

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
E-Mail: BrownCountyCountyBoard@co.brown.wi.us
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
JANUARY 22-26, 2018**

MONDAY, JANUARY 22, 2018

- | | | |
|----------|--|---|
| *6:00 pm | Land Conservation Subcommittee | Room 200, Northern Building
305 E. Walnut Street |
| *6:15 pm | Planning, Development & Transportation Committee | Room 200, Northern Building
305 E. Walnut Street |

TUESDAY, JANUARY 23, 2018

(No Meetings)

WEDNESDAY, JANUARY 24, 2018

- | | | |
|-----------|--|--|
| *9:00 am | Benefits Advisory Committee | Room 200, Northern Building
305 E. Walnut Street |
| *10:00 am | Public Safety Communication Advisory Board | 2 nd Floor, Brown County PSC
3028 Curry Lane |
| *5:30 pm | Human Services Committee | Room 200, Northern Building
305 E. Walnut Street |

THURSDAY, JANUARY 25, 2018

- | | | |
|----------|---|---|
| *8:30 am | Aging & Disability Resource Center - Board of Directors | ADRC
300 S. Adams Street |
| *5:30 pm | Education & Recreation Committee | Room 200, Northern Building
305 E. Walnut Street |

FRIDAY, JANUARY 26, 2018

(No Meetings)

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LAND CONSERVATION SUBCOMMITTEE

Norbert Dantinne, Jr., Chair
Dave Kaster, Vice Chair
Bernie Erickson, Dave Landwehr, Tom Sieber
Citizen Rep: Stan Kaczmarek

LAND CONSERVATION SUBCOMMITTEE

Monday, January 22, 2018

6:00 PM

Room 200, Northern Building

305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of November 27, 2017.

Comments from the Public

Land Conservation Department

1. Departmental Opening Summary.
2. Budget Status Financial Report for November 2017.
3. Director's Report.
 - a. Chapter 26 Animal Waste Management -Upcoming Revisions.

Other

4. Such Other Matters as Authorized by Law.
5. Adjourn.

Norb Dantinne, Jr., Chair

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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair
Dave Kaster, Vice Chair
Dave Landwehr, Norbert Dantinne, Tom Sieber

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, January 22, 2018
Approx. 6:15 PM (Or to follow Land Con)
Room 200, Northern Building
305 E. Walnut Street
Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of November 27, 2017.

Comments from the Public

1. **Review Minutes of:**
 - a. Planning Commission Board of Directors (October 4, 2017).
 - b. Solid Waste Board (September 18, 2017).
 - c. Transportation Coordinating Committee (September 11, 2017).

Communications – None.

Register of Deeds

2. Budget Status Financial Report for November 2017.

Planning and Land Services

Land Information – No agenda items.

3. Planning Commission Budget Status Financial Reports for November 2017.
4. Property Listing - Budget Status Financial Reports for November 2017.
5. Zoning - Budget Status Financial Reports for November 2017.

UW-Extension

6. Budget Status Financial Report for November 2017.
7. Budget Adjustment Request (18-11): Any increase in expenses with an offsetting increase in revenue.
8. Budget Adjustment Request (18-12): Any increase in expenses with an offsetting increase in revenue.
9. Budget Adjustment Request (18-20): Any increase in expenses with an offsetting increase in revenue.
10. Resolution re: Reclassification of the LTE-Garden Blitz Coordinator Position in the UW-Extension Table of Organization, and Amending the Position Description.
11. Director's Report.

Port & Resource Recovery

12. Resolution Authorizing the Purchase and Sale of Real Estate. *Referred back from December County Board.*
13. Resolution Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program.
14. Statement of Intentions.
15. Director's Report.

Airport

16. Update on Ground Transportation Ordinance.
17. Budget Status Financial Report for November 2017.
18. 12 Hour Shift Report.
19. Airport Departmental Opening Summary.
20. Director's Report.

Public Works

21. Discussion re: speed limit 2 miles north of Wrightstown before Apple Creek Bridge on Highway D.
22. Discussion re: that all new policy initiatives be reviewed by PD&T Committee before they are instituted.
23. Discussion re: developing a snow plowing season (ex. October 15 – April 1) and overtime to be paid outside of scheduled hours.
24. Look into state night rovers pay. Premium pay/overtime.
25. Health Department Move & Public Works Improvements.
26. CTH K Speed Study.
27. Summary of Operations.
28. Director's Report.

