

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
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"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF OCTOBER 1 – 5, 2012

MONDAY, OCTOBER 1, 2012

*3:00 p.m. Brown County Housing Authority Room 604, City Hall
100 N. Jefferson Street

TUESDAY, OCTOBER 2, 2012

*9:00 a.m. Fire Investigation Task Force Board of Directors Allouez Fire Department
135 Dauphin Street

WEDNESDAY, OCTOBER 3, 2012

*6:30 p.m. Planning Commission Board of Directors Pamperin Park Dance Hall
2801 CTH RK

THURSDAY, OCTOBER 4 2012

*5:30 p.m. Education & Recreation Committee Rm 122-123, Neville Museum
210 Museum Place

FRIDAY, OCTOBER 5, 2012

(No Meetings)

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, October 1, 2012, 3:00 p.m.
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301

MEMBERS: Tom Diedrick–Chair, Rich Aicher–Vice Chair, Darlene Hallet, Ann Hartman,
Sup. Andy Nicholson

APPROVAL OF MINUTES:

1. Approval of the September 17, 2012 minutes of the Brown County Housing Authority

COMMUNICATIONS:

None

REPORTS:

None

OLD BUSINESS:

2. Discussion and possible action regarding the expiring HCV Contract between BCHA and ICS and the Brown County Board of Supervisor's Resolution regarding the HCV Program

NEW BUSINESS:

3. Approval of Voucher Payment Standards for 2013

INFORMATIONAL:

BILLS:

FINANCIAL REPORT:

STAFF REPORT:

4. HUD's awarding of Project-Based Voucher Contract Administration has been suspended indefinitely.

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

**BROWN COUNTY FIRE INVESTIGATION TASK FORCE
BOARD OF DIRECTORS**

REVISED AGENDA

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force will be held on Tuesday, October 2, 2012, at 9:00 a.m., at the Allouez Fire Department, 135 Dauphin Street, Green Bay, WI.

- ITEM #1. Adoption of the Agenda.
- ITEM #2. Review Minutes of Meeting of March 15, 2012.
- ITEM #3. Report of Monthly Activities of the Fire Investigation Unit.
- ITEM #4. Report of the General Membership President.
- ITEM #5. Old Business.
 - A. Disposition of Case Proceedings.
 - B. Review Bylaws and Operating Guidelines.
- ITEM #6. New Business.
 - A. Procedures for Records Retention.
 - B. Status of the Board.
 - C. BATS Program.
- ITEM #7. Report of Juvenile Firesetter Program Coordinator.
- ITEM #8. Other Matters.
- ITEM #9. Set Date, Time, and Location of Next Meeting.
- ITEM #10. Adjourn.

Robert Kiser, Chairperson of the Board
Brown County Fire Investigation Task Force

Please note meeting location.

**AGENDA
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, October 3, 2012
Pamperin Park Dance Hall
2801 CTH RK
Green Bay, WI 54303
6:30 p.m.**

ROLL CALL:

Paul Blindauer	_____	Michael Malcheski	_____
James Botz	_____	Ken Pabich	_____
William Clancy	_____	Gary Pahl	_____
Norbert Dantine, Jr.	_____	Scott Puyleart	_____
Ron DeGrand	_____	Dan Robinson	_____
Bernie Erickson	_____	Alan Swatloski	_____
Adam Gauthier	_____	Ray Tauscher	_____
Steve Grenier	_____	Mark Tumpach	_____
Phil Hilgenberg	_____	Jerry Vandersteen	_____
Dotty Juengst	_____	Tim VandeWettering	_____
Pat Kolarik	_____	Dave Wiese	_____
Jack Lewis	_____	Reed Woodward	_____

1. Approval of the minutes of the September 5, 2012, regular meeting of the Brown County Planning Commission Board of Directors.
2. **Public Hearing:** Northeastern Wisconsin Housing Consortium application for Community Development Block Grant – Housing funds.
3. Review of the 2013 Brown County Planning Commission budget.
4. Director's report.
5. Brown County Planning Commission staff updates on work activities during the month of September 2012.
6. Other matters.
7. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 BY THE DAY BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

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EDUCATION & RECREATION COMMITTEE

Patrick Wetzel, Chair
John Vander Leest, Vice-Chair
Erik Hoyer, John Van Dyck, Patrick Williams

EDUCATION & RECREATION COMMITTEE
Thursday October 4, 2012
5:30 p.m.
Room 122-123, 1st Floor of Neville Public Museum
210 Museum Place

- I. Call to Order.
 - II. Approve/Modify Agenda.
 - III. Approve/modify Minutes of August 2, 2012, September 6, 2012 and September 17, 2012.
1. **Review Minutes of:**
 - a. Library Board (August 23, 2012).
 - b. Nicolet Federated Library System Personnel Committee Meeting (October 11, 2011).

