

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600



E-Mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF  
MAY 12 – 16, 2014**

**MONDAY, MAY 12, 2014**

- \*11:30 am ~~Harbor Commission~~ – *Cancelled* Port & Resource Recovery  
2561 S. Broadway
- \*5:30 pm Executive Committee Room 200, Northern Building  
305 E. Walnut Street

**TUESDAY, MAY 13, 2014**

- \*5:00 pm Board of Health Health Department  
610 S. Broadway

**WEDNESDAY, MAY 14, 2014**

- \*10:00 am Children With Disabilities Education Board Syble Hopp School  
755 Scheuring Road

**THURSDAY, MAY 15, 2014**

- \*5:15 pm Library Board Central Library  
515 Pine Street
- \*7:00 pm Fire Investigation Task Force Brown County Sheriff's Office  
2684 Development Drive

**FRIDAY, MAY 16, 2014**

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

**PORT & RESOURCE RECOVERY DEPARTMENT**

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN  
DIRECTOR

**- PUBLIC NOTICE -  
BROWN COUNTY HARBOR COMMISSION**

**\* Monday, May 12<sup>th</sup> – 11:30 am**

Brown County Port & Resource Recovery  
2561 S. Broadway, Green Bay, WI 54304

No Harbor Commission meeting was held in May 2014.

Dean R. Haen – Director  
Port & Resource Recovery Department

*Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Resource Recovery Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda.*

# BOARD OF SUPERVISORS

# Brown County



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E-mail [bc\\_county\\_board@co.brown.wi.us](mailto:bc_county_board@co.brown.wi.us)

## EXECUTIVE COMMITTEE

Tom Lund, Chairman  
Patrick Moynihan, Jr., Vice-Chairman  
Steve Fewell, John Vander Leest, Patrick Evans  
Bernie Erickson, Patrick Buckley

### EXECUTIVE COMMITTEE

Monday, May 12, 2014

5:30 p.m.

Room 200, Northern Building

305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM ON THE AGENDA.**

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify Minutes of April 7, 2014.

### Comments from the Public

1. Review Minutes of:
  - a) LEAN Steering Committee (March 6, 2014).

### **\*\* PRESENTATION \*\***

District Sales Tax Termination & Future of the Stadium District  
Presented by Patrick Webb, Executive Director  
Green Bay Brown County Professional Football Stadium District

### Communications

2. Communication from Supervisor Nicholson re: Review the half percent County Sales Tax/Packer Stadium Tax with updated information. *Referred from April County Board.*
3. Communication from Supervisor Robinson re: That a report on the results of the County Board listening sessions be given at the January Executive Committee Meeting and that discussion take place on priorities of further Brown County Action. *Held for a month.*
4. Communication from Supervisor Campbell re: Request to establish a Personnel Committee for Brown County to improve employee communications in Brown County. *Held for a month.*
5. Communication from Supervisor Campbell re: Discussion of Interns.
6. Communication from Supervisor Erickson re: Submit a progress report regarding how the County Interns are promoting Brown County. Determine if these positions are having a positive influence. *Referred from April County Board.*

### Vacant Budgeted Positions (Request to Fill)

7. Child Support – Child Support Specialist – Paternity - Vacated 5/2/14.
8. Human Services – AODA Counselor - Vacated 5/1/14.
9. Human Services – Children, Youth & Families Manager - Vacated 5/16/14.
10. Human Services – SW/CM (Child Protection Intake/Ongoing) - Vacated 5/9/1.
11. NEW Zoo – Assistant Zookeeper - Vacated 5/1/14.
12. Parks Management – Park Supervisor - Vacated 3/1/14.
13. Public Works (Facility Mgmt) – Housekeeper (.5 FTE) - Vacated 4/18/14.
14. Public Works (Highway) – Highway Crew (x3) - Vacated 3/17/14; 3/20/14.

**Legal Bills**

15. Review and Possible Action on Legal Bills to be paid.

**Reports**

16. County Executive Report.
  - a) Brown County Board Listening Sessions Feedback.
17. Internal Auditor Report.
  - a) Board of Supervisors Budget Status Financial Report for January, February & March 2014.
  - b) Board of Supervisors (Veterans Recognition Subcommittee) Budget Status Financial March 2014.
  - c) Purchasing Function Audit – Highway Department – Update.
18. Human Resources Report.

