

## BY-LAWS

### BROWN COUNTY 4-H HORSE ASSOCIATION

#### ARTICLE I - NAME

Section 1: The name of this association shall be the Brown County 4-H horse association.

#### ARTICLE II- PURPOSE

Section 1: To plan, promote, and implement educational programs/activities in the area of horse science for Brown County youth and adult leaders.

Section 2: To assist in the development off educational activities in horse science that will enhance the growth and development of youth.

Section 3: To stimulate interest in and promote youth programs with horses.

Section 4: To cooperate with the Northeast District 4-H Horse Association and the Wisconsin State 4-H Horse Association in planning and coordinating the State 4-H Horse Expo and State Gymkhana Show, State 4-H Hunter Jumper Show, and other horse science activities.

#### ARTICLE III- MEMBERSHIP

Section 1: Membership in the Brown County 4-H Horse Association is open to all persons regardless of that person's race, color, creed, religious status, sex, national origin, disability, ancestry, sexual orientation, marital or parental status.

Section 2: All adults and youth enrolled in the Brown County Horse and Pony Project and/or Horseless Horse Project are automatically members of the Brown County 4\_H Horse Association and constitute as the voting body.

Section 3: All adult and youth members must pay the additional charge for insurance or they cannot participate with an animal at the Brown County 4-H Association function. This additional money should be paid to the general leader of your regular4-H club.

#### ARTICLE IV- OFFICERS AND THEIR DUTIES

Section 1: Officers shall be President, Vice President, Secretary, Treasurer, and Newsletter. The President will serve a two year term and all other offices shall be a one year term.

Section 2: The President shall prepare the meeting agenda, preside at all regular and special meetings and perform such other duties as usually attached to the office. This office must be held by a member 18 or older.

Section 3: The Vice President shall assist the President in carrying out duties and assume the duties of the President when the latter is absent or for other reasons unable to act. This office must be held by a member 18 or older.

Section 4: The Secretary shall keep a record of all proceedings of the Association. The Secretary will ensure a copy of all minutes of the meetings is sent to the extension education newsletter. The Secretary is also responsible for recording attendance at all functions and must turn all records over to the new Secretary at the end of his/her term. This office may be held by a youth member 13 years or older or an adult member.

Section 5: The Treasurer shall have custody of the Association's funds in designated bank. The Treasurer shall pay all bills, which have been approved by the Association. (All checks must be signed by the Treasurer and President.) A Treasurer's report of all income and expenses will be given at each meeting of the Association. A detailed account of all monies will be kept with a yearly audit being made by the officers. All records must be turned over at the end of the current year to the new Treasurer. This office is open to youth member 13 years or older or an adult member.

Section 6: The Reporter shall write and mail all information for the 4-H office to be included in the County Newsletter. This person should be in contact with the President, Vice President, and Secretary to insure all materials is covered in the county newsletter.

Section 7: All Officers are required to attend all meetings and functions. Absence at 2 or more consecutive meetings will mean forfeiture of their office. A vacancy in any office shall be filled by the majority vote of the Association's membership and will be held until the next annual election.

#### ARTICLE V- CALENDAR YEAR

Section 1: A year if the Brown County 4-H Horse Association shall begin on October 1-September 30 to coincide with other county clubs calendar year.

#### ARTICLE VI- MEETINGS

Section 1: There shall be at least six meeting or functions of various kinds throughout the year for all members to attend.

Section 2: Robert's Rules of Order shall govern meetings of the Brown County 4-H Horse Association.

#### ARTICLE VII- SCHOLARSHIPS

Section 1: All applications for scholarships will be reviewed by the Officers of the Association and awarded when possible. The possibility of a scholarship will depend on the financial status of the Association and the member's participation in the Association.

#### ARTICLE VIII- AMENDMENTS

Section 1: The By-laws may be amended by a majority vote of the members present at a meeting, provided notice of such amendments shall be given prior to the meeting.

The Horse Association has 2 committees:

The education committee: This committee is responsible for organizing oral and riding horse clinics to qualify for fair. The Vice President will be in charge of the meetings and a secretary will be chosen to record the decisions made.

The horse show committee: This committee is responsible for organizing the yearly show put on by the horse association.

Quorum: During a vote at least 2 4-H clubs must be represented.

Revised: Oct 06.