



Assistant 4-H Food Stand Manager

Job Description

4-H Leaders Association
Brown County

Purpose

To assist the Brown County 4-H Food Stand Manager at the 2010 Brown County Fair (BCF) as directed by the Brown County 4-H Leaders Association and with the assistance of volunteer help from 4-H families, including youth and adults.

Position Appointment

This position is selected and hired annually by the Brown County 4-H Leaders Association and the 4-H Youth Development Educator by the May meeting.

Length of Commitment

August 16-22, 2010

Time Required

Approximately 24 hours total or 4 hours per day will be required beginning the day before the Brown County Fair opens, each day of the fair, and the day after the fair.

Responsibilities

- Train with the Brown County 4-H Food Stand Manager to learn the duties of working with the various clubs during their shifts, and carry out the duties as requested by the food stand manager during assigned times.
- Be aware of and enforce all health and safety rules in accordance with State and BCF guidelines.
- Oversee the operation of the 4-H food stand to assure coverage during the BCF. This will include working with each shift's workers to train them on start-up and closing (where applicable) food item preparation; food safety; cleanliness of food prep, food stand and dining areas; where food, beverages, paper products, etc., are located, and any other items workers should be aware of.
- Document all items ordered, usage, run out of, needed to purchase (after original order) left-over, equipment failures and/or breakage, and any items that would be important to have a record of when requested to do so by the food stand manager.

Qualifications

- Applicant must be at least 21 years of age.
- Applicant must have completed the Wisconsin 4-H Youth Protection process (4-H application form, 4-H enrollment form, background check, Volunteer Orientation) or complete the process within 2 weeks of the position being offered.
- Applicant should possess good organizational and communication skills..
- Applicant should have a sincere interest in working with youth, parents, volunteers, vendors, general public, and 4-H Youth Development staff.

Resources & Support Available

- Brown County 4-H Leaders Association
- Brown County 4-H Staff

Supervisor

Brown County 4-H Food Stand Manager
Brown County 4-H Leaders Association

Salary

\$200.00

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