

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
E-Mail: BrownCountyCountyBoard@co.brown.wi.us
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
FEBRUARY 18 - 22, 2019**

MONDAY, FEBRUARY 18, 2019

- | | | |
|----------|---------------------|---|
| *2:30 pm | Solid Waste Board | Port & Resource Recovery
2561 S. Broadway |
| *3:30 pm | Housing Authority | Room 604, City Hall
100 N. Jefferson Street |
| *4:30 pm | Board of Adjustment | Room 391, Northern Building
305 E. Walnut Street |

TUESDAY, FEBRUARY 19, 2019

- | | | |
|----------|--|---|
| *3:30 pm | Children With Disabilities Education Board | Syble Hopp School
755 Scheuring Road |
| *4:30 pm | Veterans Recognition Subcommittee | Room 201, Northern Building
305 E. Walnut Street |

WEDNESDAY, FEBRUARY 20, 2019

- | | | |
|----------|-----------------------------------|--|
| *7:00 pm | Brown County Board of Supervisors | Legislative Room 203, City Hall
100 N. Jefferson Street |
|----------|-----------------------------------|--|

THURSDAY, FEBRUARY 21, 2019

- | | | |
|----------|--------------------------------------|--|
| *5:15 pm | Library Board – <i>Note Location</i> | Ashwaubenon Branch Library
1060 Orlando Drive |
|----------|--------------------------------------|--|

FRIDAY, FEBRUARY 22, 2019
(No Meetings)

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN
DIRECTOR

- PUBLIC NOTICE -
BROWN COUNTY SOLID WASTE BOARD
Monday, February 18th – 2:30 pm
Brown County Port & Resource Recovery
2561 S Broadway, Green Bay, WI 54304

Agenda:

1. Call to Order
2. Roll Call
3. Agenda – *Request for Approval/Modification*
4. Minutes – January 21, 2019 - *Request for Approval/Modification*
5. Announcements/Communications
6. 2018 Resource Recovery Annual Report – *Request For Approval*
7. South Landfill Plan of Operation – *Update*
8. Solid Waste Transfer Station Scalehouse and Scale Modifications - *Update*
9. Director's Report - *Update*
10. Such Other Matters as Authorized by Law
11. Adjourn

Dean R. Haen, Director
Port & Resource Recovery Department

Any person wishing to attend who requires special accommodations should contact the Brown County Port & Resource Recovery Department at 492-4950 at least two (2) working days before the meeting, so that arrangements can be made. Notice is hereby given that action by the Brown County Solid Waste Board may be taken on any of the items which are described or listed in this agenda.

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, February 18, 2018, 3:30 p.m.
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301

MEMBERS: Corday Goddard– Chair, Tom Deidrick – Vice Chair, Sup. Andy Nicholson, Ann Hartman, and John Fenner

APPROVAL OF MINUTES:

1. Approval of the minutes from the January 21, 2019 meeting of the Brown County Housing Authority.

REPORTS:

2. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
 - B. Unit Count
 - C. Housing Assistance Payments Expenses
 - D. Housing Quality Standard Inspection Compliance
 - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
 - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
 - G. VASH Reports (new VASH and active VASH)

OLD BUSINESS:

3. Update on ICS Letter to HUD regarding the portability waiver.
4. Update on HUD waiver for Chuck Lamine's appointment as the Executive Director of the BCHA.
5. Update on the government shutdown and writing letters to elected officials.

NEW BUSINESS:

6. Review and approval of Resolution No. 2019-01 certifying the Brown County Housing Authority Annual SEMAP submission for fiscal year ending December 31, 2018.
7. Consideration and review of the BCHA Contingency Plan in case of funding lapse or government shutdown.

BILLS AND FINANCIAL REPORT:

8. Consideration with possible action on acceptance of BCHA bills.
9. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

10. Executive Director's Report.
 - A. Wisconsin Housing Authority State Statute 66
11. Brown County Planning and Land Services Director's Report.
12. Date of next meeting: March 18, 2019.

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at (920) 448-4065 by 4:30 p.m. the day before the meeting so that arrangements can be made.

ZONING

Brown County



305 E. WALNUT STREET, ROOM 320
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

WILLIAM BOSIACKI

PHONE (920) 448-6480 FAX (920) 448-4487
WEB SITE www.co.brown.wi.us/zoning

ZONING ADMINISTRATOR

AGENDA
BROWN COUNTY BOARD OF ADJUSTMENT
February 18th, 2019 - 4:30 pm
Northern Building, Room 391
305 E. Walnut Street
Green Bay, WI 54301

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Board may convene in closed session. The following matters may be considered:

1. Call meeting to order at 4:30 pm and verify door is open to the public.
2. Roll call: X if present, E if excused, and U if unexcused.
 - a. Chairman Bill Ullmer _____, Secretary Dick Huxford _____, Tom Perock E,
Alternate Debbie Diederich _____.
3. Review and approve the minutes from previous meeting.
4. Old business.
5. New business and announcement of agenda for public hearing.
 - a. Aaron Schmitt, 276 Hill Rd, Kaukauna, WI 54130, Parcel # HL-147.
 - b. John Gauthier, Elmro Rd, Greenleaf, WI 54126, Parcel # W-1341.
6. Public Notice – Class II – Green Bay Press-Gazette, on February 3rd and February 10th, 2019.
7. Describe Board’s authority and rules of hearing.
8. **Open Public Hearing.**
 - ❖ Read appeal(s) and discuss in order as determined by Board.
9. **Close Public Hearing.**
10. Deliberation, findings of fact, conclusions of law, decisions and determinations on appeal(s).
Complete all three standards – if all three cannot be met, the variance(s) cannot be granted.
11. Other business.
12. Adjourn meeting.

Date: January 29th, 2019

By: Matt Heyroth, Assistant Zoning Administrator

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Brown County Planning and Land Services Department at (920) 448-6480 at least two business days before the meeting so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this Board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



PUBLIC NOTICE

Notice is hereby given that a public hearing will be held before the Board of Adjustment (“Board”), created under and by virtue of the Brown County Shorelands and Wetlands Ordinance, Chapter 22; Private Sewage System Ordinance, Chapter 11; and Floodplains Ordinance, Chapter 23, in Room 391, 3rd floor of the Northern Building, 305 E. Walnut St., Green Bay, on Monday the 18th day of February, 2019, at 4:30 p.m. on an appeal taken by Aaron Schmitt denying his request to utilize a holding tank to serve an existing recreational structure. The property is located in the NW1/4 NW1/4 SEC 27 T21N R19E in the Town of Holland at 276 Hill Rd., Parcel # HL-147 (“Property”).

On an appeal taken by John Gauthier denying his request for a residential home lowest opening to finish just above the adjacent flood plain elevation, as opposed to 2 feet above, as required by County floodplain ordinance. The property is located in the NW1/4 SW1/4 SEC 6 T21N R20E in the Town of Wrightstown on Elmro Rd, Parcel # W-1341 (“Property”).

All persons interested are invited to attend said hearing and be heard or to provide written comments to the Brown County Planning and Land Services Department, 305 E. Walnut St., Green Bay, WI 54301, prior to February 15th, 2019.

The Board will accept and review all pertinent information relative to the above listed item(s) during open session of the February 18th, 2019, public hearing.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of any person wishing to attend who because of disability requires special accommodation through appropriate aids and services. Call (920) 448-6480 for arrangements.

Dated this 3rd & 10th day of February, 2019.

Brown County Board of Adjustment
Bill Ullmer
Richard Huxford
Tom Perock
Debbie Diederich - Alternate

Pursuant to Section 19.84, notice is hereby given to the public:

BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD
Tuesday, February 19, 2019 – 3:30 pm
Syble Hopp School

1. Action Item: Call to Order
2. Open Forum
3. Action Item: Approval of January 15, 2019 Minutes
RECOMMENDED MOTION: That the minutes from the January 15, 2019 Board meeting be approved.
4. Action Item: Approval of Agenda
RECOMMENDED MOTION: That the agenda for today's meeting be approved.
5. Action Item: Donations
RECOMMENDED MOTION: That this month's donations be approved.
6. Action Item: Payment of Bills
RECOMMENDED MOTION: That the payment of the bills be approved.
7. Action Item: Financial Report
RECOMMENDED MOTION: That the financial report be accepted.
8. Discussion Item: Strategic Plan – School Perceptions Survey
9. Discussion: Administrator's Report
10. Discussion Item: Parent Organization Report
11. Executive Session: The Board will move to executive session as allowed by Wisconsin State Statute 19.85(1)(f).
12. Action Item: Adjournment
RECOMMENDED MOTION: That the February 19, 2019 Brown County Children with Disabilities Board meeting be adjourned.

*Any person wishing to attend who, because of disability requires special accommodation, should contact Syble Hopp School at 336-5754 by 3:00 p.m. on Monday, January 14, 2019 so arrangements can be made.

