

## Recommendation Form

A Brown County youth, applying for a summer 4-H camp staff position, has asked you to complete a recommendation for him or her. Your evaluation is an essential part of this application. Please be completely honest in your answers and responses.

### Directions:

- Complete the rating chart and provide responses to the questions on this form. This recommendation will not be shared with the youth but will be used in the selection process.
- Return the completed form to the 4-H Office at the address provided. Do not return the completed form to the youth.

\_\_\_\_\_  
**Name of Youth Applicant** *(please print)*

\_\_\_\_\_  
**Name of Person Completing the Form** *(please print)*

\_\_\_\_\_  
**Telephone Number**

\_\_\_\_\_  
**What organization do you represent?**

\_\_\_\_\_  
**How long have you known this youth?**

<b>Life Skills Rating Chart</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
Following are the eight Life Skill categories that are targeted in 4-H and the types of skills associated with each. To the best of your ability, please rate the youth named above on each of these categories using the following rating scale: <i>1=Poor, 2=Fair, 3=Neutral or Unknown, 4= Good, 5=Excellent</i>					
<b>Thinking Skills</b> Decision-making, problem solving, critical thinking, and service learning skills					
<b>Managing Skills</b> Goal setting, planning, organizing, record keeping, and resiliency skills					
<b>Relating Skills</b> Communication, cooperation, and conflict resolution skills					
<b>Caring Skills</b> Concern for others, empathy, sharing, and nurturing relationships skills					
<b>Giving Skills</b> Community service and volunteering, leadership, and citizenship skills					
<b>Working Skills</b> Marketable skills, teamwork, and self-motivation skills					
<b>Being Skills</b> Self-esteem, self-responsibility, character, and self-discipline skills					
<b>Living Skills</b> Healthy lifestyle choices, stress management, and personal safety skills					

## Questions

1. Describe the involvement this youth has had within your organization. Please provide information about attendance, active participation, leadership, etc.
2. What do you consider the greatest contribution this youth has made to your organization?
3. Based on your knowledge of this youth, do you think he/she would be a good 4-H camp counselor? Why or why not?
4. Is there any other information you wish to provide regarding this youth?

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Signature of Person Completing the Form

Date

**Return completed recommendation on or before:  
February 15, 2012**

Mail or Drop-Off (Monday – Friday, 8:00 AM – 4:30 PM):  
**Brown County 4-H Office**  
1150 Bellevue Street  
Green Bay, WI 54302