

## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, January 13, 2011 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

---

**Present:** Tom Lund, Chairman, Paula Landrie, Maria Zehren, Helen Smits, Craig Huxford, Susan Hyland, Bill Clancy, Carole Andrews

**Excused:** Alison Draheim, JoAnn Grashberger

**Also**

**Present:** Brian Shoup, Executive Director Human Services  
Tim Schmitt, Human Services Finance Manager  
Jim Hermans, Child Protective Services and Juvenile Justice Manager  
Jim Kasprzycki, CPS Ongoing Supervisor  
Kevin Brennan, Foster Care/CPS Ongoing Supervisor  
Frances Bass, CPS Intake Supervisor  
Jerry Polus, Veterans Services Officer  
Jenny Hoffman, Economic Support Administrator *(arrived at 6:45 p.m.)*  
Jean O'Leary, Director of Community Programs *(arrived at 6:45 p.m.)*

---

**1. Call Meeting to Order:**

The meeting was called to order by Chairman Tom Lund at 5:15 p.m.

**2. Approve/Modify Agenda:**

Paula Landrie made the motion to approve the agenda with the following modification:

1. Agenda Item No. 7 (Preparation and Planning for Child Protection Study Topic) will be moved to Item No. 6 and will follow the Director's Report.

The motion was seconded by Carole Andrews. This motion was carried unanimously.

**3. Approve Minutes of December 9, 2010 Human Services Board Meeting:**

Paula Landrie made a motion to approve the minutes dated December 9, 2010 with the following revision:

1. The minutes should reflect that Paula Landrie was present.

The motion was seconded by Bill Clancy. The motion was carried unanimously.

**4. Presentation on Veterans Issues – Housing, MG, AODA by Jerry Polus:**

Jerry Polus presented a presentation which gave some background and knowledge of who they serve and what services the Veterans office provides.

- Serve Brown County Veterans from age 18-98.
- Jerry Polus is a veteran himself.
- A veteran is described as anyone discharged from active duty military service under conditions other than dishonorable discharge or a Reservists/National Guard when activated by presidential order.
- Wisconsin has over 427,000 veterans (ranked 4<sup>th</sup> in 2009).
- Brown County alone has 17,492 veterans (2009).
- Their purpose is to provide assistance to the men and women who served in the US Armed Forces (their dependents and/or widows/widowers). They also help assist with how to access funds/services, how to apply for programs - overall work as advocates on the veteran's behalf.
- No. 1 benefit they deal with is Healthcare (enrollment and auxiliary programs). There are also a number of education programs available.

***How this program is associated with Human Services***

Instead of a veteran widow or widower apply for services through programs offered and funded by the Human Services department, they may qualify for assistance through the Veterans Department.

Pension With Aid in Attendance

To qualify for this program, you must meet three requirements:

1. Your assets are under \$80,000
2. You require aid/assistance with everyday assistance
3. You are a wartime widow or widower

If the veteran (widow/widower) goes qualify for this program, a widow would be given \$6,000 and a widower would be given \$1,000. This money could greatly affect their lives and help with costs for living. It may possibly give them enough support that they would not have to into other programs offered by Human Services or the County.

\*If all three criteria are met, they automatically qualify. Currently there is no waiting period for this program.

**BC Veterans Programs**

- ADRC Program For Aging & Disabled Veterans
  - 60 to 90 veterans attend each month to hear speakers talk, participate in educational programs or learn of community programs and services that are offered.
- Monthly Outstation Locations: Denmark, Pulaski
- Nursing Homes/ CBRF Visits
- Community Outreach Speeches
- Emergency Assistance Fund

\*The Veterans Department has made \$4,700 in donations from five different groups.