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Brown County



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PHONE (920) 448-4015 FAX (920) 448-6221

VETERANS RECOGNITION SUBCOMMITTEE

Bernie Erickson, Chair
Ed Koslowski, Vice Chair
Joan Brusky, Ken Corry,
Louise Dahlke, Jason Habeck,
Jim Haskins, Kerry Metoxen,
Duane Pierce, Jerry Polus

VETERANS' RECOGNITION SUBCOMMITTEE

Tuesday, February 19, 2019
4:30 pm
Room 201, Northern Building
305 E. Walnut Street
Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEMS LISTED ON THE AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of January 15, 2019.
4. Welcome New CVSO Joe Aulik.
5. Discussion re: Honor Rewards Program.
6. Discussion re: 2019 Veterans Appreciation Day at the Brown County Fair.
7. Discussion re: Possibly Honoring Peacetime and Non-Combat Veterans at the Fair.
8. Report from Committee Members Present (Erickson, Brusky, Corry, Dahlke, Habeck, Haskins, Koslowski, Metoxen, Pierce, Polus).
9. Such Other Matters as Authorized by Law.
10. Adjourn.

Bernie Erickson, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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Brown County



305 E. WALNUT STREET
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GREEN BAY, WISCONSIN 54305-3600

PHONE: (920) 448-4015 FAX: (920) 448-6221

E-mail: BC_County_Board@co.brown.wi.us.

PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on Wednesday, February 20, 2019 at 7:00 p.m., in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to Order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

1. **Adoption of Agenda.**
2. **Comments from the Public:**
 - a. State name and address for the record.
 - b. Comments will be limited to five minutes.
 - c. The Board's role is to listen to public comments, and not to ask questions, discuss nor take action regarding public comments.
3. **Approval of Minutes of January 16, 2019.**
4. **Announcements by Supervisors.**
5. **Presentation of Communications for Consideration:**
 - a. Late Communications.
6. **Appointments by County Board Chair and Board of Supervisors Committee as a Whole: None.**
7. **Confirmation/Appointments by County Executive:**
 - a. Appointment of Edward Morales to the Board of Health to complete a recently vacated term, expiring December 21, 2019.
8. **Confirmation/Appointment of Citizens Redistricting Advisory Sub-Committee Members.**
The following members were appointed by the Executive Committee Chair and require confirmation by the County Board:

- a. Citizen Members: Robyn Davis, Ken Bukowski, Pam Parish, Hector Rodriguez, Cheryl Mc Cutcheon.
 - b. Academic Member: Thomas Joynt.
 - c. Brown County Board Members: Aaron Linssen, Tom Sieber, Tom Lund.
9. **Reports of the:**
- a. County Board Chair.
 - b. County Executive.
10. **Other Reports: (None)**
11. **Standing Committee Reports:**

a) REPORT OF ADMINISTRATION COMMITTEE OF FEBRUARY 6, 2019:

1. Review minutes of: None.
2. Communication from Supervisor Schadewald re: This is my request to review travel, conference and lodging policies related to County Board members. To hold for 30 days.
3. Communication from Supervisor Schadewald re: This late communication is my request for a review of the programs, services and/or county involvement for children (birth to age 4) that are in need of assistance. Receive and place on file.
4. Technology Services Monthly Report. Receive and place on file.
5. Child Support - Budget Status Financial Report for November 2018. Receive and place on file.
6. Child Support - Departmental Opening Summary for January 2019. Receive and place on file.
7. Child Support - Discussion and possible action regarding the attached draft *Resolution in Support of Increased County Child Support Funding* (seeking Administration Committee approval and referral: 1) to Corporation Counsel to review and amend Resolution by inserting 'Brown County' language; 2) to Administration to prepare Fiscal Note; and 3) to refer amended Resolution with Fiscal Note to Executive Committee for review and approval as this involves legislation). To approve the changes requested and forward to Executive Committee. See Resolutions, Ordinances.
8. Child Support - Director Summary for December 2018 & January 2019. Receive and place on file.
9. Treasurer - Discussion and possible action on the sale of the following tax deed parcel (review of any Realtor received offers as of February 6, 2019 to be presented to Supervisors at meeting): Parcel 5-1707 at 1338 Bond Street 54303 in the City of Green Bay – Best Offer(s). To accept the bid of Richard J. Detiege at \$100,000 for Parcel 5-1707 at 1338 Bond Street 54303 in the City of Green Bay.
10. Treasurer - Review of 2018 Tax Rate Detail Sheet. Receive and place on file.
11. Treasurer - Review of Treasurer's Dept. Preliminary Budget Performance Report for 2018 – unaudited. *No action taken.*
12. Treasurer's Report. Receive and place on file.
13. Administration - Budget Adjustment Request (19-011): Reallocation of up to 10% of the originally appropriated funds. To approve.
14. Administration - Budget Adjustment Log. Receive and place on file.
15. Administration - Director's Report. Receive and place on file.
16. Human Resources – Director's Report. Receive and place on file.
17. Audit of Bills. To acknowledge receipt of the bills.

b) REPORT OF EDUCATION AND RECREATION COMMITTEE OF JANUARY 31, 2019:

1. Consent Agenda - Library Board Minutes of October 18, November 15 and December 20, 2018.
2. Consent Agenda - Neville Public Museum Governing Board Minutes of December 10, 2018 and January 14, 2019.
3. Consent Agenda - Golf Course Budget Status Financial Report for November 2018 – Unaudited.
4. Consent Agenda - Library Reports for November and December, 2018.
5. Consent Agenda - Museum Budget Status Financial Report for November 2018 – Unaudited.

6. Consent Agenda - Parks Department Budget Status Financial Report for November 2018 – Unaudited.
7. Consent Agenda - NEW Zoo Budget Status Financial Report for November 2018 – Unaudited.
8. Consent Agenda - Audit of Bills.
To approve consent items.
9. Library - Director's Report. *No action taken.*
10. Golf Course - Superintendent's Report. *No action taken.*
11. NEW Zoo - Director's Report. *No action taken.*
12. Park Management - Director's Report. *No action taken.*
13. Museum - Director's Report. *No action taken.*
14. Communication from Supervisor Evans Re: Create a County Pedestrian Trail from Pamperin Park to the Seymour Trail in Outagamie County. Utilizing the existing abandoned railroad which parallels CTH J. In order to avoid a dispute between Hobart and the Oneida Nation, I request Brown County take ownership through our Parks Department and establish a trail. Invite representatives from Hobart, The Oneida Nation, and Brown County. *Referred from December, 2018 County Board. To direct staff to meet with Corporation Counsel to have a resolution drafted showing support for the trail and bring back to the February Ed & Rec meeting.*
15. Communication from Supervisor Erickson re: Have the Parks Department look into purchasing the old Eagle's Nest to add a much needed safe harbor and boat launch. To hold for 30 days.
16. Resolution re: To Approve an Electric Line Easement on the Fox River State Trail. To approve. See Resolutions, Ordinances.
17. Resolution Establishing The Observance of International Migratory Bird Day During May 2019. To approve. See Resolutions, Ordinances.
18. Budget Adjustment Request (18-136): Any increase in expenses with an offsetting increase in revenue. To approve.

c) REPORT OF EXECUTIVE COMMITTEE OF FEBRUARY 11, 2019:

1. Appointment by Chair Lund of the following: Citizen Members: Robyn Davis, Ken Bukowski, Pam Parish, Hector Rodriguez, Cheryl Mc Cutcheon; Academic Member: Thomas Joynt; Brown County Board Members: Aaron Linssen, Tom Sieber, Tom Lund. To approve the appointments.
2. Review Minutes of: None.
3. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay the legal bills.
4. Communication from Supervisor Hoyer re: Review and possibly update the medical/disability/leave policies for county employees as they go through the organ donation and recovery program. *Motion at January Admin: To refer the communication from Supervisor Hoyer and the City of Green Bay Personnel Policy 9.8 to the Executive Committee for consideration. To refer to administration and bring back to next meeting.*
5. Ordinance to Amend Brown County Code Section 2.05 regarding Creating Sub or Ad Hoc Committees. To approve. See Resolutions, Ordinances.
 - a. Resolution Authorizing Standing Committee to Create Sub or Ad Hoc Committee. *Referred back from January County Board. No action taken.*
6. Resolution re: Table of Organization Change Health and Human Services Department – CTC. To approve. See Resolutions, Ordinances.
7. Resolution re: Table of Organization Change Health and Human Services Department – Public Health Division. To approve. See Resolutions, Ordinances.
8. Resolution re: Table of Organization Change UW Extension - LTE Life Skills Educator. To approve. See Resolutions, Ordinances.
9. Resolution in Support of Increased County Child Support Funding. To approve. See Resolutions, Ordinances.
10. Resolution Authorizing County Classification Schedule & Compensation Adjustment Policy.
 - i. To amend the Resolution as follows: Amend the fourth paragraph to read, "NOW, THEREFORE, BE IT RESOLVED that Administration is hereby authorized and directed to take any and all necessary steps to carry out the Compensation Adjustment Policy and to continuously update the Classification Schedule; and Amend the last paragraph to read: BE IT FURTHER RESOLVED, that Human Resources shall report out any classification schedule

changes or compensation adjustment policy changes to its oversight committee on an annual basis.