**Resolutions, Ordinances**

- ~~19. Ordinance Amending Sections 4.92 and 4.93 of Chapter 4 of the Brown County Code Entitled "Grievance Procedure".~~
20. Resolution re: Change in Table of Organization for the Clerk of Courts Department.
21. Resolution re: Change in Table of Organization for the Human Services Department Social Worker/Case Manager.
22. Resolution re: 2013 Budget Overdraft and Shortfall Appropriations. *Referred from Admin.*

**Closed Session:** Notice is hereby given that the governmental body will adjourn into a closed session during the meeting on number 23 and 24 below, as authorized pursuant to Wisconsin Statutes Section 19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and Pursuant to Wis. Stat. § 111.70 as allowed for purposes of negotiating and collective bargaining, which authorizes the governmental body to convene in closed session.

23. Discussion and possible action on labor negotiations and bargaining with the Brown County Professional Sanitariums Contract.
24. Discussion and possible action on labor negotiations and bargaining with the Brown County Electricians Contract.

**Reconvene into Open Session on the following:**

23. Discussion and possible action on labor negotiations and bargaining with the Brown County Professional Sanitariums Contract.
24. Discussion and possible action on labor negotiations and bargaining with the Brown County Electricians Contract.

**Other**

25. Such other matters as authorized by law.
26. Adjourn.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**BROWN COUNTY BOARD OF HEALTH  
TUESDAY, May 13, 2014  
5:00 PM**

Brown County Health Department  
610 South Broadway Street  
Second Floor Conference Room  
Green Bay, WI 54303

**AGENDA**

1. Call to Order, Welcome, and Introductions
2. Approval / Modification of the Agenda
3. Approval of Minutes of March 11, 2014
4. Discussion and possible action on Sanimax, its citations, the legal arguments involved and the strategy to be adopted with respect to litigation and these matters.

*Notice is hereby given that this matter is to be heard in closed session pursuant to Wis. Stat. 19.84 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.*

5. Odor Complaints/ Ordinance Review
6. Wind Turbine Update
7. Correspondence Received.
8. Director's Report
9. All Other Business Authorized by Law
10. Adjournment / Next Meeting Schedule: tentative date July 29, 2014.

**Please RSVP attendance to Patti Smeester at 448-6405 no later than 4:30 PM Friday, May 9, 2014. Thank-you!**

Notice is hereby given that action by this board may be taken on any of the items which are described or listed in this agenda.

Pursuant to Section 19.84, notice is hereby given to the public:

**BROWN COUNTY CHILDREN WITH DISABILITIES  
EDUCATION BOARD AGENDA  
SPECIAL MEETING  
WEDNESDAY, MAY 14, 2014 – 10:00 A.M.  
SYBLE HOPP SCHOOL**

1. Call to Order – 10:00 a.m. – K Gustman
2. Action Item: Teacher Contracts
3. Action Item: Resignation to Retirement
4. Action Item: Adjournment

"Any person wishing to attend who, because of disability requires special accommodation should contact Syble Hopp School at 336-5754 by 3:00 p.m. on Tuesday, May 13, 2014 so that arrangements can be made."



BROWN COUNTY LIBRARY  
515 PINE STREET GREEN BAY, WI 54301-5194

**LYNN M. STAINBROOK**  
DIRECTOR

PHONE (920) 448-5810  
FAX (920) 448-4364

Stainbrook\_LM@co.brown.wi.us  
[www.browncountylibrary.org](http://www.browncountylibrary.org)

*"Providing trusted information and resources to connect people, ideas and community."*

## **BROWN COUNTY LIBRARY BOARD**

**Central Library**

**Thursday, May 15, 2014**

**5:15 p.m.**

**AGENDA**

1. Call to Order, welcome new member
2. Approve Consent Items (3 minutes)
  - a. Agenda
  - b. Minutes
3. Communications and Open Forum for the Public (5 minutes)
4. Strategic Plan – (10 minutes)
5. Library Business (30 minutes)
  - a. Information Services Report
  - b. Financial Manager's Report, Bills and Donations
  - c. Facilities Report
6. Nicolet Federated Library System (5 minutes)
  - a. Monthly Update
7. Approve Meeting Room Policy Modification – Change non-profit complimentary use from six to eight times per year
8. Approve Privacy and Confidentiality Policy
9. Personnel (5 minutes)
10. Table of Organization change (5 minutes)
11. Old Business (5 minutes)
12. President's Report (5 minutes)
13. Director's Report (5 minutes)
14. Closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – staff compensation
15. Approve any action that may have been recommended in Executive Session (5 minutes)
16. Such Other Matters as are Authorized by Law (5 minutes)

**BROWN COUNTY FIRE INVESTIGATION TASK FORCE  
GENERAL MEMBERSHIP**

**AGENDA**

A meeting of the General Membership will be held on Thursday, May 15, 2014, at 7:00 p.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

- ITEM #1. Adoption of Agenda.
- ITEM #2. Review Minutes of Previous Meeting.
- ITEM #3. Report of Task Force Activities.
- ITEM #4. Information from Board of Directors Meeting.
- ITEM #5. Old Business.
- ITEM #6. New Business.
- ITEM #7. Juvenile Firesetter Business.
- ITEM #8. Other Business.
- ITEM #9. Set Date, Time, and Location of Next Meeting.
- ITEM #10. Training.


