the Nicolet Psychiatric Center. Through April, Nicolet provided 535 less days of service than budgeted. CTC expenses are tracking close to budget and are forecast to be \$152,000 below budget. However, if the low census continues at Nicolet, the revenue loss will be \$970K for the year. Based on the census realized in the first four months at Nicolet, we are forecasting a \$1 million deficit at CTC which will result in a negative levy impact of \$579,000 for 2011.

**8. Community Treatment Center Statistical Update:**

Please refer to the packet which includes this information.

**9. Bellin Hospital Statistical Update:**

Please refer to the packet which includes this information.

**10. Contract Update:**

Please refer to the packet which includes this information.

ANDREWS/GRASCHBERGER moved to receive and place on file Item No. 7 thru Item No. 10. Motion passed by unanimous vote.

**11. Other Matters:**

Next Meeting: July 28<sup>th</sup>, 2011  
5:15 p.m. – Sophie Beaumont Building, Board Room A  
Topic: Outpatient Mental Health Services

**12. Adjourn Business Meeting:**

ANDREWS/DRAHEIM moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:21 p.m.

Respectfully Submitted,

Laura L. Chartier  
Recording Secretary

# BROWN COUNTY CLINICAL SERVICES

Outpatient Programs

# What's to come:

- ▣ Over the next couple meetings we will present an overview of our different program areas and answer questions you may have regarding them.
- ▣ We will overview trends and what we believe the impact that the budget process will have on the programs.
- ▣ We will discuss the planning that is going into the future of our programs.
- ▣ We'll review what quality improvement processes we have been involved in and what we intend to do.
- ▣ We'll be looking forward to your input on what you see as important and directions you would like to see the programs going.

# Programs available

## Mental Health

- ▣ Medication Management
- ▣ Case Management
- ▣ Comprehensive Community Services (CCS)
- ▣ Community Support Program (CSP)

## Alcohol and Other Drug Abuse (AODA)

- ▣ Intoxicated Driver Program (IDP)
  - ▣ AODA Assessments
  - ▣ Individual Sessions
  - ▣ Group Sessions
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- ▣ Integrated Dual Disorder Treatment (IDDT)

# Associated Programs

- ▣ **Drug Court**
- ▣ Weekly drug court overseen by Judge Zuidmulder, with Judge Hammer substituting.
  
- ▣ **Diversion Program**
- ▣ 20 bed CBRF
- ▣ Two of the beds for Residential Intoxication Monitoring Services.
  
- ▣ **Telemedicine**
- ▣ Dr. Mannem from Florida in the winter.

# By the numbers:

- ▣ We have experienced an increase in people seeking services. This is due to a number of factors including people no longer being insured or being underinsured, family members who used to be able to support someone no longer being able to do so, community agencies either not accepting or having limited numbers of openings for those with no insurance or on State and Federal programs such as Medical Assistance and Medicare.
- ▣ We are the last resort for many residents, but want to be known as the first resort too. We can do this by providing the highest quality of service available, using evidence based practices and utilizing high levels of customer service.

# Intoxicated Driver Program

- ▣ The number of DUI's in Brown County has risen steadily with increased focus and patrolling done by law enforcement agencies utilizing grant funding,
- ▣ We currently charge \$250.00 for each Drivers Safety Plan assessment.
- ▣ IDP fees help generate the greatest amount of revenue for our AODA area.

# Medication Management

- ▣ We have two full time psychiatrists, one for 10 hours a week, then contract with a fourth for approximately 20 hours a week.
- ▣ We have two APNP's contracted. One works 32 hours a week and one is here 8-10 hours a month.
- ▣ We utilize 2.5 RN's and 2 LPN's. All but one of the nurses also carry an active caseload and assist the one who is fulltime at the nursing desk.

# Clinic Providers

- ▣ Psychiatrists
  - ▣ Dr. Patil -40 hours per week in office, Diversion, CSP
  - ▣ Dr. Rodriguez – 40 hours per week in office
  - ▣ Dr. Pareek -10 hours per week in outpatient
  - ▣ Dr. Mannem –contracted 20 hours per week
- ▣ APNP's
  - ▣ Laurie Schaumberg -10 hours per month
  - ▣ Katie Lyons -32 hours per week

# Clinic Staff Continued

- ▣ Nursing
  - ▣ 1.0 RN who works the nursing desk full time
  - ▣ 1.5 RNs and 2.0 LPNs split time between nursing desk and carrying a caseload, covering duties at the Diversion facility.
  
- ▣ AODA staff
  - ▣ Two full time IDP assessors
  - ▣ Two full time AODA counselors
  - ▣ Four AODA case managers who also facilitate counseling groups.
  - ▣ Half time dually licensed (MH/AODA) therapist.

# Mental Health Staff

- ▣ Masters level clinicians/case managers (8)
- ▣ Non-masters level (10)
- ▣ Master level psychologist (1)
- ▣ Medication secretary (1)
- ▣ Jail psychiatric RN
- ▣ Drug Court Coordinator
  
- ▣ **Clerical Staff**
- ▣ Medical records (1.5 and the .5 is a HIT)
- ▣ Receptionists (2)
- ▣ Clerk/purchasing (1)

# Quality Improvement

- ▣ 3 years working with the State of Wisconsin in a pilot QI project.
- ▣ Over 2 years so far involvement in STAR-SI (Strengthening Treatment Access and Retention-State Implementation).
- ▣ Brown County LEAN initiative involvement.