- ii. To approve as amended. See Resolutions, Ordinances.
11. Resolution Approving of the Issuance of Property Assessed Clean Energy (PACE) Revenue Bonds by the Public Finance Authority. To approve. See Resolutions, Ordinances.
12. Internal Auditor - Status Update: January 1 – 31, 2019. Receive and place on file.
13. Corporation Counsel Oral Report. Receive and place on file.
14. Administration - Director of Administration Report. Receive and place on file.
15. Administration - Human Resources Report. Receive and place on file.
16. Discussion and possible action regarding the County resolving to not sell 4 parcels of land adjacent to the Brown County Golf Course prior to 08-21-2019. To defer to the March Executive Committee meeting and have this item included as an agenda item for discussion and possible sale.
17. Discussion and possible action regarding moving oversight of the Brown County Housing Authority from Administration Committee to Planning, Development and Transportation Committee. To refer to Corporation Counsel to make appropriate change and bring back. See Resolutions, Ordinances.
18. Discussion and possible action regarding a determination of the appropriate oversight committee for the Department of Administration and for Human Resources. To have Administration and Human Resources Report to Administration Committee and refer to Corporation Counsel to draft appropriate ordinance change. See Resolutions, Ordinances.

d) REPORT OF HUMAN SERVICES COMMITTEE OF JANUARY 23, 2019:

1. Review Minutes of:
 - a. Aging & Disability Resource Center (September 27 & October 25, 2018).
 - b. Aging & Disability Resource Center Nominating and Human Resources Committee (October 25 & November 8, 2018).
 - c. Board of Health (July 10 & October 9, 2018).
 - d. Children With Disabilities Education Board (October 16 & November 20, 2018).
 - e. Human Services Board (October 11 & December 13, 2018).
 - f. Mental Health Treatment Subcommittee (October 17, 2018).
 - g. Veterans' Recognition Subcommittee (November 20 & December 18, 2018).
 - i. To suspend the rules to take Items 1a-g together.
 - ii. To approve Items 1a-g.
2. Communication from Supervisor Ballard re: For the Brown County Board of Health to cease sharing demographic and personal information of residents with drug companies and other third parties for the purpose of sending out notifications of missed vaccinations. Instead, this essential educational program should be operated in house and a budget adjustment of \$2,500 would be needed. Doing this in house is consistent with other health departments in the state; allows the program to continue at a low cost; and respects the privacy rights of the citizenry. Referred from December County Board. To put this item on the next Human Services Committee meeting agenda.
3. Communication from Supervisor Schadewald re: This late communication is my request for a review of the programs, services and/or county involvement for children (birth to age 4) that are in need of assistance. Referred from January County Board. To obtain and have additional information presented in front of this committee regarding the programs and services the County offers and the Counties' direct involvement in those services relative to children (birth to age 4).
4. Communication Plan for Groundwater Exceedance. *Motion at January Board of Health meeting: Motion to the Human Services Committee to draft and enact a policy relative to incidents of contamination by any Government agency or detection of contamination in exceedance of State statute, because we find the situation with Port and Resource Recovery simply unacceptable. To refer above recommendation to Corp. Counsel, the Health Department, and Risk Management for further review and for it to be brought back to this committee after that.*
5. Wind Turbine Update - Receive new information – Standing Item. *No new information presented.*

6. Health and Human Services - Budget Adjustment Request (18-137): Any increase in expenses with an offsetting increase in revenue. To approve.
7. Health and Human Services - Budget Adjustment Request (19-007): Any increase in expenses with an offsetting increase in revenue. To approve.
8. Health and Human Services - Resolution Regarding Table of Organization Change Health and Human Services Department – Public Health Division. To approve. See Resolutions, Ordinances.
9. Health and Human Services - Resolution Regarding Table of Organization Change Health and Human Services Department – CTC. To approve. See Resolutions, Ordinances.
10. Health and Human Services - Executive Director's Report.
 - a. December 2018.
 - b. December 2018 – Supplemental.
 - c. January 2019. To receive Items 10a-c.
11. Health and Human Services - Financial Report for Community Treatment Center and Community Services.
 - a. December 2018. Receive and place on file.
 - b. January 2019. Receive and place on file.
12. Health and Human Services - Statistical Reports.
 - a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion – November & December 2018.
 - ii. Nicolet Psychiatric Center – November & December 2018.
 - iii. CTC Double Shifts – November & December 2018.
 - b. Child Protection – Child Abuse/Neglect Report – November & December 2018.
 - c. Monthly Contract Update – December 2018 & January 2019.
 - i. To suspend the rules and take Items 12a, 12ai, 12aii, 12aiii, 12b & 12c together.
 - ii. To receive and place on file all reports in Items 12a, 12 ai, 12 aii, 12aiii, 12b & 12c.
13. Health and Human Services - Request for New Non-Continuous and Contract Providers and New Provider Contract - November & December 2018. To approve.
14. Audit of bills. To acknowledge receipt of the bills.

e) REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF JANUARY 29, 2019:

1. Consent Agenda - Harbor Commission Minutes of November 12, 2018.
2. Consent Agenda - Planning Commission Board of Directors Minutes of November 7, 2018.
3. Consent Agenda - Solid Waste Board Minutes of September 17 & November 26, 2018.
4. Consent Agenda - Airport Budget Status Financial report for November 2018 – Unaudited.
5. Consent Agenda - Planning Commission Budget Status Financial Report for November 2018 – Unaudited.
6. Consent Agenda - Property Listing - Budget Status Financial Report for November 2018 – Unaudited.
7. Consent Agenda - Zoning - Budget Status Financial Report for November 2018 – Unaudited.
8. Consent Agenda - Register of Deeds Budget Status Financial Report for November 2018 - Unaudited.
 - i. To suspend the rules and take Items 1-8 together.
 - ii. To receive and place on file Items 1-8.
9. Communication from Supervisor Schadewald re: This is my request for the Facilities Director to attend February Public Safety Committee meeting to report on the following: Courthouse Security update, copper roof update and maintenance at Courthouse. *Referred from December, 2018 County Board.* Receive and place on file.
10. Communication from Supervisor Deslauriers re: In order to prevent future Landfill Siting Agreement violations by Brown County, that Port and Resource Recovery Director Dean Haen work with Corporation Counsel to review past violations and create a written policy governing any “correspondence, reports and data relating to the Landfill filed with [or received from] the Wisconsin DNR and other governmental agencies by the County and its retained environmental consultants”. This policy will insure all of these communications are shared with the Town of Holland Local Monitoring Committee “at the same time such documents are filed” or “within 10

- days of receipt” in accordance with the contract between Brown County and the Town of Holland (quoted text taken directly from the Landfill Siting Agreement of 1998). *Motion at January Executive Committee: To refer to Planning Development & Transportation Committee and Resource Recovery Director Dean Haen. To have Director Haen report back to PD&T after a policy regarding this item is drafted for review of said policy.*
11. Communication from Supervisor Deslauriers re: That the Brown County Board request that Port and Resource Recovery Director Dean Haen follow the recommended communication guidelines specified by Brown County Corporation Counsel (in his November 27, 2018 email to Supervisors Schadewald and Deslauriers) “to notify the WI DNR within 60 days whenever we have a sample that attains or exceeds a groundwater standard, and especially to follow any and all WI DNR recommendation re this issue”. This to best protect the health of Brown County families. Director Haen’s stated communication plan for future well contamination events (at 3 separate PD&T meetings) will not follow this Corporation Counsel guidance. *Motion at January Executive Committee: To refer to Planning, Development and Transportation Committee. Receive and place on file.*
 12. Extension – Brown County - Resolution re: Table of Organization Change UW Extension LTE Life Skills Educator. To approve. See Resolutions, Ordinances.
 13. Extension – Brown County - Director’s Report. Receive and place on file.
 14. Port & Resource Recovery - Budget Adjustment Request (18-134): Any increase in expenses with an offsetting increase in revenue. To approve.
 15. Port & Resource Recovery - South Landfill Timeline and BOW Landfill Capacity Survey – Update. Receive and place on file.
 16. Port & Resource Recovery - Director’s Report – Update. Receive and place on file.
 17. Airport - 12-Hour Shift Report. Receive and place on file.
 18. Airport - Departmental Openings Summary. *No action taken.*
 19. Airport - Director’s Report.
 - a. 2018 Passenger Traffic Summary.
 - b. New Air Service Announcement.
 - c. Introduce Rachel Engeler, Assistant Airport Director. Receive and place on file.
 20. Public Works - Budget Adjustment Request (18-142): Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation. To approve.
 21. Public Works - Intersection Reports – CTH U & CTH EE and CTH G & CTH Z. Receive and place on file.
 22. Public Works - 2018 Public Works Annual Report. Receive and place on file.
 23. Public Works - Summary of Operations Report. Receive and place on file.
 24. Public Works - Director’s Report. Receive and place on file.
 25. Planning and Land Services - Planning Commission - Brown County STEM Innovation Center Construction Update. Receive and place on file.
 26. Planning and Land Services – Planning Commission - All Hazard Mitigation Plan Update. Receive and place on file.
 27. Planning and Land Services – Planning Commission - Federal BUILD Grant Award for the State Highway 29/County Highway VV Interchange Project. Receive and place on file.
 28. Land Information - Approval of the Brown County Land Information Plan 2019 – 2021. To approve.
 29. Acknowledging the bills. To acknowledge the bills.