### **Green Bay Vet Center**

- Open up 1 year ago and was established to provide readjustment counseling to veterans who experience problems adjusting from military life to civilian life after having served during war times.
  - Readjustment Counseling
  - PTSD Counseling
  - AODA Counseling and Referral
  - Job Counseling
  - Bereavement Counseling

### **Current Trends**

- In the last 2 years – numbers have risen approximately 20% due to the following:
  - Currently Engaged in Multiple Military Conflicts
  - Aging Veteran Population
  - Economic Downturn
  - Outreach Activities, Referrals
  - Assisting other Brown County agencies: Job Center, ADRC, Human Services

### **Future Outlook**

- -Increase in vets coming home as draw done in troops occurs
- -Special needs vets returning from Iraq/Afghanistan
- Mega Clinic Opening
  - Will be the third mega clinic in the US (twice as large as the clinic in Appleton)
  - 160,000 sq. feet
  - 20,000 vets will be able to be served
  - Serve the NE radius of Wisconsin and into the UP
  - Hopefully breaking ground this Spring and anticipated to be completed the next Spring/Summer
  - Will be located on University Avenue
  - Will employ 250 employees

### **Other Questions/Notes**

*Can the Old Mental Health Center be utilized by the Veterans Department?*

- Jerry mentioned that there have been very preliminary talks suggesting using the center for homeless veterans or a transitional living area.
- Jerry mentioned although they have some ideas for the center (and are continuing to look for a use for the old building) that currently, the building remains unused.

Bill Clancy commended the services and the staff at the Veterans Department. He spoke highly on the services they provide and the staff at the department. He is very supportive of the idea for the Veterans Department to utilize the Old Mental Health Center.

Other members commented on the positive experience with the Veterans center. Also noted was what a huge help it will be to have the Mega Clinic especially to serve those veterans that currently have to travel to Milwaukee to get their services.

## **5. Executive Director's Report:**

### **Family Care**

- Rolf Hanson has informed Brian that Brown County will be the first county to roll out.
- March 2012 is the anticipated roll out date.
- The entire transition of clients and enrollment (existing) – we are hoping to accomplish this in 2 months.
- Mary Hansen has been hired as the new Long Term Care Supervisor (Community Options and Community Integration). She was previously employed with the ADRC and she will be starting in January.

### **Electronic Medical Records (EMR)**

- Brian reported that the decision has been made to enter into a contract agreement with Netsmart for this project.
- -As a reminder, we explored the idea of going with Epic; however, it was cost prohibited.
- We have negotiated some price discounts with Netsmart.
- The total costs will be close to 2.5 million (which was the original anticipated foreseen cost)
- Payments will be made based on performance. This was an item that was negotiated specifically. This should help avoid paying the vendor until the work is completed and correctly running. In essence, payment will be based on performance.
- The project will include Nicolet, Bayshore Nursing Home, Lab and the Mental Health Clinic.

Bill Clancy asked if there will be some long term positive affects such as quicker bill payment. What is the driving force behind the EMR project?

- Federal Government is requiring we follow these compliances (Federal Standards).
- This will also help improve the quality of care.
- We are hopeful that there will be some efficiencies as a result of switching to electronic records and documentation.

### **Fraud Investigation / Economic Support Department**

- We have been exploring the idea to outsource fraud investigation to professional firms.
- Human Services/ES have approached the Sherriff's Department to combine forces for fraud investigations.
- Sheriff John Gossage suggested they could provide temporary assistance in the interim period. However; John is willing to explore the possibility of the Sherriff's Department taking over the Fraud Investigation Services.

- Brian Shoup and Sheriff John Gossage will be presenting this proposal to the Human Services Committee. This will be a joint proposal.
- Human Services will still be prepared to send out an RFP if the decision is not to utilize the Sheriff's Department.
- This would create a position in the Sherriff's area and eliminate a position in the Human Services/ES area. However, this position will be housed in the Sophie Building in the Economic Support department.

## 6. Preparation and Planning for Child Protection Study Topic.

A presentation was presented to the board members by the Child Protection Department. The PowerPoint slides are attached to minutes.