Resolutions/Ordinances

29. Ordinance to Amend Section 4.49 (Entitled "Extra Pay") of Chapter 4 of the Brown County Code of Ordinances.

Closed Sessions

30. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e. deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, deliberating and negotiating strategy and options regarding buying and selling property for landfill use.
31. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Brown County PD&T Committee shall convene into closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as competitive or bargaining reasons require a closed session here for deliberating and negotiating strategy and options regarding buying and selling property for landfill use.
32. Reconvene into Open Session: The Brown County PD&T Committee shall reconvene into open session for possible voting and/or other action regarding buying and selling property for landfill use.

Other

33. Acknowledging the bills.
34. Such other matters as authorized by law.
35. Adjourn.

Bernie Erickson, Chair

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Benefits Advisory Committee

Amended Agenda (1/17/2018)

Wednesday, January 24, 2018

9:00 AM

Room 200, Northern Building

305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY
ITEM ON THE AGENDA.**

1. Call meeting to order
2. Roll Call
3. Approve/Modify agenda
4. Approve/Modify Minutes from October 25, 2017
5. Report – Plan Performance for October, November, December 2017
6. ~~Personal Health Assessments presentation by Healies~~
7. Health Insurance Options & Strategies for 2019
8. Schedule next meeting
9. Adjourn

Jason Carviou, Chair

PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Chief Eric Dunning – Ashwaubenon PubSaf Sheriff John Gossage – BC Sheriff Director Larry Ullmer – County Rescue
Chief Alan Matzke – DP Fire/Rescue Chief Derek Beiderwieden – DePere PD Chief Andrew Smith– Green Bay PD
Chief David Litton – Green Bay Metro FD Chief Randy Bani – Hobart/Lawrence PD Chief Kurt Minten – Lawrence FD
Chief Rich VanBoxtel – Onocida PD Chief Mark Hendzel – Pulaski PD Chief Tom Kujawa – UW-Green Bay PD
Chief Greg Deike – Wrightstown PD

MEETING NOTICE AND AGENDA

A meeting of the Brown County Public Safety Communications Advisory Board has been set for
Wednesday, January 24th, 2018 at 10:00 a.m.
Brown County PSC – 3028 Curry Lane, 2nd Floor

- I. Call to Order
- II. Roll Call – Pass around sign-in clip board
- III. Approval of the Agenda
- IV. Approval of the Minutes from:
 - October 25, 2017
- V. Communications Center Update
- VI. Phone/CAD Upgrades
- VII. Standardized Operating Procedures
- VIII. Dispatch Users Group (DUG) Update
- IX. Other Matters
- X. Roundtable
- XI. Next Meeting: April 25th, 2018 at 10:00 a.m. – PSC Gulbrand Training Room
- XII. Adjourn

Cullen Peltier - Director
Public Safety Communications

Any person wishing to attend whom, because of disability requires special accommodations should contact Brown County Public Safety Communications Department at (920) 391-7400, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Public Safety Advisory Board may be taken on any of the items, which are described or listed on the agenda.

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HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Richard Schadewald, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE

Wednesday, January 24, 2018

5:30 p.m.

Room 200, Northern Building
305 E. Walnut St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of November 15, 2017.

Comments from the Public

Report from Human Services Chair, Erik Hoyer

1. Review Minutes of:
 - a. Aging & Disability Resource Center of Brown County Board Meeting (October 26, 2017).
 - b. Board of Health (September 26, 2017 & November 14, 2017).
 - c. Children with Disabilities Education Board (October 17, 2017).
 - d. Human Services Board (November 9, 2017 & December 14, 2017).
 - e. Mental Health Treatment Committee (October 18, 2017 & November 15, 2017).
 - f. Veterans' Recognition Subcommittee (October 17, 2017 & November 21, 2017).

Communications

2. Communication from Supervisor Hoyer re: Request that the Health and Human Services Department provide a summary plan for the Mental Health Court Housing Assistance funds budgeted for 2018, and that the Corporation Counsel's Office work with the department to prepare resolutions for County Board consideration, if needed. *Referred from January County Board.*
3. Communication from Supervisor Hoyer re: Pursue contracting or hiring a grant specialist to find and complete grant applications in the area of Human Services. *Referred from January County Board.*

Wind Turbine Update

4. Receive new information – Standing Item.

Syble Hopp

5. Discussion re: Adding Additional Board Members to the Brown County Children with Disabilities Education Board.

Human Services Department

6. Budget Adjustment Request (17-96): Any allocation from a department's fund balance.
7. Budget Adjustment Request (17-101): Any increase in expenses with an offsetting increase in revenue.
8. Executive Director's Report.
 - a. December 2017.
 - b. January 2018.
9. Financial Report for Community Treatment Center and Community Services.
 - a. December 2017.
 - b. January 2018.
10. Request for Exception to Requirement for Identification Markings on New Shelter Care (2017) and Community Services (2018) Vehicles.
11. Statistical Reports.
 - a. CTC – Double Shifts Worked 11-1-17 through 12-5-17.
 - b. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital – December 2017.
 - c. Child Protection – Child Abuse/Neglect Report – December 2017 included within Executive Director's December 2017 Report.
 - d. Monthly Contract Update – December 2017.
12. Request for New Non-Continuous and Contract Providers and New Provider Contract – December 2017.

