



**Brown County LEAN Steering Committee
Minutes of December 3rd, 2015**

Attendance: Nancy Fennema, Brad Hopp, August Neverman, Brian Simons, Troy Streckenbach, Renee Ruiz, and Cathy Williquette Lindsay.

Excused: John Zacek, Maria Lasecki, Judy Knudsen, Chad Weininger

Approve Minutes of November 5, 2015: A motion was made by Troy Streckenbach and seconded by Renee Ruiz to approve minutes from this meeting. Motion carried.

Report Out: Museum 6S Time Tunnel Transformation: Dennis Rosloniec – Team Leader, Beth Lemke – Museum Director, Rick Ledvina, Beth Rodgers, & Michele Conard – Facilitators. Report out given by Dennis Rosloniec. The infamous “storage closet” used to be a dark room and had many uses through-out the years. Therefore it was dubbed the “Time Tunnel”. And the word Transformation was added to it for the 6S. The phrase “A Picture is Worth 1,000 words”, definitely was fitting for this event. The Time Tunnel was full of useful and non-useful items. One of the items discovered was a Sound Shower that’s very expensive to purchase new! Some of the items found were considered “antiques” and those were kept to be used for other exhibits. A ball of chords was tackled by Beth Rodgers and now every chord is labeled and has a place to call home. A few items were donated and there are some to maybe sell down the road. Everyone was so efficient that they were able to incorporate Dennis’ office into the Lean Event as well!!

Membership Update: Given by Cathy Williquette Lindsay. John Zacek’s 2 year commitment is up and due to his new position with Hudson Sharp he will be

stepping down from the committee. He will be recognized at the January meeting for his service to the LEAN SC. Cathy raised the question: “Do we keep two corporate partners, or go with one and maybe add a County Board Supervisor”?

The decision was to stay at two corporate. Brad Hopp will be staying on as one corporate partner. Suggestions for getting another partner from: Omnova or Schreiber. This is being checked out.

Request for LEAN even from Public Safety by Renee: Renee would like to see a Specific Testing Plan. She handed out was a Policy & Procedures Manual and is looking for detail and structure. After more discussion, it was decided to take the existing process and look for: overlaps and inconsistencies within the process. Then refine and adjust it to make the best product. Motion made by Brad to approve the vent for the beginning of 2016. Seconded by August.

LEAN Budget Report given by Cathy Williquette Lindsay: The Balance is the same until expenses come out. Final Accounting will be at the next meeting.

LEAN Facilitator Training Update: The training was very well received. And people were exciting to receive training at a cheaper price.

Group Photo: Next meeting

Meeting Adjourned at 12:45 p.m.

Respectfully Submitted by Shelly Gilbreath