The BCFITF General Membership welcomes anyone interested in becoming a member. **Please post for your fellow firefighters and officers to read.**

Joe Gabe  
President/Coordinator  
BCFITF General Membership



# MAY 2014



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Ed and Rec 5:15 pm @ Zoo	2	3
4	5	6	7 Public Safety 5:30 pm @ Jail	8	9	10
11  Mothers Day	12 Executive Cmte 5:30 p.m.	13	14	15	16	17
18	19	20 Veterans Recognition Subcmte 5:00 pm	21 <b>Board of Supervisors 7:00 pm</b>	22	23	24
25	26 Memorial Day <i>County Board Office Closed</i> 	27	28 Human Services 5:30 pm	29 Admin Cmte 5:00 pm	30	31



# JUNE 2013



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Land Con 5:30 pm PD&T To Follow @ Health Dept	3	4 Public Safety 10:30 am	5 Ed & Rec 5:30 pm @ Golf Course	6	7
8	9 Executive Cmte 5:30 p.m.	10	11	12	13	14
15  Father's Day	16	17 Veterans Recognition Subcmte 5:00 pm	18 <b>Board of Supervisors 7:00 pm</b>	19	20	21
22	23 Land Con 6:00 pm PD&T 6:30 pm	24	25 Human Services 5:30 pm	26 Admin Cmte 5:00 pm	27	28
29	30					

## **BROWN COUNTY COMMITTEE MINUTES**

- Children With Disabilities Education Board (April 29, 2014)
- Fire Investigation Task Force (March 6, 2014)
- Revolving Loan Fund Committee (January 16, 2014)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, April 29, 2014

Board Members Present: B. Clancy, S. King, K. Gustman

Board Members Excused: J. Mitchell

Also Present: B. Natelle, A. Nizzia, L. Palm, S. Keckhaver

1. Call to order – 4:00 p.m. – B Clancy.
2. Action Item: Approval of Board Minutes March 26, 2014: K. Gustman moved to change the date of the minutes to be approved to February 25, 2014. B. Clancy seconded the motion to change the date of the minutes to February 25, 2014. K. Gustman moved to approve the minutes of the February 25, 2014 Board meeting. S, King seconded the motion. Motion carried.
3. Action Item: Approval of Agenda: S. King moved to approve the agenda as presented. K. Gustman seconded the motion. Motion carried.
4. Action Item: Donations: De Pere Christian Outreach donated \$10,000 to the Sensory Court Yard project. The Christian Outreach also donated six boxes of arts and crafts items and a bag of plastic therapy balls.

Aurora Health Care Employee Partnership Campaign donated \$325.78 on behalf of employees. This donation has been designated for the Sensory Court Yard.

Wrightstown Lions Club donated \$100 for Hopp at Lions Camp.

CVS Pharmacy donated 2 cases of water for the Syble Hopp Community Partner Appreciation event.

Starbucks donated coffee, cups, etc for the Syble Hopp Community Partner Appreciation event.

Mike & Cheri Johnston donated a new glider rocking chair and ottoman to Ann Sislo's classroom.

Megan Steinhofer donated the frosting and her talent to monogram the Seroogy Easter Eggs ordered for the Parent Organization fundraiser.

Lori Crispigna donated \$200 to Melissa Laatsch's classroom.

Jean Groeneveld donated \$200 in memory of Gordon Kropp to Melissa Laatsch's classroom for a specialized switch.

Deborah Wickman of Debe Gourmet donated \$275 to the In-School Work Program.

Janice Jewell donated \$250 to the Syble Hopp Special Olympic program in memory of Clarence Jewell, Grandfather of a Hopp student.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING APRIL 29, 2014:

The following donations were received in honor of Bill Clancy for entertaining for St. Patrick's Day: Hallmark Place \$40; The Highlands at Mahler Park \$100; Christ the King Church \$50; cash donations totaling \$185 from Bill Clancy.

Denmark Lions Club donated \$500 to help cover costs of camp.

Badgerland Printing donated the printing of graduation invitations, rsvp cards and envelopes.

Wayne & Judith Schaut donated \$50 in memory of Jacob Van Lanen to be used for students.