Resolutions/Ordinances

13. Ordinance to Amend Section 4.49 (Entitled "Extra Pay") of Chapter 4 of the Brown County Code of Ordinances.

Aging & Disability Resource Center, Health Department, Veterans Services – No items

Other

14. Audit of bills.
15. Such other Matters as Authorized by Law.
16. Adjourn.

Erik Hoyer, Chair

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**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD OF DIRECTOR'S MEETING
300 S. Adams St.
Green Bay, WI 54301**

Thursday, January 25, 2018 8:30 a.m.

AGENDA

Time	Agenda Item	Handout	Action Required
8:30	1. Pledge of Allegiance		
8:32	2. Introductions		
8:35	3. Adoption of Agenda	Yes	Yes
8:37	4. Approval of the minutes of regular meeting of December 14, 2017	Yes	Yes
8:40	5. Comments from the public <ul style="list-style-type: none"> • Must be limited to items not on the agenda • State name and address for the record • Comments will be limited to five minutes • The Board's role is to listen and not discuss comments or take action on those comments at this meeting 		
8:42	6. Finance Report <ul style="list-style-type: none"> a. Review and approval of Preliminary End of Year 2017 Finance Report b. Review and approval of Restricted Donations 	Yes Yes	Yes Yes
9:00	7. Directors Report <ul style="list-style-type: none"> a. Nexus Energy Contract b. Denmark Alternatives and Updates c. Pulaski and Badger Terrace Updates d. New Board Members: Tom Smith and Sam Warpinski e. Give Big Green Bay-we need your help f. GWAAR –Annual Plan Amendment and Budget-Carry Over Item 	Yes Yes Yes Yes	Yes Yes Yes
9:30	8. Staff Report: John Holzer Maintenance Coordinator		
10:20	9. Legislative Updates		
10:22	10. Announcements		
10:25	11. Next Meeting –		
10:30	12. Adjourn		Yes

Larry Epstein, Chairperson
Aging & Disability Resource Center of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: "Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"

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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Staush Gruszynski, Vice Chair
Corrie Campbell, Kathy Lefebvre, Paul Ballard

EDUCATION & RECREATION COMMITTEE

Thursday, January 25, 2018

5:30 p.m.

Rm 200, Northern Building

305 E. Walnut Street

Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of November 30, 2017.

Comments from the Public

1. Review Minutes of:
 - a. Neville Public Museum Governing Board (December 11, 2017 & January 8, 2018).

Communications – None.

Golf Course

2. Superintendent's Report.

Library

3. Library Report/Director's Report for October and November 2017 (Unaudited).

Museum

4. Museum Budget Status Financial Report for November 2017 (Unaudited).
5. Director's Report.

NEW Zoo

6. NEW Zoo Budget Status Financial Report for October and November 2017 (Unaudited).
7. Zoo Director's Report and Zoo Monthly Activity Reports for November 2017 and January 2018.

Parks Department

8. Parks Budget Status Financial Report for November 2017 (Unaudited).
9. Discussion/Update re: Transfer of Wrightstown Boat Landing to Village of Wrightstown.
10. December 2017 Attendance and Field Staff Reports.
11. Assistant Director's Report.
12. Resolution to Consent to Easement of the Mountain Bay Trail.
13. Resolution to Approve Land Use Agreement regarding the Fox River State Trail.
14. Budget Adjustment Request (17-95): Any increase in expenses with an offsetting increase in revenue.

