

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
E-Mail
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
May 4 – 8, 2015**

MONDAY, MAY 4, 2015

(No Meetings)

TUESDAY, MAY 5, 2015

(No Meetings)

WEDNESDAY, MAY 6, 2015

- *11:00 am Public Safety Committee Brown County Sheriff's Office
2684 Development Drive
- *5:30 pm Public Safety Committee – *SPECIAL MEETING* Brown County Sheriff's Office
2684 Development Drive
- *6:30 pm Planning Commission Board of Directors GB Metro Transportation Center
901 University Avenue

THURSDAY, MAY 7, 2015

- *3:30 pm Children With Disabilities Education Board Syble Hopp School
755 Scheuring Road
- *5:30 pm Education & Recreation Committee – *Note Location* Cellcom Room, Resch Centre
1901 S. Oneida Street

FRIDAY, MAY 8, 2015

- *8:00 am Criminal Justice Coordinating Board Truttman Room, DA's Office
300 E. Walnut Street

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Pat La Violette, Vice Chair
Bill Clancy, Andy Nicholson, Guy Zima

PUBLIC SAFETY COMMITTEE

Wednesday, May 6, 2015

11:00 a.m.

Brown County Sheriff's Office
2684 Development Drive, Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of April 1, 2015.

Comments from the Public.

1. Review minutes of:
 - a. Criminal Justice Coordinating Board (February 26, 2015).
 - b. Local Emergency Planning Committee – LEPC (March 10, 2015).
 - c. Public Safety Communications Advisory Board (July 23, 2014).
 - d. Traffic Safety Commission Meeting Minutes (January 15, 2015).

Communications

2. Communication from Supervisor Dantine re: Have the Department review the \$.75 tax by phone company that used to go to county and now goes to state. This was for 911, police and fire departments. *Held for one month.*
3. Communication from Supervisor Erickson re: Create a resolution to send to our state representatives and the governor stating that Brown County doesn't support the idea of legal marijuana for the state; *referred from April County Board.*
4. Communication from Supervisor Evans re: To have the Medical Examiner appear before the Public Safety or Executive Committee to explain why private HIPPA information is being leaked from his office to the previous Medical Examiner; *referred from April County Board.*
5. Communication from Supervisor Robinson re: As part of the Class & Comp referral have each committee hold a discussion on the philosophy of how this comp plan would be implemented; *referred from April County Board.*
 - a. Resolution re: Brown County Classification Salary Range; *referred from April County Board.*
6. Communication from Supervisor Zima re: Request that Human Resources Department provide each standing committee statistical information as to what the county employee turnover rate is by department and the corresponding reason for turnover; *referred from April County Board.*

Public Safety Communications

7. Director's Report.

Medical Examiner

8. 2015 Medical Examiner Activity Spreadsheet.
9. Budget by Account Classification Report for April, 2015.
10. Budget Status Financial Report for April, 2015.

Clerk of Courts

11. Budget Status Financial Report, December, 2014 (unaudited). *Standing item until the end of 2015; Request for representation from the Clerk of Courts and Courts to attend each meeting to provide monthly updates including various reports as requested by this Committee.*
12. Budget Status Financial Report for March, 2015.
13. Clerk of Court's Report.

Circuit Courts, Commissioners, Probate

14. Budget Status Financial Reports for January, February and March, 2015.

District Attorney

15. Departmental Openings Summary for March, 2015. *Held until the May meeting.*
16. District Attorney's Report.

Sheriff

17. Budget Status Financial Report for March, 2015.
18. Key Factor Report thru March, 2015.
19. Jail Average Daily Population by Month and Type for the Calendar Year, 2015.
20. Update from Engineer Doug Marsh re: building construction to Sheriff's Department.
21. Update re: Jail Staff Protective Status. *Motion at April Meeting: To hold for one month and send this to the Director of Administration and Corporation Counsel to draft a resolution that will be handled at a special meeting the week of April 6, 2015.*
22. Sheriff's Report.
23. Open Session: Discussion and possible action regarding personnel issues which have arisen in the Sheriff's Department regarding a specific employee:
 - a. Closed Session: Notice is hereby given that the above governmental body will adjourn into closed session on the above Item Number 12 pursuant to Wis. Stat. §19.85(1)(f) which authorizes a closed session to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons...if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories, or data, or involved in such problems or investigations.
 - b. Reconvene in Open Session: Discussion and possible action regarding personnel issues which have arisen in the Human Services Department regarding a specific employee.

Emergency Management – No agenda items.

Other

24. Audit of bills.
25. Such other matters as authorized by law.
26. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Pat La Violette, Vice Chair
Bill Clancy, Andy Nicholson, Guy Zima

Special PUBLIC SAFETY COMMITTEE
Wednesday, May 6, 2015
5:30 p.m.
Brown County Sheriff's Office
2684 Development Drive, Green Bay

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.