Keith and Karen Merkatoris donated men and women's clothes and shoes for students.

Ashwaubenon Lions Club donated \$489.95 to purchase a bowling ramp.

De Pere Area Men's Club donated \$500 for a classroom iPad.

Jeffrey Mitchell designated \$2,000 to the Sensory Court Yard at the Syble Hopp Parent Organization Winter Blast Auction.

Jim & Sheila Growt designated \$500 to the Sensory Court Yard at the Syble Hopp Parent Organization Winter Blast Auction.

Independent Printing donated the printing of the graduation program covers and the specialty paper they were printed on.

K. Gustman moved to approve and accept these gracious donations. S. King seconded the motion. Motion carried.

5. Action Item: Financial Report: The financial reports for the months of February and March were presented to the Board. B. Clancy moved to accept and place on file the financial reports ending February 28, 2014 and March 31, 2014. K. Gustman seconded the motion. Motion carried.
6. Action Item: 2014-2015 Preliminary Budget/Expenditures/Set Levy: S. King moved to approve the preliminary budget as presented and set the levy for the 2014-2015 school year. K. Gustman seconded the motion. Motion carried.
7. Action Item: Administrators Report:
  - a. A. Nizzia reported that students will be going to Lions Camp the week of May 19-23. There are changes to camp this year that are based on staff evaluations over the past few years. To keep students safe and healthy at camp students will not all be going for the entire week. The older high school age students will attend Monday to Friday, five classes will go Tuesday to Friday and five classes from Wednesday to Friday. There will be camp activities at school that week also.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING APRIL 29, 2014:

- b. The Syble Hopp Graduation ceremony will be held on Tuesday, May 6<sup>th</sup> at the Swan Club in De Pere. There are 11 students graduating this year.
8. Action Item: 2014-2015 School Calendar: K. Gustman moved to set the school calendar as presented. The first student day for the 2014-2015 school year will be Tuesday, September 2, 2014. S. King seconded the motion. Motion carried.
9. Action Item: Parent Organization: None.
10. Action Item: Indoor Sensory Courtyard: S. King moved to approve the building of an Indoor Sensory Courtyard at Syble Hopp School per WI Stats 115.817(5)(a). K. Gustman seconded the motion to approve the building of an Indoor Sensory Courtyard at Syble Hopp School. Motion carried.
11. Action Item: Payment of Bills: S. King moved to pay the bills totaling \$308,781.33 for the month ending February, 2014 and \$398,437.07 for the month ending March, 2014. K. Gustman seconded the motion. Motion carried.
12. Action Item: Collaborative Agreement with Head Start: L. Palm reported that there are no changes to the Collaborative Agreement with Head Start. Brown County has this between Head Start and the De Pere 4K program. Six spots are for County Students. K. Gustman moved to approve the Collaborative Agreement with Head Start. S. King seconded the motion. Motion carried.
13. Action Item: Second Reading of 5.11 School Lunch Service; 5.11a Policy to Verify Free and Reduced Price Meal Eligibility; 5.11b Offer vs. Serve Food Service Provisions Policy: K. Gustman moved to approve policies 5.11, 5.11a and 5.11b as presented. S. King seconded the motion. Motion carried.
14. First Reading of Board Policy 2.05 Board Duties; 3.03 Medical Examination and TB Test. The policies were reviewed by the Board.
15. Action Item: Resignation to Retirement: B. Natelle read a letter from P. Landwehr retiring from her Instructional Aide position at the end of the 2013-14 school year. Mrs. Landwehr has worked for the CDEB for past 28 years. S. King moved to accept the retirement of Pat Landwehr with thanks for her service. K. Gustman seconded the motion. Motion carried.
16. Action Item: Replacement Teaching Position for 2014-2015: Table until May CDEB.
17. Adjournment to Executive Session: None.
18. Action Item: Staff Request: None.
19. Adjournment: S. King moved to adjourn the meeting at 4:45 p.m. B. Clancy seconded the motion. Motion carried.

## PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

### GENERAL MEMBERSHIP

A meeting of the General Membership of the Brown County Fire Investigation Task Force was held on March 6, 2014, at 7:00 p.m., at De Pere Fire Station #1, 400 Lewis Street, De Pere, WI.

Present: Doug Peters, Dan Kerkhoff, Tom Hendricks, Rob Gering, Brandon Dhuey, Rick Davidson, Greg Steenbock, Brad Muller, Kevin Tielens, Brad Neville, Matt Maleport, Bill Tews, John Schweitzer, Kevin Krueger, Fred Laitinen, Steve Zich, Ryan Meader, Derek Wicklund, Gregg Staszak, Joe Gabe, Matthew Omdahl

Item #1. Adoption of Agenda.