15. Request from Fair Board for constructing new building on Park property.

Resolution & Ordinances

16. Ordinance to Amend Section 4.49 (Entitled "Extra Pay") of Chapter 4 of the Brown County Code of Ordinances. *Referred from December County Board.*

Other

17. Audit of bills.
18. Such other matters as authorized by law.
19. Adjourn.

John Van Dyck, Chair

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JANUARY 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
	1 County Board Office Closed	2	3 Public Safety 11:00 am	4	5	6	
	7	8 Executive Cmte 5:30 pm	9	10 Admin Cmte 6:15 pm <i>*Note Date</i>	11 Criminal Justice Coordinating Board 8:00 am	12	13
	14	15	16 Veterans Recognition Subcmte 4:30 pm	17 Mental Health Ad Hoc 12:00 pm Spec Ed & Rec 5:30 Spec Admin/Human Srvc 5:30 Board of Supervisors 6:00 pm	18	19	20
	21	22 Land Con 6:00 pm PD&T 6:15 pm	23	24 Human Services 5:30 pm	25 Ed & Rec 5:30pm	26	27
	28	29	30	31			

BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center of Brown County (October 26, 2017)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING
October 26, 2017

PRESENT: Larry Epstein, Patricia Finder-Stone, Randy Johnson, Arlie Doxtater, Bev Bartlett, Amy Payne, Melanie Maczka, Linda Mamrosh, Deborah Lundberg, Beth Relich, Mary Johnson, Corrie Campbell, Mary Derginer

EXCUSED:

ABSENT:

ALSO PRESENT: Laurie Ropson, Debra Bowers, Devon Christianson, Christel Giesen, Kristin Willems, Jennifer Hallam-Nelson, Denise Misovec, Tina Whetung, Kimberly Gould

The meeting was called to order by Chairperson, Epstein at 8:32 a.m.

PLEDGE OF ALLEGIANCE:

INTRODUCTIONS:

ADOPTIONS OF AGENDA:

Supervisor Campbell/Ms. Finder-Stone moved to adopt the amended agenda. **MOTION CARRIED.**

APPROVAL OF MINUTES OF REGULAR MEETING OF September 28, 2017:

Ms. Johnson/Ms. Lundberg moved to approve the corrected minutes for the September 28, 2017 Meeting, to include Ms. Johnson was in attendance. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC:

None

FINANCE REPORT:

REVIEW AND APPROVAL OF FINANCE REPORT – September 2017:

Ms. Bowers referred to the 2017 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for the month of September.

Ms. Derginer/Ms. Lundberg moved to approve the Finance Report – September 2017. **MOTION CARRIED.**

REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

The ADRC received a \$50.00 restricted donation from Doris Zeismer for Legacy of Character program in September 2017.

Ms. Finder-Stone/Ms. Bartlett moved to approve the Restricted Donation Report. **MOTION CARRIED.**

DIRECTORS REPORT:

A. IN-HOME WORKER PROGRAM UPDATE AND CORRESPONDENCE:

Ms. Christianson referred to a letter sent from a current In-Home Worker, voicing concerns about the changes to the In-Home Worker program. Ms. Schlautman provided an update and stressed that just the personal care portion of the program has been discontinued. The ADRC continues to provider referrals and matches for housekeeping, chore, and non-personal care requests. Ms. Schlautman shared that the program is still valued but with the inception of Family Care in 2015, there are more options for customers who need personal care services. In addition, the personal care worker portion of the program did fill a gap when there was a waitlist to get customers on family care; this is no longer

an issue. Also, low income families are now eligible for family care services and personal care work is included. Ms. Schlautman shared there is still value in the program, however, the customers are not complaining about the changes in the program, it is for the most part the workers who are voicing concerns about receiving less work. At the time the In-Home Worker program was established, Brown County had a limited number of home care agencies as resources. Today, Brown County has numerous options for provider based in-home care. Ms. Schlautman is also investigating creating efficiencies to the program by communicating through email and using the internet. Additional discussion ensued. Ms. Christianson shared that additional time is needed to evaluate the program since the retirement of Holly Lorenz. Ms. Schlautman will provide a more detailed report in January or February of 2018.

B. NFCSP WAITLIST POLICY:

The National Family Care Support Program has a small amount of funding for this program. The ADRC is required to spend the dollars in different areas, including Curative Connections to provide respite for caregivers to attend support groups, for educational caregiver events, the ADRC loan closet and in the past was also used to fund the In-Home Worker program. Beginning in 2017 the program requires this portion of the funding to be used as a direct grant program for caregivers, the majority of this must go to pay for respite services. The criteria for NFCSP and AFCSP eligibility differ; therefore the programs must remain separated. Ms. Christianson explained that there is a small amount of funding available for 2018 and will need to establish guidelines for allowable amounts for each family in order to help more families. A waitlist to for these grant dollars will be required to assist to administer the program. There would be first come first serve criteria with some situations meeting an urgent service criteria be prioritized. Ms. Christianson provided a draft wait list policy for consideration. Additional discussion ensued.