Comments from the Public.

Presentation by Dane County Medical Examiner re: transition from Coroner to Board Certified Medical Examiner.

- 1. Discussion with possible action regarding Medical Examiner options for Brown County with possible closed session.
 - a. Open Session: Discussion, information gathering and possible action regarding the options available to Brown County for Medical Examiner Services.
 - b. Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting for discussion as to contract strategies for the negotiation and bargaining as it relates to Medical Examiner Services pursuant to Wisconsin Statutes Section §19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - c. Reconvene in Open Session: Discussion and possible action as to options available to Brown County for Medical Examiner Services, and possibly contract negotiations and bargaining determinations.

Other

- 2. Such other matters as authorized by law.
- 3. Adjourn.

Patrick Buckley, Chair

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AGENDA
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, May 6, 2015
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	_____	Matthew Harris	_____	Terry Schaeuble	_____
James Botz	_____	Frederick Heitl	_____	Debbie Schumacher	_____
Brian Brock	_____	Phil Hilgenberg	_____	Ray Tauscher	_____
William Clancy	_____	Kathleen Janssen	_____	Jason Ward	_____
Norbert Dantinne, Jr.	_____	Dotty Juengst	_____	Dave Wiese	_____
Bernie Erickson	_____	Patty Kiewiz	_____	Reed Woodward	_____
Steve Gander	_____	John Klasen	_____	City of Green Bay (Vacant)	
Adam Gauthier	_____	Michael Malcheski	_____	City of Green Bay (Vacant)	
Steve Grenier	_____	Ken Pabich	_____		
Mark Handeland	_____	Dan Robinson	_____		

1. Approval of the minutes of the March 4, 2015 regular meeting of the Brown County Planning Commission Board of Directors.
2. Election of officers to the Brown County Planning Commission Board of Directors.
 - a. President.
 - b. Vice President.
 - c. Reappointment of the Planning Director as the Secretary-Treasurer of the Brown County Planning Commission Board of Directors.
3. Discussion and action on STP-U Project Scoring System and Project Prioritization Criteria.
4. Directors Report.
5. Brown County Planning Commission staff updates on work activities during the month of March and April 2015.
6. Other matters.
7. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

Pursuant to Section 19.84, notice is hereby given to the public:

**BROWN COUNTY CHILDREN WITH DISABILITIES
EDUCATION BOARD AGENDA
THURSDAY, May 7, 2015- 3:30pm
SYBLE HOPP SCHOOL**

1. Call to Order – 3:30 p.m. – S. King
2. Action Item: Approval of February 24, 2015 Board Minutes
3. Action Item: Approval of Agenda
4. Action Item: Donations
5. Action Item: Financial Report
6. Action Item: 2015-2016 Preliminary Budget/expenditures/Set Levy
7. Action Item: Administrator Report
8. Action Item: 2015-2016 School Calendar
9. Action Item: Parent Organization
10. Action Item: Teacher Contracts
11. Action Item: Payment of Bills
12. Action Item: Resignation
13. Action Item: Replacement staff
14. Action Item: Adjournment to Executive Session: The Board will move to executive session and reconvene to open session as allowed by Wisconsin stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations and staff requests.
15. Action Item: Staff requests
16. Action Item: Adjournment

"Any person wishing to attend who, because of disability requires special accommodation should contact Syble Hopp School at 336-5754 by 3:00 p.m. on Wednesday May 6, 2015, so that arrangements can be made."

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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Corrie Campbell, Vice Chair
Tom Katers, Staush Gruszynski, Harold Kaye

EDUCATION & RECREATION COMMITTEE

Thursday, May 7, 2015

5:30 p.m.

Cellcom Room, Resch Centre
1901 S. Oneida Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

****NOTE LOCATION****

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of April 2, 2015.
- IV. Discussion re: Setting date and location for July Education and Recreation Committee meeting.

Comments from the Public

1. Review Minutes of:
 - a. Library Board (March 19, 2015).
 - b. Neville Public Museum Governing Board (April 13, 2015).

Communications

2. Communication from Supervisor Robinson re: As part of the Class & Comp referral have each committee hold a discussion on the philosophy of how this comp plan would be implemented. *Referred from April County Board.*
 - a. Resolution re: Brown County Classification Salary Range. *Referred from April County Board.*
3. Communication from Chair Moynihan and Supervisors Sieber, Evans, Buckley, Campbell & Fewell re: Purchase and installation of a replacement scoreboard and ancillary equipment located at the Resch Centre. *Referred from April County Board.*
4. Communication from Supervisor Zima re: Request that Human Resources Department provide each standing committee with statistical information as to what the county employee turnover rate is by department and the corresponding reason for turnover. *Referred from April County Board.*

Museum

5. Budget Status Financial Report, March, 2015.
6. Discussion re: Museum Admission Fees; *motion at March meeting: To postpone the admission fees issue until the May meeting.*
7. Director's Report.