ei) REPORT OF LAND CONSERVATION SUBCOMMITTEE COMMITTEE OF JANUARY 29, 2019:

1. Land Conservation - Open Positions Report. Receive and place on file.
2. Land Conservation - Budget Status Financial Report for November 2018 – Unaudited. Receive and place on file.
3. Land Conservation - Director’s Report. Receive and place on file.
 - a. 2018 Goals and Accomplishments. Receive and place on file.
 - b. Wisconsin Wildlife Damage Program Plan of Administration. Receive and place on file.

f) REPORT OF PUBLIC SAFETY COMMITTEE OF FEBRUARY 6, 2019:

1. Review Minutes of:
 - a. Criminal Justice Coordinating Board (January 15, 2019). Receive and place on file.
 - b. Local Emergency Planning Committee (January 8, 2019). Receive and place on file.

- c. Traffic Safety Commission (October 9, 2018). Receive and place on file.
2. Treatment Courts - Update by Judge Zuidmulder. Receive and place on file.
3. Circuit Courts, Commissioners, Probate - Discussion re: Explanation regarding assignment of court appointed attorneys when representation should be by Public Defender's Office. That the costs for court appointed attorneys be tracked and reported to the Public Safety Committee.
4. Circuit Courts, Commissioners, Probate - Director's Report. Receive and place on file.
5. Clerk of Courts - Report re: 2019 Courthouse Security Conference. Receive and place on file.
6. Clerk of Courts - Clerk of Courts Report. Receive and place on file.
7. Medical Examiner - Medical Examiner's Report. *No report; no action taken.*
8. Public Safety Communications - Update re: CAD System. *No action taken.*
9. Public Safety Communications - Director's Report. Receive and place on file.
10. Emergency Management - Director's Report. Receive and place on file.
11. District Attorney - District Attorney Report. Receive and place on file.
12. Sheriff - Update on Jail Addition – *Standing Item. No action taken.*
13. Sheriff - Key Factor Report through December 2018. Receive and place on file.
14. Sheriff - Budget Adjustment Request (19-002): Any increase in expenses with an offsetting increase in revenue. *See action at Item 21.*
15. Sheriff - Budget Adjustment Request (19-003): Any increase in expenses with an offsetting increase in revenue. *See action at Item 21.*
16. Sheriff - Budget Adjustment Request (19-004): Any increase in expenses with an offsetting increase in revenue. *See action at Item 21.*
17. Sheriff - Budget Adjustment Request (19-005): Any increase in expenses with an offsetting increase in revenue. *See action at Item 21.*
18. Sheriff - Budget Adjustment Request (19-006): Any increase in expenses with an offsetting increase in revenue. *See action at Item 21.*
19. Sheriff - Budget Adjustment Request (19-008): Any increase in expenses with an offsetting increase in revenue. *See action at Item 21.*
20. Sheriff - Budget Adjustment Request (19-009): Any increase in expenses with an offsetting increase in revenue. *See action at Item 21.*
21. Sheriff - Budget Adjustment Request (19-010): Any increase in expenses with an offsetting increase in revenue.
 - i. To suspend the rules to take Items 14-21 together.
 - ii. To approve Items 14-21.
22. Sheriff's Report. Receive and place on file.
23. Communication from Supervisor Schadewald re: This is my request for the Facilities Director to attend February Public Safety Committee meeting to report on the following: Courthouse Security update, copper roof update and maintenance at Courthouse. *Motion at January meeting: To refer to the February Public Safety Committee meeting and ask Public Works Director Paul Fontecchio to attend* Receive and place on file.
24. Communication from Supervisor Schadewald re: This late communication is my request for a review of the programs, services and/or county involvement for children (birth to age 4) that are in need of assistance. *Referred from January County Board.* Receive and place on file.
25. Communication from Supervisor Deslauriers re: Whereas the Brown County Board of Supervisor's has the legal authority to restore 'Protective Occupation Participant' status to Brown County Corrections - Officers and, Based on the criterial established in Wisconsin Statute 40.02(48)(a), the "principal duties" of Brown County Corrections Officers "involve active law enforcement," requires "frequent exposure to a high degree of danger or peril," and also requires "a high degree of physical condition," and
Based on chronic Correction Officer understaffing (that will potentially be made worse with the expansion of the Brown County jail), that it is important to the health, safety, and welfare of Corrections Officers, our inmates, and the general public to provide a stronger incentive package to attract and maintain Corrections Officers, and
Based on the costs of restoring protective status when compared to the costs to recruit and train new Corrections Officers, Brown County sees the financial value of restoring protective status. That the Brown County Board of Supervisors supports restoring and funding 'Protective Status with Social Security' for Brown County Corrections Officers. *Referred from January County Board.*

To refer to Corporation Counsel to bring the resolutions passed in other Wisconsin counties as well as a fiscal impact back to the next meeting.

26. Audit of bills. To acknowledge receipt of the bills.

12. **Resolutions & Ordinances.**

Budget Adjustments Requiring County Board Approval

- a. Resolution Approving Budget Adjustments to Various Department Budgets.

Education and Recreation Committee

- b. Resolution Re: To approve an Electric Line Easement on the Fox River State Trail. Motion at Ed & Rec: To approve.
- c. Resolution Re: Establishing the Observance of International Migratory Bird Day During May 2019. Motion at Ed & Rec: To approve.

Executive Committee

- d. Ordinance Re: To amend Brown County Code Section 2.05 Regarding Creating Sub or Ad Hoc Committees. Motion at Exec: To approve.
- i. Resolution Authorizing Standing Committees to Create Sub or Ad Hoc Committee. Motion at Exec: No action taken.
- e. Resolution Re: In Support of Increase County Child Support Funding. Motion at Exec: To approve.
- f. Resolution Re: Authorizing County Classification Schedule & Compensation Adjustment Policy. Motion at Exec: To approve as amended.
- g. Resolution Re: Approving of the Issuance of Property Assessed Clean Energy (PACE) Revenue Bonds by the Public Finance Authority. Motion at Exec: To approve.
- h. Ordinance Re: To Amend Sections 2.06(2) and 2.07(2) of Chapter 2 of the Brown County Code of Ordinances (Moving Policy Oversight of the Brown County Housing Authority from Administration Committee to PD & T Committee. Motion at Exec: To refer to Corporation Counsel to make appropriate change and bring back.
- i. Ordinance re: To Amend Sections 2.06(1) and 2.12(1) of Chapter 2 of the Brown County Code of Ordinances (Moving Policy Oversight of Administration and Human Resources from Administration Committee to Executive Committee. Motion at Exec: To have Administration and Human Resources report to Administration Committee and refer to Corporation Counsel to draft appropriate ordinance change.

Human Services Committee & Executive Committee

- j. Resolution Re: Table of Organization Change Health and Human Services Department – Public Health Division. Motion at Hum Svcs: To approve; Motion at Exec: To approve.
- k. Resolution Re: Table of Organization Change Health and Human Services Department - CTC. Motion at Hum Svcs: To approve; Motion at Exec: To approve.

Planning, Development & Transportation Committee & Executive Committee

- l. Resolution Re: Table of Organization Change UW Extension LTE Life Skills Educator. Motion at PD&T: To approve; Motion at Exec: To approve.

Administration Committee & Executive Committee

- m. Resolution Authorizing \$500,000 Loan to Greater Green Bay Convention & Visitors Bureau, Inc. Motion at January Admin: To approve; Motion at January Exec: To approve; Action at January County Board: Tabled till the February County Board.

Committee of the Whole

- n. Loan Agreement and Promissory Note Between Brown County and the Greater Green Bay Convention & Visitors Bureau, Inc. Action at February County Board: Tabled till February County Board.

13. **Closed Session: None.**

14. Such other matters as authorized by law.
15. Bills over \$5,000 for period ending January 31, 2019.
16. Closing Roll Call.
17. Adjournment to Wednesday, March 20, 2019 at 7:00 P.M., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin.