### Presenters:

<u>Name</u>	<u>Office Phone</u>	<u>Office Email</u>
Jim Hermans	920.448.6176	<a href="mailto:Hermans_JL@co.brown.wi.us">Hermans_JL@co.brown.wi.us</a>
Jim Kasprzycki	920.448.6019	<a href="mailto:Kasprzycki_JM@co.brown.wi.us">Kasprzycki_JM@co.brown.wi.us</a>
Kevin Brennan	920.448.6010	<a href="mailto:Brennan_KP@co.brown.wi.us">Brennan_KP@co.brown.wi.us</a>
Frances Bass	920.448.6045	<a href="mailto:Bass_FA@co.brown.wi.us">Bass_FA@co.brown.wi.us</a>

The presentation included information relating to Child Protection and Foster Care. This information was presented to help the Board become more involved in the policy and development of this department. It is the intent of this Board to become more familiar with Child protection and Foster Care in order to contribute effectively in the development of polices. This study is anticipated to take approximately 3 months.

The presenters gave information regarding the Children's Code and State Statutes that the county is obligated to follow. Over the next 3 months, some of the areas of interest will include:

- Statutory authority and Responsibility (Federal and State)
- Who the County Collaborates With
- Statistics / Numbers Throughout Brown County and Comparables
- Quality of Service (QSR) Review / Best Practice
- Strategic Planning / Goal Setting
- Policy Operations and Recommendations

As a result of the presentation, a few preliminary questions were raised. These questions and topics will be discussed in more depth at the next meeting.

### Questions/Topics of Interest:

1. How do the schools feel about the effectiveness of the County Programs; are they working? (asked by Tom Lund)
2. How does a person determine what is or should be reported? Is there privacy for those who do report neglect or abuse? (asked by Helen Smits)

**7. Consideration for Barbara Bauer Award:**

It was determined that Brian will draft up a nomination form, with some details including an application timeline. This will be presented at the next scheduled Human Services Board Meeting.

- o At that time, we will review and edit the process and come to a final decision.

Peter Bauer (Barbara's son) was contacted to attend the unveiling of the award. Unveil will be held at BC Human Services – Community Treatment Center February 10, 2011. There will be a small presentation and a few spoken words describing the intent of the award, including a background on Barbara Bauer that details her years of service.

It was determined that there will be no recipient for 2011. Once the nomination/application process is determined, the first candidate will (potentially) be chosen in 2012.

**8. Financial Report:**

Community Treatment Center

The projected deficit is \$468K which is favorable to the budgeted deficit of \$1.035 million. We budgeted a negative impact on levy of \$122.7K and we are projecting a favorable impact on levy of \$40K. Budgeted annual expenses are higher than forecast by \$179K primarily due to lower depreciation and lower chargeback expenses. Revenues are forecast to be higher than budget by \$388K due to higher census in the hospital and more private pay days in the nursing home.

Community Programs

Community programs continues to experience higher expenses in the mental health and crisis service centers as a result of higher average daily census in the Nicolet Psychiatric Center. YTD average daily census has increased 12.9% from 21 days in 2009 to 23.7 days in 2010. In addition, admissions for emergency detention have increased 9.2% from 1,012 in 2009 to 1,105 in 2010.

Please refer to the packet which includes this information.

**9. Community Treatment Center Statistical Update:**

Please refer to the packet which includes this information.

**10. Other Matters:**

Maria Zehren mentioned her excitement in the direction the Human Services Board is going in. Her comment was seconded by the rest of the committee members.

Next Meeting: February 10, 2010

**5:15 p.m. – Community Treatment Center**

Topic: Study of Child Protection Services and Policy Development

**11. Adjourn Business Meeting:**

There was a motion to adjourn by Carole Andrews and it was seconded by Paula Landrie. Meeting adjourned at 6:49 p.m.

Respectfully Submitted,

Laura L. Chartier  
Recording Secretary