Golf Course

8. Budget Status Financial Report, March, 2015.
9. Open Positions Report for April, 2015.
10. Superintendent's Report.

Library

11. Budget Status Financial Report, March, 2015.
12. Director's Report.

NEW Zoo & Park Management

13. Parks Budget Status Financial Report, March, 2015.
14. Approval of the Memorandum of Understanding between the Parks and Friends of the Reforestation Camp Trails.
15. Request of fee waiver from Red River Rumble baseball group for use of Bay Shore Park ball field.
16. Request of fee waiver from Green Bay Trout Unlimited for use of Reforestation Camp Pines Shelter.
17. Request of fee waiver from the Stump Farm 100 race organizer for use of Reforestation Camp bike trails.
18. Resolution re: To approve acquisition of property within the Village of Howard to provide trail connectivity.
19. Parks Departmental Openings Summary, April, 2015.
20. Field Staff Reports/Attendance Reports.
21. Assistant Director's Report.
22. Budget Adjustment Request (15-35): Any increase in expenses with an offsetting increase in revenue.
23. NEW Zoo Departmental Openings Summary, April, 2015.
24. Zoo Director's Report.

Resch Centre/Arena/Shopko Hall

25. Complex Attendance for the Brown County Veterans Memorial Complex, April, 2015.

Other

26. Audit of bills.
27. Such other matters as authorized by law.
28. Adjourn.

John Van Dyck, Chair

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Judge Thomas Walsh

CRIMINAL JUSTICE COORDINATING BOARD

Friday, May 8, 2015

8:00 a.m.

Brown County District Attorney's Office

Truttman Room, First Floor

300 E. Walnut Street

Green Bay, Wisconsin

1. Call meeting to order.
2. Approve/modify agenda.
3. Approve/modify minutes of February 26, 2015.
4. Mental Health Court (Judge Zuidmulder).
5. Heroin/Drug Court (Judge Walsh).
6. TAD Grant (David Lasee).
7. Request to present at a future meeting by Measures for Justice (see attached).
8. Adjourn.

Judge Thomas Walsh, Chair

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APRIL 2015



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety 11:00 am	2 Ed & Rec 5:30 pm	3	4
5 	6 Executive Cmte 5:30 pm	7	8	9	10	11
12	13	14	15 Special Admin 6:00 pm Board of Supervisors 7:00 pm	16	17	18
19	20	21 Veterans Recognition Subcmte 5:00 pm	22 Human Services 5:30 pm	23 Admin Cmte 5:30 pm	24	25
26	27 Land Con 5:30 pm PD&T 5:45 pm @ Public Works Dept	28	29	30		

MAY 2015



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6 Public Safety 11:00 am Special Public Safety 5:30 pm	7 Ed and Rec 5:30 pm @ Resch Centre	8 CJCB 8:00 am	9
10  <i>Mothers Day</i>	11 Executive Cmte 5:30 p.m.	12	13	14	15	16
17	18	19 Veterans Recognition Subcmte 5:00 pm	20 Board of Supervisors 7:00 pm	21	22	23
24 31	25 Memorial Day <i>County Board Office Closed</i> 	26	27 Human Services 5:30 pm	28 Admin Cmte 5:30 pm	29	30

BROWN COUNTY COMMITTEE MINUTES

- Neville Public Museum Governing Board

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department



PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, April 13, 2015 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Bernie Erickson, Erik Hoyer and Diane Ford
ALSO PRESENT: Lisa Zimmerman, Ryan Swadley, Kasha Huntowski, Kevin Cullen and Beth Lemke

CALL MEETING TO ORDER

1. Vice Chairman Erickson called the meeting to order at 4:33PM.
2. APPROVE/MODIFY AGNEDA

Motion made by Erik Hoyer and seconded by Diane Ford to approve the agenda.
Vote taken.

MOTION APPROVED UNANIMOUSLY.

3. Museum Directors Report.

The Neville Public Museum Governing Board met Monday, April 14, 2015. Museum admission fees were discussed. Museum Director Lemke provided the motion from the February 17, 2015 Neville Public Museum Foundation Board of Directors meeting, comments shared by county supervisors and regionally comparable fee structures. After review and discussion the Neville Public Museum Governing Board recommends as part of the 2016 budget process to amend the adult rate to \$7 per adult, retain the military discount and review the youth rate as part of the 2017 budget process.