Submitted by:



Patrick W. Moynihan, Jr.
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

LIBRARY

Brown County

BROWN COUNTY LIBRARY
515 PINE STREET
GREEN BAY, WISCONSIN 54301-5194

www.browncountylibrary.org



SARAH A. SUGDEN
EXECUTIVE DIRECTOR

Sarah.Sugden@co.brown.wi.us
(920) 448-5810

BROWN COUNTY LIBRARY BOARD
NOTE LOCATION: ASHWAUBENON BRANCH

1060 Orlando Drive

Thursday, February 21, 2019

5:15 p.m.

AGENDA

1. Call to Order
2. Approve/Modify Agenda and Minutes
3. Communications and Open Forum for the Public
 - A. Presentation by Ashwaubenon Branch Manager
4. Library Business
 - A. Approve Financial, and Gifts, Grants and Donation Reports
 - B. Facilities Report
 - C. Personnel Update
 - D. Communications/Programming Update
5. Nicolet Federated Library System
 - A. Approve 2018 Collection Development Grant Evaluation Report
 - B. Approve 2019 Collection Development Grant Application
6. Presentation and Approval of 2018 Annual Report
7. Approve Summer Hours – Denmark Branch Library
8. Approve Revised Behavior Policy
9. Approve Revised Job Descriptions
 - A. Research Librarian
 - B. Local History Librarian
 - C. Teen Services Librarian
10. **Open Session:** Discussion and possible motion to convene in closed session
11. **Closed Session** pursuant to Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session - East and/or Ashwaubenon Branches.
12. **Reconvene in Open Session:** Approve any action recommended in Closed Session

13. President's Report
14. Library Director's Report
15. Other Business
16. Such Other Matters as are Authorized by Law
17. Adjournment

Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made. Notice is hereby given that action by the Library Board may be taken on any of the items, which are described or listed in this agenda.

John Van Dyck
Library Board President



February 2019



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Expo Hall Open House - Ashwaubenon Vill. Hall 5-7:30 pm	5	6 Public Sfty. Cmte. 4pm Admin. Cmte. 5:30pm	7	8	9
10	11 Executive Cmte. 5:30 pm	12	13	14 	15	16
17	18 	19 Vets 4:30 pm	20 County Board 7 pm	21	22	23
24	25 Land Con 6:00 pm PD&T 6:15 pm	26	27 Human Srvs. Cmte. 5:30 pm	28 Ed & Rec 5:30pm		

BROWN COUNTY COMMITTEE MINUTES

- Neville Public Museum Governing Board (February 11, 2019)
- Planning Commission Board of Directors (December 5, 2018)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, February 11, 2019 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Erik Hoyer, Paul Ballard, Sandy Juno, Alex Renard and Kramer Rock
ALSO PRESENT: Kasha Huntowski, Kevin Cullen, Louise Pfothenhauer and Beth Lemke
EXCUSED: Bernie Erickson

CALL MEETING TO ORDER

1. Chair Kuehn, called the meeting to order at 4:36PM.
2. **APPROVE/MODIFY AGENDA**
Motion made by Alex Renard and seconded by Erik Hoyer to approve the agenda.
Vote taken. **MOTION APPROVED UNANIMOUSLY.**
3. **Museum Director Report.** Museum Director Lemke reported that the County anticipates December to close in early March 2019. She shared in her reforecast that there would likely be a small deficit for FY18 due to underperforming photograph sales and static gate in late 2019. She also shared that the month of January attendance/revenue was average and the winter weather storms have taken a toll on weekday visitation.

Museum Director Lemke provided the board updates on the weekly Bluewater meetings and the onsite survey that would provide the detail needed to continue the design development for the Core Gallery. All project work is on schedule.

From January's request for banker boxes and shelving Museum Director Lemke invited Collection Manager Pfothenhauer to the meeting to discuss the artifact moving plan and its needs. She provided the board, Chair Kuehn and Neville Public Museum Foundation Chair Renard the number of rows of pallet shelving necessary for the temporary holding space.

Discussion ensued, and it was determined that it would be necessary to have four rows of four foot units that are twelve feet wide and ten feet tall. Chair Kuehn and Neville Public Museum Foundation Chair Renard will work on the logistics of delivery and installation for the first week of April 2019. Additionally, needed supply materials include sheets of plywood, vapor barrier, duct tape and magnets for a temporary wall to separate the construction walkway and the temporary storage area. Neville Public Museum Foundation Chair Renard offered to loan two air scrubbers for which HEPA filters would need to be purchased but would significantly reduce the construction dust near the artifacts. Museum Director Lemke will work with Collection Manager Pfothenhauer on the purchase of the materials.

Museum Director Lemke shared with the Board that the Neville will be the first location of the 2019 On Broadway Inc. igNight Market series on June 15, 2019. She stated that all parties had signed the Parking Lot agreement for this event as well as Fourth of July Fire over the Fox. She also mentioned that PMI held the first Tall Ships meeting on February 6th at the Neville. The Museum staff will continue to plan for internal activities and external outreach for this district event.

4. Such other matters as authorized by law:
Next meeting of the Neville Public Museum Governing Board will be March 11, 2019
at 4:30pm.
2019 meetings dates are as follows:
April 8, 2019
May 13, 2019
June 10, 2019
July 8, 2019
August 12, 2019
September 9, 2019
October 14, 2019
November 11, 2019
December 9, 2019

5. Adjournment. Chair Kuehn, called the meeting to an end at 5:00PM.
Motion made by Kramer Rock and seconded by Sandy Juno to approve.
Vote taken. MOTION APPROVED UNANIMOUSLY.

Minutes
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, December 5, 2018
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	<u>X</u>	Kathleen Janssen	<u>X</u>	Glen Severson	<u>X</u>
Brian Brock	<u>X</u>	Dotty Juengst	<u>X</u>	Ray Suennen	<u>X</u>
Norbert Dantine, Jr.	<u>X</u>	Dave Kaster	<u>X</u>	Norbert Van De Hei	<u>X</u>
Bernie Erickson	<u>X</u>	Michelle Kerr	<u>X</u>	Jason Ward	<u>X</u>
Kim Flom	<u>X</u>	Patty Kiewiz	<u>X</u>	Matthew Woicek	<u>X</u>
Steve Grenier	<u>Exc</u>	Aaron Linssen	<u>X</u>	Reed Woodward	<u>X</u>
Mark Handeland	<u>Exc</u>	Michael Malcheski	<u>Exc</u>		
Matthew Harris	<u>X</u>	Austin Miloszewicz	<u>Exc</u>		
Frederick Heitl	<u>X</u>	Gary Pahl	<u>X</u>	Br. Co. Board- Rural (Vacant)	
Phil Hilgenberg	<u>X</u>	Terry Schaeuble	<u>X</u>	City of Green Bay (Vacant)	

Others Present: Chuck Lamine, Cole Runge, Ker Vang, Dan Teaters, and Kathy Meyer. Public audience: Matt Spiel, Federal Highway Administration, Christel Giesen, Assistant Director, ADRC

1. Approval of the minutes of the November 7, 2018 regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by G. Pahl and seconded by P. Kiewiz to approve the minutes of the November 7, 2018 regular meeting of the Brown County Planning Commission Board of Directors. Motion carried

2. Discussion and action regarding an amendment to the WDNR Water Quality Grant contract.

D. Teaters explained in the past the DNR created one contract for the full amount of the grant. This year, due to the uncertainties with the federal budget, the DNR was not willing to do one contract because of the uncertainty of the allocations, so the contract was broken down into two portions. We have not yet received the amendment for federal funds of \$21,200, the second half of the grant.

D. Teaters stated that staff is requesting Planning Commission to authorize staff to execute the amendment and have Planning Commission sign-off once the amendment is received.

A motion was made by D. Kaster and seconded by D. Juengst to authorize staff to sign the amendment to the WDNR Water Quality Grant contract. Motion carried.

3. Presentation of the 2018 TMA Certification Review Report by the Federal Highway Administration (FHWA).

C. Runge provided a brief overview of the TMA Certification Review process.

C. Runge introduced Matt Spiel from the Federal Highway Administration.

M. Spiel reviewed the certification review process:

- Desk review: Prior to having the meeting – take a look at the products the MPO produces throughout the 4 years prior to the previous TMA certification review
- On-site meeting
- Public meeting
- Produce final report
- Results: Whether or not the Federal Highway Administration certifies the MPO for another 4 years

M. Spiel provided an overview of what topics the certification review consists of along with recommendations and any corrective actions:

- Metropolitan Planning Area Boundaries
- MPO Structure and Agreements
- Unified Planning Work Program
- Metropolitan Transportation Plan
- Transit Planning
- Transportation Improvement Program
- Public Participation
- Civil Rights
- Consultation and Coordination
- Transportation Performance Management
- Freight Planning
- Environmental Mitigation/Planning Environmental Linkages
- Transportation Safety and Security
- Nonmotorized Planning/Livability
- Integration of Land Use and Transportation
- Travel Demand Forecasting
- Congestion Management Process/Management and Operations

M. Spiel summarized the recommendations.

STBG Sub-allocated Funds: M. Spiel indicated that they have looked at the accounting and how WisDOT is making available those funds throughout the current FAST Act. M. Spiel stated they have found that the accounting does line up; however, the level of transparency of how the funds are being spent is questionable, and FHWA feels there needs to be additional conversations about how to improve the practice of how that funding is being made available to each of the TMAs and how its being prioritized by the MPOs.