Communications

2. Communication from Supervisor Lund re: To examine the parking at the Brown County Boat Ramp on the Suamico River to explore options for additional parking. *Held for 60 days so staff and Lund could discuss options.*
3. Communication from Supervisor Wetzel re: Review Brown County Golf Course obligation to the General Fund, with possible action. *Referred from September County Board.*
4. Communication from Supervisor Hopp re: Request the Library Board review their policy regarding the holding of "R" rated videos within their collection; and justify that policy before the Education and Recreation Committee. *Referred from September County Board.*
5. Communication from Supervisor Van Dyck re: Request that the Parks Department Staff develop a program to allow for the harvesting of dead trees along the Fox River Trail by private citizens. *Referred from September County Board.*

Golf Course

6. Budget Status Financial Report for August, 2012.
7. Golf Course Financial Statistics as of September 16, 2012.
8. Superintendent's Report.

Library

9. Budget Status Financial Report for August, 2012.
10. Director's Report.

NEW Zoo and Park Management

11. Parks Budget Status Financial Report for August, 2012.
12. Park Management Director's Report.
13. NEW Zoo Budget Status Financial Report for August, 2012.
14. Budget Adjustment Request (12-70): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).
15. Budget Adjustment Request (12-79): Increase in expenses with offsetting increase in revenue.
16. Resolution re: The Reclassification of the Curator of Animals (NEW Zoo).
17. AZA Grants Accreditation to the Northeastern Wisconsin (NEW) Zoo.
18. Zoo Monthly Activity Report for
 - a. Operations Report for August, 2012..
 - i. Admissions, Revenue, Attendance Report.
 - ii. Gift Shop, Mayan Zoo Pass Revenue Report.
 - b. NE WI Zoo Education & Volunteer Programs Report for August, 2012.
 - c. Zoo Animal Collection Report for September, 2012.
 - d. NEW Zoo Maintenance Report.
 - e. Zoo Director's Report.

Museum

19. Year-To-Date Gate Revenue Total - Comparison.
20. Attendance and Admission.
21. Sales, Daily Admission, and Zip Code Reports.
22. Director's Report.

Resch Centre/Arena/Shopko Hall

23. Complex Attendance for the Brown County Veterans Memorial Complex for

Other

24. Audit of bills.
25. Such other matters as authorized by law.

Pat Wetzel, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.



OCTOBER 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4 Ed & Rec 5:30 pm	5	6
7	8 Executive Cmte <i>Tentative- Columbus Day</i> 5:30 pm	9	10 Public Safety 4:30 p.m. <i>Budget & Regular</i>	11	12	13
14	15 Ed & Rec Cmte <i>Budget Mtg</i> 5:30pm	16 Vets Recognition Subcommittee 5:00 pm	17 Board of Supervisors 7:00 pm	18 Facility Master Plan SubCommitte 5:00 pm	19	20
21	22 Land Con 6 pm Plan Dev & Trans 6:30 pm <i>Budget Mtgs</i>	23 Human Svc <i>Budget Mtg</i> 5:30 pm @ ASPIRO	24	25 Admin <i>Budget & Regular</i> 5:00 pm	26	27
28 	29 Executive Cmte <i>Budget Mtg</i> 5:30 pm	30 Crim. Justice Coord. Board 3:30 pm	31  HALLOWEEN			

NOVEMBER 2012



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
November Public Safety Cmte and Ed & Rec Cmte (due to budget timing), and Admin Cmte (falls on Thanksgiving) ARE TENTATIVE				1	2	3
4 	5 Board of Supervisors Budget Mtg 9:00 am	6	7 Veterans Recognition 5:00 pm	8	9	10
11 Veterans Day 	12	13	14	15	16	17
18	19	20	21	22 THANKSGIVING City Board Office Closed 	23 County Board Office Closed	24
25	26 Land Con 6 pm Plan Dev & Trans 6:30 pm	27 Crim. Justice Coord. Board 3:30 pm	28 Human Svc 6:00 pm	29	30	

BROWN COUNTY COMMITTEE MINUTES

- **Board of Adjustment** (September 10, 2012).
- **Human Services Board** (September 20, 2012).