2016 Budget Recommendations

\$7.00 per adult

\$3.00 per youth ages 6-15

Children under 5 free

Military active and veteran free

Military spouse and/or child half price

Free for Neville Public Museum Foundation Members

Museum Director Lemke provided board members copies of two facility assessments: 1. TRANE Preliminary Analysis Report 2. Focus on Energy Report (lightning). Museum Director Lemke will be working with Administration, Public Works and the department budget process to pursue options for reducing facility costs both in lighting/energy use and mechanical costs.

The final Strategic Messaging meeting was held on February 23rd. Over the course of the project, Metacomm observed the following major accomplishments:

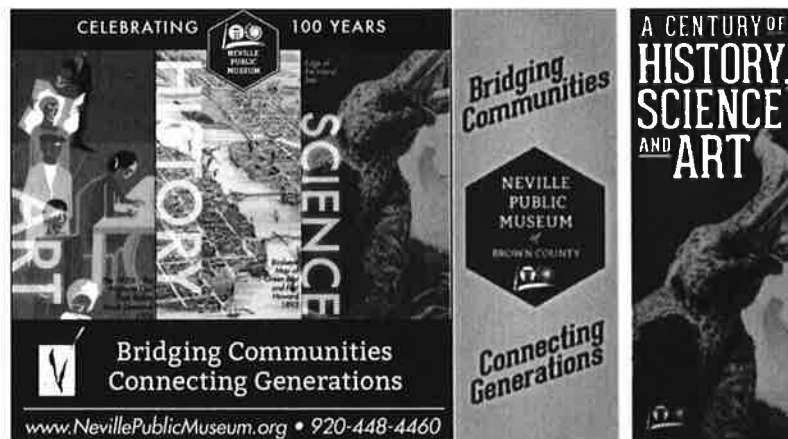
1. **Established a baseline of audience reactions to the Neville.**
2. **Developed a strong collaborative leadership team capable of mastering the challenges of the future.**
3. **Crafted a strategic purpose statement that can serve as the basis for decision-making, marketing, staff training, and public relations.**
4. **Improved the collaboration between the two boards.**
5. **Improved communication with external audiences.**

The Leadership Team will specifically be working on the following opportunities as part of the Neville's Strategic Planning.

- Use the strategic purpose to hold employees accountable. This means routinely asking the employees to show how they have improved "bridges to the community" and "connecting generations".
- Train employees on how to use the strategic purpose statement in their daily interactions and decision-making. We started this training but it needs to be reinforced. And it is unclear if all employees really buy in to this shift in direction.
- Advocate for the Neville based on the strategic purpose. Seize every chance to amplify on the core message of "Bridging communities. Connecting generations." This has already started and the results have been encouraging.
- Craft a short fundraising video based on the strategic purpose. The focus should be on the role of the Neville in the community (e.g. "why") and NOT on the exhibits per se (e.g. "what"). In short, tell the experiential stories that occur at the Neville.
- Re-orient marketing efforts around the strategic purpose. This could be as simple as including the phrase in all communications, posters and advertising.
- Conduct a top-bottom review of all exhibits, protocols, space utilization, messaging, fundraising, staff training, volunteer training, etc. in light of the strategic purpose. Every major activity and decision needs to be evaluated in light of the strategic purpose in order to prioritize efforts and drive change.

- Create a large infographic for the conference room that unpacks the strategic purpose statement. This will serve as a continual reminder of the role of the Neville in the community.
- Craft an integrated PR and media strategy to educate the public about the role of the Neville in the community. Currently, the de facto strategy is based on responding to media requests rather than on a cohesive approach toward community relations.

Below are graphic examples of Bridging Communities. Connecting Generations.



Museum Staff will participate in a **LEAN Event** May 4th and 5th. Governing Board members are invited to attend the project report out May 5th at 3:30pm in the 3rd floor board room.

Process Importance - Business Need for Improvement

Increased efficiency and communication regarding the implementation of in-house exhibits

Process Problem

Lack of knowledge of multiple time lines related to communication with the ability to remain flexible in a constantly changing environment

Exhibits: Discussion was held but no decision was made regarding a motorcycle or Harley Davidson themed exhibit. Follow up investigative action will be taken by the museum's exhibit team to review possibilities in conjunction with anniversary dates.

2015 Governing Board Meeting Dates

Monday, May 11, 2015
Monday, June 8, 2015
Monday, July 13, 2015
Monday, August 10, 2015
Monday, September 14, 2015
Monday, October 12, 2015
Monday, November 9, 2015
Monday, December 14, 2015

4. Such other matters as authorized by law:
Next meeting of the Neville Public Museum Governing Board will be **Monday, May 11, 2015 at 4:30pm.**
5. Adjournment. Motion to adjourn made at 5:22PM by Erik Hoyer and seconded by Diane Ford. Vote taken.
MOTION APPROVED UNANIMOUSLY