Ms. Relich/Ms. Derginer moved to approve the NFCSP Waitlist policy. **MOTION CARRIED.**

PERSONNEL COMMITTEE REPORT:

C. ADRC PLANNING RETREAT REFLECTIONS:

Ms. Christianson asked the Board for thoughts on the 3 Year Aging Plan retreat. Mr. Johnson liked the focus on listening from Ms. Christianson and the speakers at the retreat. "Seek to understand" is a great theme to use as the ADRC works through this process. All enjoyed that all were working together and all brought their diverse background and experience to the table. Ms. Christianson referred to the notes from the retreat. Ms. Christianson will send out the implementation and action plan to all soon. Ms. Christianson explained it will be imperative for board members to be conducting focus groups to reach people and places that the ADRC does not know. Ms. Christianson explained the draft aging plan is due in June, 2018 and the final plan is due in November, 2018.

D. SCHREIBER GRANT, 100 WOMEN WHO CARE:

Ms. Christianson asked for approval to apply for 2 grants. 100 Women Who Care and also a Schreiber Grant are these grants, both are due in November. Ms. Christianson is asking to hire 2 people for the Grounded Café, with at least one of these being a person with disabilities from the Schreiber grant.

Discussion surrounding the Grounded Café' ensued and it is suggested to have a café' update with the next board meeting in December.

Mr. Johnson/Ms. Finder-Stone moved to approve application for both the 100 Women Who Care and Schreiber grants. **MOTION CARRIED.**

STAFF REPORT FINANCE UNIT:

Ms. Bowers introduced the Accountant Clerk, Donovan Miller. Mr. Miller described his background and will be attaining his Bachelor's degree in May, 2018. Mr. Miller explained the Accounting Unit mission and responsibilities. Mr. Miller works closely with Brown County HR to assist in administering benefits and conducts new hire orientation. Mr. Miller explained that accounting also tracks employee wages that are tied to grant dollars and gives information to management for planning. Staff now has access to payroll documents including payroll and W-2 information online through Laser Fiche. This workflow was created by Mr. Miller and Ms. Ropson. This process has increased efficiency as this is a paperless process saving both time and money for paper, printing and envelopes. Mr. Miller also conducts weekly MA Claiming audits and has forged positive relationships with many different vendors and provides them with

1099 forms when required. Accounting also tracks and audits Purchasing Cards for the agency. The Grounded Café' has added additional responsibility to the Accounting Department and has been a new challenge for the team. Mr. Miller explained that additional automation of accounting processes is always being investigated. Ms. Bowers thanked Mr. Miller for his work and support. Ms. Christianson also thanked Mr. Miller for his hard work and how his personality adds to the culture of the agency.

LEGISLATIVE UPDATES:

Ms. Giesen handed out a summary of 7 current Alzheimer's and caregivers bills. Ms. Giesen provided a brief overview of these bills. Ms. Giesen asked the board to contact legislators to ask them to support these bills.

ANNOUNCEMENTS:

Ms. Christianson announced that Representative Nygren will be visiting the ADRC on Monday October 30, 2017.

Ms. Giesen explained that November is National Family Caregiver Awareness month. The Caregiver Coalition is organizing "Caregiving Around the Clock" event on Tuesday November 4, 2017.

Ms. Giesen also announced that Jennifer Hallam-Nelson the Mobility Manager will be conducting an overview of transportation options in the community called "All about Transportation" with a follow up public hearing on the 85.21 transportation plan for 2018 on November 16, 2017. The Board is invited to attend.

Ms. Bartlett announced that in honor of National Caregiver Awareness month, the Caregiver Coalition is also sponsoring an event at the Bay Park Square Mall and volunteers and committee members will be present with a display of artwork made by caregivers on November 3-5, 2017.

Mr. Epstein asked board members to provide feedback for Ms. Christianson's evaluation to Ms. Willems by October 31, 2017.

Mr. Epstein suggested that an update on the Grounded Café' be added to the agenda for an up-coming full board meeting.

Ms. Christianson reminded the board of upcoming events, all are invited to attend the volunteer recognition event, and the ADRC all-agency meeting.

Ms. Christianson also happily announced that the parking lot renovation for additional customer parking space is underway and should be completed by the end of the year. Mr. Epstein thanked Devon and staff involved in getting this done.

NEXT MEETING – COMBINED EXECUTIVE & FINANCE AND HR & NOMINATIONS November 9th, 2017. The next full ADRC Board of Directors Meeting is on December 14th, 2017

ADJOURN: Mr. Johnson/Ms. Lundberg moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:30 a.m.

Respectfully Submitted,
Kristin Willems,
Administrative Specialist