Lengthy discussion occurred concerning the withheld STBG funds and how the communication from WisDOT can be improved.

Unified Planning Work Program: M. Spiel stated that while the MPO meets all planning requirements in the development and implementation of its UPWP, it is noted that since 2014, the MPO has not been fully utilizing a substantial portion of its funding allocation for federal planning activities and expenses. The additional funding can be used on IT (computer equipment), building improvements that need to be done, and other expenses.

Transportation Plan: There are a number of new planning rules in place that need to be taken into consideration. When updating the Long-Range Transportation Plan, don't forget about transportation performance measures and targets. WisDOT has set targets for a number of the performance measures and the MPOs have the ability to set their own targets or support the state's targets. FHWA acknowledged that the Green Bay MPO has met the target establishment requirements, but it is important to reflect these targets in the MPO's upcoming Long-Range Transportation Plan Update.

Public Participation: The Federal Team recommends that the MPO make more efforts to go out into the community to engage the public. However, the Federal Team also commends the MPO for its efforts to engage people through a variety of online and other digital methods.

Freight Planning: Continue efforts to coordinate with freight entities or companies in the region.

Brief discussion occurred on utility company wires holding up the movement of freight. G. Pahl asked why can't the federal government set some rules on these utility companies. M. Spiel stated that this is more of a state issue rather than a federal issue. M. Spiel stated he would take this issue back to his division office.

Travel Demand Modeling: The MPO and the WisDOT Northeast Region are doing a great job of working together. It is recommended that the MPO work with WisDOT to update the Travel Demand Model Memorandum of Understanding to reflect the guidance in Chapter 9 of the WisDOT's Transportation Planning Manual.

Congestion Management Process: Continue efforts to evaluate impact of implemented congestion management processes.

M. Spiel summarized the MPO's commendations from the FHWA review:

- Public Participation
- Civil Rights
- Land Use and Transportation

M. Spiel stated based on the certification review, the FHWA and FTA advised the Green Bay MPO that its metropolitan transportation planning process was in compliance with Federal planning requirements.

A motion was made by B. Erickson and seconded by G. Pahl to receive the 2018 TMA Certification Review Report by the Federal Highway Administration (FHWA). Motion carried.

4. Discussion and action regarding Brown County's Section 85.21 Specialized Transportation Assistance Application/Plan for 2019.

C. Runge stated the Section 85.21 Specialized Transportation program was enacted in 1981 and it was designed to provide transportation assistance to seniors and people with disabilities.

Brown County receives an annual allocation from that state through §85.21. The amount of money received is based on the number of seniors and people with disabilities who reside in each county. To receive these funds from the state, the county needs to put up 20% local match. These funds can be used to provide enhanced transportation service, purchase vehicles or other items that enhance that service. C. Runge stated Brown County is expected to receive just over \$556,000 in 2019, with a County match of just over \$111,000, which gives Brown County a total of \$667,901 to spend on projects next year.

C. Runge noted he consulted with each of the recipient agencies prior to developing the draft Brown County Section 85.21 Specialized Transportation Assistance Application for FY 2019. He stated that three of the four projects that received Section 85.21 funding in 2018 are proposed to receive Section 85.21 funding in 2019. The only difference is that the Section 85.21 funds that were used for the Brown County Mobility Management Program in 2018 are proposed to be used to help fund a Specialized Transportation Travel Voucher Program in 2019. The travel voucher program will be administered by the Brown County Mobility Management Program.

Project Name	Brown County Health and Human Services Department Van Driver	Curative Connections Transportation Service	Salvation Army Transportation Service	Specialized Transportation Travel Voucher Program	Totals
\$85.21 Annual Allocation	\$30,309	\$476,535	\$8,250	\$41,535	\$556,629
\$85.21 Trust Fund	\$0	\$0	\$0	\$0	\$0
County funds	\$6,600	\$95,307	\$1,650	\$7,715	\$111,272
Total:					\$667,901

C. Runge stated that the intent of the Specialized Transportation Travel Voucher Program is to provide services to seniors and people with disabilities when other services are not available.

A question was asked about how a disability is classified. C. Runge stated that there have been a couple of ways discussed. Basically there is a certain level of disability that qualifies you for half-fare trips on Green Bay Metro. If you qualify for those half-fare trips, then you qualify for the vouchers. Another way to qualify is if you have a qualifying disability to be certified to use Green Bay Paratransit and the Curative Connections transportation services. If you qualify for those services, you also qualify for the voucher program.

C. Runge stated that planning staff held the required public hearing and no comments were received.

C. Runge stated that staff presented the draft 2019 Section 85.21 Specialized Transportation Assistance Application/Plan to the Brown County Transportation Coordinating Committee. Unfortunately there was not a quorum, so the committee could not formally recommend approval of the Application/Plan. However, the committee members present unanimously supported its approval by the Brown County Planning Commission Board of Directors.

C. Runge stated that staff is requesting approval of the Application/Plan tonight. If approved tonight, the next step in the process is for staff to forward it to WisDOT for its final approval, and the deadline for this is the end of December.

A motion was made by G. Pahl, and seconded by G. Severson to approve Brown County's Section 85.21 Specialized Transportation Assistance Application/Plan for 2019. Motion carried unanimously.

5. Discussion and action regarding Highway Safety Improvement Program Performance Measure Targets for 2019.

C. Runge stated in February 2018 staff brought before the Planning Commission a similar resolution for 2018. C. Runge stated that staff recommends supporting the WisDOT targets for 2019.

Staff requests approval of the resolution by the Planning Commission Board adopting Highway Safety Improvement Program Performance Measure Targets for 2019.

A motion was made by G. Pahl and seconded by J. Ward to approve the Highway Safety Improvement Program Performance Measure Targets for 2019. Motion carried.

6. Presentation of the MPO's 2018 Transportation System Performance Measures Report.

K. Vang provided a PowerPoint presentation on the Transportation System Performance Measures.

K. Vang summarized the seven performance categories:

- Transportation structures & pavement condition
- Transportation safety
- Highway & street operation, safety & accessibility
- Bicycle & pedestrian facilities
- Public transportation
- Transportation services for seniors & individuals with disabilities
- Freight transportation (rail, water, & air)

A. Linssen asked why the years compared in the report's graphs vary. Is there a reason the different years were used as a baseline?

C. Runge explained that for the crash trends, staff started the data analysis period in 2000 based on the performance measures identified in the 2010 MPO Long-Range Plan. Staff then kept 2000 as the base year for comparison purposes in subsequent performance measures reports to show long-term trends for the different crash, injury, and fatality categories.

G. Pahl commented favorably on the oversized/overweight, oversized/overweight high clearance route maps used in the report. C. Runge stated that those maps were created as part of a study that MPO staff completed at the request of the Port and Solid Waste Department.

A motion was made by G. Pahl and seconded by M. Harris to receive and place on file. Motion carried.

7. Director's Report.

C. Lamine stated the Town of Holland comprehensive plan was completed and adopted. C. Lamine expressed his appreciation to the members of the citizen advisory committee, town leaders and community for their engagement. C. Lamine also thanked D. Teaters for his work on the plan.

C. Lamine stated the comprehensive plan for the Town of Wrightstown should be ready for adoption in the next couple of weeks.

C. Lamine stated that the County Executive is pleased with the work in the Planning and Land Services department.

C. Lamine thanked the Planning Commission board members for their commitment to the committee and wished them a happy holiday.

8. Brown County Planning Commission staff updates on work activities during the month of November.

Brown County Planning Commission staff updates on work activities for the month of November were reviewed.

9. Other matters.

No Planning Commission meeting in January 2019.

10. Adjourn.

A motion was made by G. Pahl and seconded by R. Suennen to adjourn. Motion carried.

The meeting adjourned at 8:15 p.m.

**STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
December 5, 2018**

November 2018 Staff Activity Reports

The recent major planning activities of Chuck Lamine, Planning Director:

- Coordinated and attended the Brown County Planning Commission meeting November 7.
- STEM Innovation Center Building Project Management:
 - Prepared and presented Construction project update to the Planning, Development & Transportation Committee meeting Nov 26.
 - Prepared and processed two field orders for additional excavation work and received signatures of approval from County Executive and County Board Chair and presented to the PD&T committee.
 - Met with The Einstein Project to discuss the building lease agreements.
 - Several meetings with County Executive and various County representatives regarding development of the Brown County Research and Business Park and the STEM Innovation Center Building.
 - Attended weekly Construction Progress Meetings with construction and architecture representatives.
 - Reviewed contractor supplier specifications with architect and Brown County Facilities staff.
 - Reviewed project change order requests.
 - Addressed unsuitable soil conditions issue on the site.
 - Prepared and presented budget adjustment request to PD&T for solar project grant.
- CDBG Housing program:
 - Assisted the Senior Planner – Housing with 2017 grant administration for State CDBG Housing Rehabilitation program.
 - Assisted Senior Planner - Housing with project coordination.
- Coordinated with Senior Land Use Planner regarding Sewer Service Area Plan questions and Environmentally Sensitive Area (ESA) protection.
- Attended several coordinating meetings to discuss implementation of the new land records computer system (LandNav) with PALS, Technical Services, and Treasurer's Office staff.
- Personnel:
 - Reviewed personnel evaluations.
 - Reviewed class and compensation study results.
- Coordinated and led Planning and PALS Managers staff meetings.
- Brown County Housing Authority (BCHA)
 - Met with City of Green Bay Planning staff, as well as Brown County PALS and Administration staff regarding Brown County Housing Authority (BCHA) staffing.
 - Reviewed BCHA budget.
 - Reviewed staffing needs and developed staffing and office budget needs for transfer to PALS.
 - Participated in Housing Choice Voucher utilization meeting with HUD and ICS staff.

- Prepared County Board resolution for table of organization change to add a Housing Administrator position and to transfer administrative functions to the Planning and Land Services Department.
 - Prepared proposal to provide administrative services to the BCHA and presented at the BCHA meeting Nov.19 and Planning, Development and Transportation Committee meeting Nov 26.
- Attended and Chaired the Green Bay/Brown County Professional Football Stadium District meeting Nov 6.
- Attended and presented the PALS budget at the County Board Mtg. Oct 31.
- Participated in a teleconference with the County Principal Transportation Planner and SRF Consultants regarding the status of FHWA's review of the Preliminary Engineering and Operations Report (PEOR) for the Southern Bridge EIS's Interstate Access Justification Report.
- Presented Budget Adjustment to replace a non-functioning Planning Staff vehicle and presented at Special Admin Committee meeting Oct 31.
- Attended the Town of Ledgeview Tax Increment District Joint Review Board meeting Nov. 5.
- Prepared contract review and approval form for Public Service Commission of Wisconsin grant for STEM Solar project.
- Participated in a teleconference with the Brown County Executive and Deputy Executive, County Principal Transportation Planner, and representatives of the US DOT Secretary's Office regarding the federal BUILD grant application that was submitted to help fund the construction of an interchange at STH 29 and CTH VV in the Villages of Hobart and Howard.
- Presented Citizen Participation Plan for Brown County Comprehensive Plan update for approval by the PD&T on Nov 26.

The recent major planning activities of Cole Runge, Principal Transportation Planner:

- Participated in a monthly call-in meeting with representatives of the City of Green Bay, Green Bay Area Public School District, Live54218, and the project consultant for the Green Bay Area Public School District/City of Green Bay Safe Routes to School - Bicycle and Pedestrian Plan.
- Reviewed and commented on two interim reports that the project consultant prepared for the Green Bay Area Public School District/City of Green Bay Safe Routes to School - Bicycle and Pedestrian Plan.
- Prepared for and participated in a meeting of the Green Bay Area Public School District/City of Green Bay Safe Routes to School - Bicycle and Pedestrian Plan Advisory Committee.
- Participated in a teleconference with the Brown County Executive and Deputy Executive, County Planning Director, County Administration Director, and representatives of the US DOT Secretary's Office regarding the federal BUILD grant application that was submitted to help fund the construction of an interchange at STH 29 and CTH VV in the Villages of Hobart and Howard.
- Developed a PowerPoint summary of Brown County's 2019 Section 85.21 Program plan/application to present at the plan/application public hearing. Also conducted the public hearing with the Senior Transportation Planner.
- Collected and recorded ridership and financial data from the current Brown County Section 85.21 Program funding recipients for October. Also collected reimbursement requests from the recipients for October and forwarded them to the PALS Administrative Coordinator for processing.
- Participated in a teleconference with the County Planning Director and SRF Consultants regarding the status of the Federal Highway Administration's (FHWA's) review of the

Preliminary Engineering and Operations Report (PEOR) for the Southern Bridge EIS's Interstate Access Justification Report.

- Began to update the EIS's Project Purpose and Need section.
- Worked with East Central Wisconsin Regional Planning Commission staff to set up video traffic counters to collect data for a study of Webster Avenue between Greene Avenue and Broadview Drive in Allouez. The study area includes the interchange with STH 172.
- Completed the MPO's 2019 Title VI Agreement and Assurances document and submitted it to WisDOT.
- Completed a Title VI/Nondiscrimination Compliance Survey for WisDOT Funding Sub-recipients and submitted the completed survey to WisDOT.
- Corresponded with a representative of the Greater Wisconsin Agency on Aging Resources (GWAAR) regarding the possibility of doing a pilot project involving an insurance company paying for rides for follow-up appointments after people are discharged from hospitals.
- Completed annual performance evaluations for MPO staff. Also met with MPO staff to discuss the evaluations.
- Conducted an MPO staff meeting to discuss MPO work program task responsibilities for 2019.
- Updated the transportation sections of the Planning and Land Services (PALS) Department's 2018 SMART Goals Status Report, 2018 Accomplishments Report, and 2019-2023 Strategic Plan.

The recent major planning activities of Lisa Conard, Senior Transportation Planner:

- Finalized the *2019-2023 Green Bay Metro - Transit Development Plan*.
 - Concluded public participation process.
 - Provide overview of the plan process to the Green Bay Transit Commission.
 - The Transit Commission approved plan on November 21.
 - Began preparing final for publication.
- Reviewed the Draft Statewide Transportation Improvement Program (STIP) issued by WisDOT to ensure consistency with recently approved local TIP.
- Reviewed one production report issued by WisDOT regarding local STBG funded projects.
- Began the November 2017 edition of the *Green Bay Metro – Quarterly Route Data and Analysis Report*.
- Began work on portions of the upcoming Federal Transit Administration Triennial Review (audit) on behalf of Metro staff. The Triennial Review is one of the Federal Transit Administration's (FTA) management tools for examining grantee performance and adherence to current requirements and policies. An on-site interview will be scheduled for 2019.
- Began review and update of Green Bay Metro's Public Participation Policy.
- Attended first of four stakeholder meetings held by the consulting firm hired to conduct a feasibility study to determine if commuter service between Fond du Lac-Oshkosh-Appleton-Green Bay via I-41 is warranted. The East Central Wisconsin Regional Planning Commission (ECWRPC) has received a grant to conduct the study and is the lead on the project.
- Continued to collaborate with the Brown County Mobility Coordinator regarding new Brown County Voucher Program. Reduced cost travel vouchers are now available to Brown County seniors and those with qualifying disabilities to help offset the cost of private pay rides (taxis) when other services are not available.
- Staffed public hearing regarding the 2019 proposed Section 85.21 grant application. The MPO staff took over the administration of the program beginning in 2018.
- Consulted and/or provided information to Metro staff regarding various service, compliance, and/or other issues.
- Completed Excel 2 class offered by Brown County Technology Services.

- Participated in the Brown County Planning Commission Board of Directors meeting on November 7.
- Participated in the Green Bay Transit Commission meeting on November 21. Provided update regarding the commuter.
- Participated in MPO staff and BCPC staff meetings as necessary.

The recent major planning activities of Dan Teaters, Senior Planner:

- Town of Holland Comprehensive Plan Update
 - Attended the November Town Board Meeting and completed the approval process.
- Certified Survey Maps (CSMs)
 - Began Review of 16 new CSMs
 - Completed review of 10 CSMs
 - Signed and filed 9 CSMs
 - Cursory review for City of De Pere and City of Green Bay
 - C of De Pere: 0
 - C of Green Bay: 1
- Plats
 - Preliminary Plats
 - Began review of 1 preliminary plat
 - Completed review of 1 preliminary plat
 - Final Plats
 - Began review of 1 final plat
 - Completed review of 2 final plats
- ESA Amendments
 - Uploaded 1 ESA amendments to WDNR SWIMS account
- Sewer Service Area Amendments (SSA)
 - Completed review of 1 Minor SSA amendment (Lawrence) and uploaded to WDNR SWIMS account.
- Water Quality Management (WQM) Letter
 - Completed 1 review/letter
- Brown County Comprehensive Plan
 - Constructed a blog site to serve as the "Home Base" for public participation and news releases.
- Assisted 65 members of the public or local communities with inquiries related to Farmland Preservation, zoning, natural resources, and/or land division questions.
- Provided additional planning services and ESA related duties, including advice on inquiries related to potential major and minor ESA amendments, identification of ESA violations, and assisting the public regarding allowed and restricted uses within an ESA buffer.
- Attended the annual NEWSC meeting 11/12/18.
- Attended a meeting with BC Planning staff and ESRI staff to discuss ArcGIS for Advanced Planning to determine if the products could be used for the Brown County Comp Plan Update

The recent major planning activities of Devin Yoder, Senior Planner:

General Planning/Local Assistance

- Attended regular BCPC staff meetings.
- Assisted reviewing CSMs for final signature.
- Assisted in routing contract for Energy Innovation Grant award to install solar panels on the STEM Innovation Center.