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

MINUTES FOR SEPTEMBER 10, 2012 BOARD OF ADJUSTMENTS

The following are the results of the public hearing held before the Board of Adjustment (“Board”), created under and by virtue of the Brown County Shorelands and Wetlands Ordinance, Chapter 22; Private Sewage System Ordinance, Chapter 11; and Floodplains Ordinance, Chapter 23, in Room 391, 3rd floor of the Northern Building, 305 E. Walnut St., Green Bay, that was held at 4:30 p.m. on Monday the 10th day of September, 2012. The appeal taken by Dale Liebergen denying his request to construct a residence 45 feet from the ordinary high-water mark of a tributary to Plum Cree was **amended and approved** as follows: The setback was amended for the structure to be **50 feet** from the ordinary high-water mark (point of navigability) and for proper erosion control to be implemented during construction. This appeal was previously tabled at the August 13, 2012 Board of Adjustment meeting to provide the Board members the opportunity to visit the site to gain a better understanding of the site conditions. The property at issue is located in the SW¼, SW¼, S10, T21N, R19E in the Town of Wrightstown on N.E.W. Road, Parcel # W-42 (“Property”). Ullmer motioned to approve for the structure to have a 50 foot setback from ordinary high-water mark and Huxford seconded, the motion then was amended by Ullmer to include the requirement of proper erosion control to be implemented during construction, Huxford seconded again, motion carried. **Vote 2-0**

Dated this 11th day of September, 2012.

Brown County Board of Adjustment
Allan Duchateau-Excused from meeting
Bill Ullmer
Richard Huxford
Vacant-Alternate



PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, September 20, 2012 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI



Present: Chairman Tom Lund
Craig Huxford, Helen Smits, Carole Andrews, Paula Laundrie, JoAnn Grschberger

Excused: Bill Clancy, Susan Hyland

Also

Present: Jeremy Kral, Director of Community Programs
Mary Johnson, Hospital & Nursing Home Administrator
Tim Schmitt, Finance Manager
Jim Hermans, Child Protection/Juvenile Justice Manager
Scott Shackelford, Juvenile Justice Supervisor

1. **Call Meeting to Order:**
The meeting was called to order by Chair Tom Lund at 5:20 pm.
2. **Approve/Modify Agenda:**
ANDREWS/LAUNDRIE moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of August 16, 2012 Human Services Board Meeting:**
SMITS/ANDREWS moved to approve the minutes dated August 16, 2012.
The motion was passed unanimously.
4. **Executive Director's Report**

Jeremy Kral, Director of Community Programs, prepared a report for the board as Executive Director Shoup was not able to attend the meeting due to another meeting with ranking Department of Health Services officials in Madison.

Lean Activities

- The Department has been a vital participant in two LEAN events since the last Board meeting. These two events were particularly exciting to those involved because both the Emergency Detention LEAN event on August 29-30 and the Bay Lake Economic Assistance Consortium event on September 19 involved our BCDHS personnel in conjunction with community partners including: Brown County Sheriff's Office, City of Green Bay Police Dept., local health care system administration, the counties of Shawano, Door, Oconto, and Marinette and many others. The emergency detention event was also observed by officials from Racine County. Many recommendations were generated and while

implementation will take time, efforts are already underway to implement efficiencies discovered through these LEAN processes.

Family Care Update

- The State of Wisconsin Department of Health Services' initial budget submission did not include expansion of Family Care to Brown County and the surrounding region. This occurrence was not unanticipated and does not necessarily indicate the intentions of that Department. It is common for program initiatives to be introduced later in the state budget process and the department remains engaged in preparation for Family Care as of now. We are still looking at the target date of early 2014 to roll into Family Care.

5. Financial Report

- Schmitt reported financials through July. For Community Programs we are ahead of budget with a \$500,000 surplus due to lower contracted services costs. For the Community Treatment Center, we are showing an unfavorable budget of \$100,000 as a result of lower revenues due to a lower number of hospital inpatient stays.