No formal adoption of the agenda.

Item #2. Review Minutes of Previous Meeting.

Motion was made by Muller and seconded by Davidson to approve the minutes from the meeting on December 5, 2013. **Motion carried.**

Item #3. Report of Task Force Activities.

Gabe reported that the fire investigation unit was only called out once since the last meeting, which was the Huth Street apartment fire in Green Bay.

Item #4. Information from Board of Directors Meeting.

The last Board meeting was held in December. New investigators and interns were approved. (New investigators Omdahl and Dhuey from the Brown County Sheriff's Office were present at tonight's meeting and were introduced.)

Item #5. Old Business.

No old business reported.

Item #6. New Business.

Laitinen will be leaving the Task Force as an investigator as he will become a bomb dog handler with GBPD. This creates a vacancy for vice-president of the General Membership and the need for an election. Steenbock nominated himself for this position. Motion made by Laitinen and seconded by Peters to accept Steenbock's nomination. **Motion carried.** After no other nominations, motion was made by Muller and seconded by Hendricks to close the nominations.

**Motion carried.** Motion then made by Kerkhoff and seconded by Muller to elect Steenbock as vice-president. **Motion carried.**

Laitinen put together a new fire investigation report template which will be very user-friendly. Gabe also reminded everyone that your recorded interviews can be typed up by Green Bay Fire Department secretaries. There are recorders on the rig.

Item #7. Juvenile Firesetter Business.

Gabe reported that Nick Craig has not had any juveniles through the program since the last meeting.

Item #8. Other Business.

Muller reported that the Public Safety Committee approved the carryover of 2013 task force funds to 2014, which was approximately \$8,300. He stated that the Public Safety Committee supports a new rig and is willing to help out.

Gabe reported that hydrogen cyanide training will eventually be given in the county. The investigation rig now has a hydrogen cyanide monitor.

Gabe informed that the Task Force will pay for members to attend the spring and fall IAAI conferences, but no other training. You will have to go through your department. The Task Force needs to save money for a new vehicle.

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting is set for May 15, 2014, at 7:00 p.m. at the Brown County Sheriff's Office.

Motion made by Hendricks and seconded by Muller to adjourn the meeting. **Motion carried.**

Item #10. Training.

Laitinen gave an overview of the new report template and Gabe gave an overview of the BATS program.

Respectfully submitted,

Marsha Laurent  
Recording Secretary

**MINUTES**  
**BROWN COUNTY REVOLVING LOAN FUND COMMITTEE**  
**Thursday, January 16, 2014**  
**Northern Building**  
**305 E. Walnut Street, Conference Room 201**  
**Green Bay, WI 54301**  
**1:30 p.m.**

**ROLL CALL:**

Brent Miller	<u>X</u>	Chuck Riley	<u>X</u>
Robert Patrickus	<u>X</u>	Ron Van Straten, Chair	<u>X</u>
Lynn VandenLangenberg	<u>X</u>		

**OTHERS PRESENT:** Chuck Lamine, Michele McKinnon, Fred Monique and Lisa Harmann.

R. Van Straten called the meeting to order at 1:30 p.m.

**ORDER OF BUSINESS:**

1. Approval of the minutes of the December 20, 2013, meeting of the Brown County Revolving Loan Fund Committee.

A motion was made by R. Patrickus, seconded by C. Riley, to approve the minutes as presented. Motion carried unanimously.

2. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session to confer with legal counsel regarding loan litigation with Met Jet, Inc.

At the completion of the closed session, the committee may reconvene in open session to report the results of the closed session.

A motion was made by R. Patrickus, seconded by B. Miller, to convene in closed session pursuant to Wisconsin Statute 19.85(1)(e) for the purpose of conferring with legal counsel regarding loan litigation with Met Jet, Inc. Motion carried unanimously.

A motion was made by R. Patrickus, seconded by B. Miller, to return to open session. Motion carried unanimously.

A motion was made by C. Riley, seconded by R. Patrickus, to approve the direction given to M. McKinnon during closed session.

3. Other matters.

L. VandenLangenberg asked to be excused from the committee as soon as she can be replaced due to other commitments. The committee expressed their appreciation to L. VandenLangenberg for her many years of service. The committee was asked to provide County Executive Streckenbach with any prospective members to replace L. VandenLangenberg and/or to add to the size of the committee.

4. Adjourn.

A motion was made by R. Patrickus, seconded by C. Riley, to adjourn. Motion carried unanimously. The meeting adjourned at 2:35 p.m.