- Worked with other staff on summarizing 2018 work accomplishments.
- Met with other BCPC staff to organize work for 2019 projects.

Brown County Comprehensive Plan

- Presented updated CPP (Citizen Participation Plan) to the BCPC at the November meeting.
- Continued to work with other staff on developing the website.
- Met with representatives from ESRI to see what options were available to use ArcGIS Online to present comp plan information and collect public feedback.

Safe Harbors Study

- Continued drafting final report.
- Revised document maps

Town of Wrightstown Comp Plan

- Reviewed final draft document and collected comments from the plan commission members at the November meeting.
 - Staff will present the plan to the Town Board in a public hearing on December 19th.
- Revised the final draft and printed final draft copies for public review. Distributed copies to the Brown County Public Library branches in De Pere and Wrightstown, and with the Town Clerk. The Town website will also have the draft posted online.
- Created announcement to send to adjacent municipalities to access the draft plan.
- Researched land conservancies and how those relate to the village incorporation process for the Town.

Town of Green Bay Area Development Plan

- Identified possible options the Town could pursue within overlay zone framework.
- Presented revised options to the plan commission meeting on November 20th and led discussion on the possible alternatives.

Brown County Supervised Release (Chapter 980) Committee

- Met with the Brown County Supervised Release Committee on November 29th.

The recent major planning activities of Todd Mead, Senior Housing Planner:

- Prepared and ordered one (1) interim site inspection for a Northeastern Wisconsin Community Development Block Grant (CDBG) Housing Loan Program client.
- Prepared and ordered one (1) interim housing quality standards (HQS) inspection for a Brown County Revolving Loan Fund (RLF) Housing Program client.
- Prepared and ordered one (1) initial HQS inspections for a CDBG client.
- Prepared and ordered seven (7) final site inspections for CDBG clients.
- Prepared and ordered one (1) lead-based paint assessment for a CDBG client.
- Prepared and ordered one (1) lead-based paint clearances for a CDBG client.
- Met with five (5) CDBG clients and the contractors to prepare them for their future rehabilitation projects.
- Opened and reviewed three (3) new CDBG applications.
- Prepared and closed seven (7) CDBG Housing Rehabilitation Loans.
- Prepared three (3) CDBG Environmental Reviews.
- Prepared and corresponded with one (1) bid document to a CDBG applicant for a future rehab project.

- Reviewed and prepared three (3) mortgage loan satisfactions for existing CDBG clients due to project change orders or payoffs.
- Attended staff meetings.
- Continued training our Planner I – Housing Position.
- Prepared, organized and gave an annual review for our Planner I – Housing Position.
- Prepared and organized for a monitoring audit visit by WDOA to review our CDBG files and financial records.
- Prepared and organized a follow-up meeting with our inspection/project management services to discuss and review our program parameters and how we can be more efficient and effective with our housing quality standards (HQS) evaluations.
- Prepared and organized an annual meeting with our NE Wisconsin Region Committee Members to give updates on our CDBG current and new grant contracts along with home rehab improvement numbers and how we can better our efforts to help those in need in Northeast Wisconsin.
- Procured for both our title and inspection services for our new CDBG grant period.
- Continued to work on new and existing applicant files from Northeastern Wisconsin CDBG counties.
- Continued to work on new and existing applicant files from Brown County RLF Program.
- Continued general outreach and marketing efforts for our RLF and CDBG-Housing Loan Programs.

The recent major planning activities of Adam Kofoed, Planner I Housing:

- Prepared and ordered one (1) housing quality standards (HQS) inspection for a NE Wisconsin Regional Community Development Block Grant (CDBG) client.
- Prepared documents for one (1) loan closing meeting.
- Assisted Todd with three (3) CDBG clients' loan closings.
- Opened and reviewed seven (7) new CDBG applications.
- Prepared and sent two (2) CDBG Housing Rehabilitation Loan Applications.
- Organized two (2) loan files for potential State of Wisconsin DOA audit reviews.
- Assisted Todd with our annual NE Wisc. Rehabilitation Loan committee meeting.
- Drafted notes and questions asked in the NE Wisc. Rehabilitation Loan committee meeting.
- Assisted Todd with our State of Wisconsin Department of Administration annual monitoring visit.
- Updated our ownership and rental applications to reflect changes requested by the State of Wisconsin.
- Attended one (1) Brown County Housing Authority BCHA board meeting.
- Attended one (1) Integrated Community Solutions ICS landlord meeting regarding the housing choice voucher program.
- Drafted six (6) memorandums on the housing choice voucher program and the role of housing authorities in The State of Wisconsin.
- Attended staff meetings.
- Maintained new and existing applicant files from Northeastern Wisconsin CDBG counties.
- Continued general outreach and marketing efforts for our RLF and CDBG-Housing Loan Programs.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Completed a 3-year Land Information Plan as required by state program statutes.
- Assisted the Senior Planner with the MS4 field data collection.
- Continued assisting Public Safety Communications (PSC) with the 911 Computer Aided Dispatch project, addressing & street issues, and other tasks. Ran several “refreshes” to update information in the new system for testing purposes. Created GIS mapping layers specific to the 911 system including hydrants and police beats.
- Continued to participate in the Land Records System upgrade project. Participated in meetings as needed.
- Provided GIS data for the Brown County Public Works / Highway “My Fleet” plow mapping system.
- Made hundreds of edits to the GIS database (addresses, streets, fire/police areas, PASER road IDs, etc).
- Assisted Tech Services with a security certificate issue with the online GIS mapping apps.
- Assisted the planners with the county comprehensive planning effort.
- Participated in Brown County’s 200 year celebration at the museum.
- Provided GIS information for various county departments as needed.
- Created a new “sex offender restriction zone” map for the Town of Morrison.
- Provided GIS data or other services for private businesses, local governments, state and federal agencies.
- Assisted many other people with miscellaneous service, data, and training requests.
- Attended staff meetings as needed.

The recent major planning activities of Ker Vang, Planner I (GIS/Transportation):

- Provided current bus route data to a WisDOT staff.
- Provided current bus stop data to a staff at Bay Lake Regional Planning Commission.
- Updated maps for the approved Transit Development Plan.
- Prepared a PowerPoint presentation on the 2018 Transportation System Performance Measures Status Report for the BCPC.
- Created two 36x48 poster boards for the County Executive’s 2019 budget report presentation.
- Participated in a meeting with ESRI staff to discuss software products in ArcGIS online for the development of the Brown County Comprehensive Plan and other planning projects on November 14.
- Researched and learned about the Open Data site provided by ArcGIS online.
- Began to update the county’s bicycle and pedestrian map using local community proposed bicycle and pedestrian plan.
- Participated in a meeting with MPO staff to discuss the Transportation Planning Work Program for 2019.
- Reviewed and learned about the 85.21 Application/Plan.
- Updated transportation and planning website as needed.
- Participated in PALS staff monthly meetings.

The recent major planning activities of Karl Mueller, Planner I (Transportation):

- Assigned 1 address for the Town of Glenmore.
- Reviewed ADA design standards and guidelines for curb ramps and sidewalks.
- Began collecting and managing disability data.
- Created draft maps for disability demographics across the Green Bay Metropolitan Planning Area.
- Updated maps for bus routes 5, 7, 12, 13, 14, and 18 for Green Bay Metro's single route guide.
- Edited and updated the outline for the ADA Transition Plan.
- Edited and updated the curb cuts shapefile.
- Continued collecting background information for the ADA Transition Plan including:
 - Reviewing the Land Use and Transportation chapters for each municipalities' comprehensive plan in the Metropolitan Planning Area;
 - Municipalities' Bicycle and Pedestrian Plans;
 - Existing Safe Routes to School plans.
- Reviewed, "A Model Ordinance for Pedestrian- and Bicycle-Friendly Site Design in the Green Bay Metropolitan Area".
- Reviewed relevant statutes for ADA compliance.
- Updated draft maps of curb ramps in the Green Bay Metropolitan Area.
- Met with representatives from ESRI to review available toolkits for facilitating public participation in the planning process.
- Attended regular BCPC staff meetings.