HUXFORD/GRASCHBERGER moved to receive items 4 & 5 and place on file.
Motion was carried unanimously

6. Policy Development Issue: Local Alternatives to State Correctional Placements

- Jim Hermans, Child Protection/Juvenile Justice Manager, and Scott Shackelford, Juvenile Justice Supervisor, presented about local alternatives to state correctional placements.
- Hermans summarized what brought them to this initiative. There are three main priorities that the unit is responsible for as it relates to juvenile justice and all are equally important.
 1. Need to protect the community/public safety
 2. Need to hold youth accountable for actions and behaviors
 3. We have a responsibility to rehabilitate youth so they can become a successful member of society as an adult
- Through discussions about the current system, the possibility of an alternative that would allow us to serve youth that have committed serious unlawful acts. Always sending them to the state correctional facility has not consistency produced the outcomes we want to see. Reintegrating them back into the community can be difficult.
- Hermans stated that not all kids or situations are the same and when we are limited to only one response, it does not always produce the right outcome. Providing this alternative will not mean that all youth will be eligible as some may still need to go to the state facility. We would just look at how to match the youth up in the facility that would be most successful for their rehabilitation.
- Shackelford stated that since 2007, their unit has been moving toward developing more resources for youth in that continuum of placements. When they cannot be in their home the options include a relative, foster home, group home, residential home and above that, state corrections.
- Shackelford added that there is a niche of needing a resource/placement to hold kids locally where they wouldn't be able to leave but they can receive services. Currently at the state facility, it is difficult to get families and social workers there for

frequent contact. There has been communication with the judges and we have received support/endorsement and their assurance that they would use the resource if we developed in locally. There is capacity for secure detention at the Brown County Jail where the same services Lincoln Hills (state facility) provides, we can have done locally.

- Hermans stated that the primary reason for this initiative is not to save money although there is a byproduct for saving taxpayer money. The primary reason is that it would be better for the youth and their families. With using a shorter period of incarceration we could gain control over after care recommendations and be more successful with reintegration back into a community setting. A new law has allowed for 180 days at a local facility.
- Shackelford stated this would be another option for the judges to order when appropriate. We have met with public defenders and the district attorney's office who are also in support of having this as an option. Programming-wise, we already have some group programming in place. At Lincoln Hills, you get the standard package but locally, we could have more dual programming and cater for specific cases.

Q: Citizen Board Member Huxford asked if we are going to be limited with treatment now with the law as 180 days locally would be less than the year allowed at Lincoln Hills.

A: Shackelford stated that previously, we have only had the ability to place youth at a local facility for 30 days and now we can elongate it for a maximum time of 180 days in secure detention. We want to think more in terms of a maximum of a 90 day program.

Q: Citizen Board Member Laundrie asked at what point we would be bringing in families as part of this program.

A: Shackelford stated that we may be doing some family counseling right away if needed and visitation will happen daily. Hermans added that we have a very strong family focus. Working with the family and community are the parts that are not occurring as readily with the long-term placements and state corrections. That is why some of those cases were not successful coming back. Shackelford stated there is a TV upstairs in their conference room and although they are able to communicate with Lincoln Hills staff and see the youth, it is not effective as in-person. Hermans stated each of the brown county board oversight committees for Human Services and Sheriff would have to approve a resolution enabling the judges to use this secure detention facility for these placements.

Q: Citizen Board Member Huxford asked if there is enough capacity in the secure detention center.

A: Shackelford stated there is room and has tracked the numbers to show about 12 placements there in a calendar year. Although the placements will not be a large increase, there will be a longer term placement. The facility was built with larger capacity than their current daily census. Hermans added that there is some interest in opening this up to a regional use where other counties would buy this type of service/opportunity from us.

Q: Citizen Board Member Laundrie asked if outside county workers would be then traveling here to meet with their clients.

A: Hermans answered yes and that it would be important for them to work directly with clients and would be beneficial since they wouldn't need to travel as far as Lincoln Hills.

Q: Citizen Board Member Laundrie asked how we are going to staff this and if there will be case managers for these kids.

A: Shackelford stated there will not be any additional staff needed. We are going to try to purchase as little outside vendor services as needed.

Citizen Board Member Huxford stated that from his past experience he believes Lincoln Hills is designed for the most severe cases and the lesser cases would benefit from this initiative.

LAUNDRIE/SMITS moved to receive and place on file.
Motion was carried unanimously

7. Statistical Reports:

Please refer to the packet which includes this information.

8. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

9. Request for New Vendor Contract:

Please refer to the packet which includes this information.

10. Other Matters:

Next Meeting: Thursday, October 11, 2012
5:15 p.m. – Sophie Beaumont Building, Board Room A

11. Adjourn Business Meeting:

ANDREWS/LAUNDRIE moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:55 p.m.

Respectfully Submitted,

Kara Navin
Recording Secretary